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**ZONING BOARD OF ADJUSTMENT CONSIDERATION ITEM**  
**CITY OF FAIR OAKS RANCH, TEXAS**  
**October 12, 2022**

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AGENDA TOPIC:      Consideration and possible action regarding changing the standing ZBOA meeting dates

DATE:                      October 12, 2022

DEPARTMENT:        City Secretary

PRESENTED BY:      Christina Picioccio, TRMC, City Secretary

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**INTRODUCTION/BACKGROUND:**

Rule 5 of the ZBOA Rules of Procedure, states that "The ZBOA will meet on as need basis to hear appeals filed in a timely manner." On June 22, 2022, the ZBOA set regular meetings for the second Wednesday of every month at 6:30 PM to facilitate board members scheduling in attempts to ensure a quorum is met. Staff has since learned of a potential scheduling conflict with another committee that meets on a quarterly basis.

This agenda item is to propose an alternate date and time for the committee to tentatively meet in the future.

**POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:**

1. Complies with the ZBOA rules of procedure relative to Meetings
2. Provides the ZBOA and members of the public an opportunity to anticipate upcoming meetings.

**LONG-TERM FINANCIAL & BUDGETARY IMPACT:**

N/A

**LEGAL ANALYSIS:**

N/A

**RECOMMENDATION/PROPOSED MOTION:**

I move that the Fair Oaks Ranch Zoning Board of Adjustments schedule future meetings as follows: