



CITY COUNCIL CONSENT ITEM

CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: Approval of a resolution authorizing the execution of an Interlocal Agreement by and between the City of Boerne and Kendall County for Public Safety and Utilities Communication Services, expenditure of the required funds, and execution of all applicable documents by the City Manager.

DATE: September 19, 2024

DEPARTMENT: Finance

PRESENTED BY: Consent Item – Summer Fleming, CGFO, Director of Finance

INTRODUCTION/BACKGROUND:

In 1999, members of the City of Fair Oaks Ranch, City of Boerne, and Kendall County agreed to the creation of a Communications Board that oversees and funds emergency and utility communications for all law enforcement, fire, EMS, and utility services dispatching.

Upon creation of the board, it was determined that costs for dispatch services would be calculated based on the percentage of calls for service associated with the individual agencies. Calls for Service are tabulated for each fiscal year between April 1st and March 31st of the previous year. While percentages vary from year to year, Fair Oaks Ranch usually ranges between 15% and 20%.

The Board meets annually to develop the operational budget and determine if any new capital costs for emergency communications or additional FTE's are needed to maintain staffing at adequate and effective levels. For FY 2024-25, the Board approved no new FTE's and two new capital items to be funded from reserves. Based on calculations for April 1, 2023, through March 31, 2024, calls for service, the cost share for Fair Oaks Ranch will be 19%, up from 18% in FY 2023-24.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

- Supports Public Health and Safety Strategic Priority 4.4, Enhance and Maintain Public Safety and Community Outreach.
- Supports Operational Excellence Priority 5.3, Evaluate and Update Service Delivery Expectations and Best Practices.
- Delivers quality dispatch services to our residents at a reduced cost through well-established intergovernmental relationships.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

The term of this Interlocal Agreement is October 1, 2024, through September 30, 2027, and may be renewed by mutual orders or resolutions of the parties for subsequent three-year terms. For FY 2024-25, the City's 19% allocation of the \$1,672,297 total costs for emergency communications

is \$317,736.43, which is \$22,704, or 8%, higher than the prior year's cost. The City has budgeted funds for this service in the FY 2024-25 proposed budget.

LEGAL ANALYSIS:

Approved as to form.

RECOMMENDATION/PROPOSED MOTION:

Consent Item – I move to approve a resolution authorizing the execution of an Interlocal Agreement for Public Safety and Utilities Communication Services, expenditure of the required funds, and execution of all applicable documents by the City Manager.