



CITY OF FAIR OAKS RANCH CITY COUNCIL REGULAR MEETING

Thursday, June 05, 2025 at 6:30 PM

Public Safety Training Room, Police Station, 7286 Dietz Elkhorn, Fair Oaks Ranch

Live Stream: <https://www.youtube.com/channel/UCDqRvLvReqxrh1lbajwshKA/live>

MINUTES

OPEN MEETING

1. Roll Call - Declaration of a Quorum

Council Present: Mayor Maxton and Council Members: Stroup, Rhoden, Olvera, Pearson, Parker and Swarek

With a quorum present, the meeting was called to order at 6:30 PM.

2. Pledge of Allegiance – The Pledge of Allegiance was recited in unison.

CITIZENS and GUEST FORUM

3. Citizens to be heard.

Carole Willoughby inquired when City Council approved and budgeted for the Flock Camera System in the City. She also expressed concern about the potential for misuse of the system.

Mayor Maxton read the following letters from residents:

Residents Garry & Christine Graham expressed opposition to the proposed Community Center and offered suggestions for alternative sites.

Patricia Altimore outlined several points in opposition to the proposed Community Center at the City Campus and advocated for a smaller facility dedicated solely to municipal use.

PRESENTATIONS

4. Recognition of Joanna Merrill, Director of Human Resources, for receiving the TMHRA Lone or Almost Alone Ranger of the Year Award

Assistant City Manager Jim Williams recognized Joanna Merrill, Director of Human Resources, for receiving the TMHRA Lone or Almost Alone Ranger of the Year Award.

At the request of Mayor Maxton, the City Council agreed to adjust the order of the agenda to move the CIAC Semi-annual report and the Executive Session items forward.

REPORTS FROM STAFF AND COMMITTEES

23. Capital Improvements Advisory Committee (CIAC) Semi-Annual Report and Impact Fee Recommendations

Grant Watanabe, Director of Public Works and Engineering, presented a semi-annual report to the City Council on behalf of Chairperson Paul Mebane, which included a recommendation that Council adopt the maximum allowable impact fees as calculated by Freese & Nichols.

CONVENE INTO EXECUTIVE SESSION

City Council convened into closed session at 6:47 PM regarding:

- 27. The City Council will meet in closed session pursuant to Texas Government Code Section 551.072, Deliberations Regarding Real Property, to deliberate the purchase, exchange, lease, or value of real property for the potential future location of municipal facilities.**

RECONVENE INTO OPEN SESSION

City Council reconvened into Open Session at 7:27 PM. No action was taken.

CONSENT AGENDA

- 5. Approval of the corrected May 1, 2025 City Council meeting minutes**
- 6. Approval of the May 13, 2025 Special City Council meeting minutes canvassing the election**
- 7. Approval of the May 13, 2025 Special City Council Open House minutes**
- 8. Approval of the May 15, 2025 Regular City Council meeting minutes**
- 9. Approval of the May 20, 2025 Regular City Council meeting minutes**
- 10. Approval of a resolution authorizing the transfer of K-9 Officer Buddy**

MOTION: Made by Council Member Parker, seconded by Council Member Olvera, to approve the Consent Agenda.

VOTE: 7 - 0; Motion Passed

PUBLIC HEARING

- 11. The City of Fair Oaks Ranch City Council will conduct a public hearing to receive public testimony on proposed amendments to the City of Fair Oaks Ranch Code of Ordinances, Appendix A Fee Schedule, Article A2.000 Building Fees**
 - A. Mayor Maxton opened the public hearing at 7:29 PM.
 - B. Building Official Scott Davis provided a report to Council on proposed updates to the fee schedule.
 - C. City Council did not receive public testimony for/against the proposed updates to the fee schedule
 - D. The Mayor closed the public hearing at 7:33 PM.
 - E. The City Council discussed the proposed updates to the fee schedule and asked clarifying questions of staff.

CONSIDERATION/DISCUSSION ITEMS**12. Consideration and possible action approving the first reading of an ordinance amending the City of Fair Oaks Ranch Code of Ordinances, Appendix A Fee Schedule, Article A2.000 Building Fees**

MOTION: Made by Council Member Swarek, seconded by Council Member Pearson, to approve the first reading of an ordinance amending the City of Fair Oaks Ranch Code of Ordinances, Appendix A Fee Schedule, Article A2.000 Building Fees.

VOTE: 7 - 0; Motion Passed.

13. Consideration and approval of a resolution by the City Council of the City of Fair Oaks Ranch, Texas authorizing and approving Publication of Notice of Intention to issue Certificates of Obligation; complying with the requirements contained in Securities and Exchange Commission Rule 15c2-12; and providing an effective date.

MOTION: Made by Council Member Rhoden, seconded by Council Member Swarek, that the City Council adopt a resolution authorizing and approving Publication of a Notice of Intention to issue Certificates of Obligation.

VOTE: 7 - 0; Motion Passed.

14. Consideration and possible action approving a resolution directing the City Manager to submit an Amendment to the Chapter 377 Project Funding Agreement between the Fair Oaks Ranch Municipal Development District and the City of Fair Oaks Ranch to include the full construction cost for the Community Center Project and authorizing execution of all applicable documents by the City Manager

MOTION: Made by Council Member Stroup, seconded by Council Member Rhoden, to postpone this agenda item indefinitely.

VOTE: 7 - 0; Motion Passed.

15. Consideration and possible action approving a resolution setting a public hearing date for proposed amendments to Land Use Assumptions, Capital Improvement Plans, and Water and Wastewater Impact Fees

The Mayor exited the meeting at 8:05 PM and returned at 8:07 PM.

MOTION: Made by Council Member Parker, seconded by Council Member Stroup, to approve a resolution setting a public hearing for July 17, 2025, at 6:30 p.m., during the regular City Council meeting, for proposed amendments to the City's land use assumptions, capital improvement plans, and water and wastewater impact fees.

VOTE: 7 - 0; Motion Passed.

16. Consideration and possible action approving a resolution adopting the FY 2026-30 Five-Year Financial Plan

MOTION: Made by Council Member Swarek, seconded by Council Member Pearson, to approve a resolution adopting the FY 2026-30 Five-Year Financial Plan.

VOTE: 7 - 0; Motion Passed.

17. Consideration and possible action approving a resolution amending the City of Fair Oaks Ranch's Personnel Policies

MOTION: Made by Council Member Rhoden, seconded by Council Member Olvera, to approve a resolution amending the City of Fair Oaks Ranch's Personnel Policies.

VOTE: 7 - 0; Motion Passed.

18. Consideration and possible action approving a resolution to appoint Council Members as members or liaisons to various boards, committees, and commissions

MOTION: Made by Council Member Olvera, seconded by Council Member Stroup, to approve a resolution assigning council members as members or liaisons to the boards, committees, and commissions.

VOTE: 7 - 0; Motion Passed.

WORKSHOP**19. Budget Process Introduction**

Summer Fleming, Director of Finance, led a workshop with City Council providing an overview of the City's budget process.

Council Member Swarek exited the meeting at 8:36 PM and returned at 8:38 PM.

20. FY 2025-26 General Fund Department Budget Workshop - Public Works and Public Safety

Director of Finance Summer Fleming provided an overview of the general fund after which Chief of Police Todd Smith provided details on the budget for Public Safety. Following his presentation the Director of Public Works & Engineering Services, Grant Watanabe, presented the Public Works budget.

21. Recap of Transportation Safety Advisory Committee submittals

Assistant City Manager Carole Vanzant led a workshop with Council regarding submittals to the Transportation Safety Advisory Committee. Council directed staff to bring a resolution to a future council meeting authorizing the City Manager to submit a request to TxDOT for a reduction in speed on Ralph Fair Road to 45 mph in the city limits.

REPORTS FROM STAFF AND COMMITTEES**22. FY 2025-26 Boards and Commissions**

City Secretary Christina Picioccio informed the Council of the process and timeline to fill open positions on various city boards and commissions for terms beginning October 1, 2025 and announced that the application deadline is August 1, 2025.

REQUESTS AND ANNOUNCEMENTS**24. Announcements and reports by Mayor and Council Members**

Mayor Maxton announced that the northbound lane of Fair Oaks Parkway will be closed from June 9–13, 2025, for the mill and overlay project. He advised residents to be mindful of detours and to avoid the area when possible. The Mayor also informed residents that the City is partnering with the Fair Oaks Ranch Homeowners Association to host an Oak Wilt Workshop Saturday June 7, 2025 at 10:00 AM at the Spring Creek United Methodist Church.

25. Announcements by the City Manager

N/A

26. Requests by Mayor and Council Members that items be placed on a future City Council agenda

N/A

ADJOURNMENT

Mayor Maxton adjourned the meeting at 9:40 PM

ATTEST:

Gregory C. Maxton, Mayor

Christina Picioccio, TRMC, City Secretary