

City of Fair Oaks Ranch

7286 Dietz Elkhorn Fair Oaks Ranch, TX 78015 PH: (210) 698-0900.FAX: (210) 698-3565. hcodes@fairoaksranchtx.org www.fairoaksranchtx.org

UNIVERSAL APPLICATION (FORM UA)

All applications must be submitted with:

(1) A complete Universal Application form (2 pages), and

(2) A complete **Specific Application Form** with all materials listed in the checklist for the specific application. The City staff is available to assist you in person at City Hall or over the phone at (210) 698-0900.

DEVELOPMENT INFORMATION

Project Name/Addr	ess/Location: <u>Elkhorn</u>	Ridge Unit 4			Acreage:	7.356
Brief Description of	Project: <u>Resident</u>	ial Subdivision				
Is property platted?	XNo Yes Subdivisi	on name:Elk	norn Ridge Unit 4		No. of Lots:_	26
Recordation #:		Parcel(s) Tax ID#:0470	08-000-0700		
Existing Use:	Single Family	Propose	d Use: Single Far	nily		
Current Zoning:	Existing Residential One	Propose	ed Zoning: <u>Exi</u>	sing Residentia	al One	
Occupancy Type:		Sq. Ft:	Bed #:	Bath #:	Car Garage	#:
Water System W	ell XPublic	Flood Zone: 🗌	Yes 🗙 No	Sewer	System: Se	ptic 🛛 Public
PROPERTY OWNE	RINFORMATION	Louis and a line				Section 2
Owner: Elkhorn Ric	dge SA, LLC		Contact Name:	Lloyd A. Den	ton, Jr.	
Address: 11 Lynn B	Batts Lane, Suite 100		City/State/ZIP	San Antoni	io, Texas 78218	
Phone: (210) 828-6	5131		<u>Email:</u> plats@	bitterblue.com	ı	
APPLICANT INFO	RMATION					
Applicant/Develope	er: Bitterblue		Contact Name:	_ Lloyd A. I	Denton, Jr.	
Address: 11 Lynn Ba	atts Lane, Suite 100		City/State/ZIP	<u>e:</u> San Ant	tonio, Texas 782	218
<u>Phone:</u> (210) 828-	6131		<u>Email:</u> pla	ts@bitterblue.	.com	
KEY CONTACT INF	ORMATION					11111111
Name of the Individ	ual: Paul A. Schroeder		Contact Name:	Vickrey & A	ssociates, LLC	
Address: 12940 Co	ountry Parkway		City/State/ZIP	🗄 San Antoni	o, Texas 78216	
Phone: (210) 349-3			<u>E-mail:</u> pschro		/llc.com	
SIGNATURE OF PRO	OPERTY OWNER OR APP	PLICANT (SIGN	AND PRINT OR T	ГYPE NAME)		
5	- 2021	2,	- 11			

Signature: ______Date: _____Date: ______Date: _____Date: ______Date: ______Date: ______Date: ______Date: ______Date: _____Date: _____Date: ______Date: _____Date: ____Date: ___Date: ____Dat

******OFFICE US	E ONLY********
DATE REC'D:	KGSBY:
\$1950.00 FEES PAID:	APPROVED BY:
DATE APPROVED:	
APPLICATION/PERMIT NO:	EXP DATE:

Applications shall be processed based on the City's official submission dates. When a completed application packet has been accepted and reviewed, additional information may be required by staff as a result of the review, therefore it may be necessary to postpone the proposed project and remove it from the scheduled agenda and place it on a future agenda.

City of Fair Oaks Ranch Universal Application 4/16/21

SPECIFIC APPLICATION FORM (S1-S39). Please check the appropriate type below:

Land Use Policy Related	Site Development Related	Building Permits Related
- Form S5 Subdivision and Property Development Related	Appeal of an Administrative Decision Zoning Others Variance Policy Judicial* – Form S20 Sign Special Exception/Appeal to an Administrative Decision	 Backflow Device/Irrigation Systems – Form S33 Sign* (Permanent) – Form S34 A Sign* (Temporary) – Form S34 B Appeal of Denial of Sign Permit Master/ Common Signage Plan* – Form
(Section 3.8 of the UDC) Amending Plat* – Form S6 Minor Plat* – Form S7 Development Plat* – Form S8 Concept Plan** – Form S9 Preliminary Plat* – Form S10 Final Plat* – Form S11 Replat* – Form S12 Construction Plans* – Form S13 Vacating Plat Plat Extension	 Administrative Exception Permit for Repair of Non- Conforming Use/Building Letter of Regulatory Compliance On-Site Sewage Facility Permit (OSSF) Certificate of Occupancy (CO)* – Form S21 Relief from Signage Regulations Group Living Operation License* – Form S22 Grading/Clearance Permit – Form S23 	S35 Water Heater or Water Softener* – Form S36 Right-of-Way Construction* – Form S37 Flatwork*– Form S38 Inspections Mechanical Electrical Plumbing Building Others Water- Wastewater Service Connect/ Disconnect Form* – Form S39

*These types of applications require additional information as listed in the Specific Application Form. Refer to **Appendix B** of the Administrative Procedures Manual for more information.

** The Concept Plan is required for PUD and CDA, and for Rezoning if included in a previously approved Concept Plan.

Application Checklist for all Applications

Universal Application Form (Form UA).

XItems listed in the checklist for the Specific Application Form (Form S#)¹. (Please make sure the boxes are checked)

Application Processing Fees and other application fees.

Letter of intent explaining the request in detail and reason for the request.

MASigned Letter of Authorization required if the application is signed by someone other than the property owner.

Site plan and shapefile drawings (if applicable) for the property

X Location map clearly indicating the site in relation to adjacent streets and other landmarks

One (1) copy of proof of ownership (recorded property deed or current year tax statements)

🕱 One (1) USB drive containing the general required documents in Adobe PDF format (if required)

¹For items that are duplicated in the specific type of application, only one copy is required.



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SPECIFIC APPLICATION FORM - PRELIMINARY PLAT

Section 3.8 (4) of the Unified Development Code

The following steps must be completed, and the items must be submitted for the application to be deemed complete and processed:

- $\boxtimes\,$ A completed Universal Development Application and checklist signed by the owner/s of the property.
- ☑ Payment of all other applicable fees (see Schedule of Fees).
- \boxtimes An accurate metes and bounds description of the subject property (or other suitable legal description).
- ☑ Location/vicinity map showing the location and boundaries of the proposed zoning. Indicate scale or not to scale (NTS) and provide north arrow.
- Tax certificate/s showing that all taxes owing to the State, County, School District, City and/or any other political subdivision have been paid in full to date.
- NA Pre-Application Conference prior to application submittal.
- NA Approved copy of a Concept Plan or other approved plats, if applicable.
- NA Concept plan approval (if required).
- $\boxtimes\,$ A title report.
- ☑ Three (3) copies (full size) of complete sets of construction plans (plan views) to verify required easements and reserves, showing existing and proposed configurations if applicable. This includes grading, streets, green spaces, drainage/stormwater systems, gas, electrical, water, wastewater, cable and TV, fiber and all utilities.
- \boxtimes One (1) copy (11x17) of proposed plat.
- NCA One (1) copy (11x17) of all existing recorded plats pertaining to the preliminary plat.
- NA Basic engineering information, if deemed necessary by the City.
- Letter of Certification from each utility provider servicing this area (CPS, PEC, SAWS, Time Warner, Grey Forest, GBRA, Spectrum, etc.) or proof that these have been requested.
- ☑ Letter from USPS and other service providers to ensure the name of the proposed subdivision and streets, or any of the physical features, (such as streets, parks, etc.) must not be so similar to the names of any similar features in the county or in any incorporated town or city therein. Streets, which are a continuation of any existing street, shall take the name of the existing street.
- Drainage/Stormwater plan, if any grade changes.



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- Tree Plan designating all trees proposed for removal or preservation and describing the measures proposed to protect remaining trees during development as per Unified Development Code Section 8.8.
- Electronic copies of the required exhibits in "PDF" format and shapefile for property boundary where applicable should be submitted in a USB flash drive or via email.
- Acknowledgement that the applicant or representative will attend all Planning and Zoning Commission, City Council and applicable meetings where this request is discussed.

Additional Requirements. The City Manager (or designee) may, from time to time, identify additional requirements for a complete application that are not contained within but are consistent with the application contents and standards set forth in the UDC and state statutes.

VICKREY & ASSOCIATES, LLC

CONSULTING ENGINEERS

November 17, 2021

Ms. Katie Schweitzer, PE City of Fair Oaks Ranch 7286 Dietz-Elkhorn Fair Oaks Ranch, Texas 78015

Re: Elkhorn Ridge Unit 4 Preliminary Plat Submittal V&A Project No. 2752-012-051

Dear Ms. Schweitzer,

This submittal is to subdivide the following:

Being a **7.356**-acre (**320,434** square feet) tract out of the Jose Ramon Arocha Survey No. 171, Abstract No. 24, County Block 4708, City of Fair Oaks Ranch, Bexar County, Texas, said 7.356-acre tract of land also being out of the remainder of a called 26.56-acre tract of land conveyed from Kevin Katzer to Elkhorn Ridge SA, LLC, by Warranty Deed dated November 22, 2013 and recorded in Volume 16450, Page 2034, Official Public Records of Real Property (O.P.R.), Bexar County, Texas, (all records cited herein are recorded in Bexar County, Texas) and out of the remainder of a called 26.04-acre tract conveyed from Kevin B. Katzer, Gerald Rentz, Jr., and Lisa Rentz to Elkhorn Ridge SA, LLC by Warranty Deed dated November 22, 2013 recorded in Volume 16450, Page 2129, O.P.R. of Bexar County, Texas.

The Elkhorn Ridge Unit 4 subdivision will contain 26 lots.

Sincerely,

VICKREY & ASSOCIATES, LLC TBPE F-#159/TBPLS F-#10004100/TBAE F-#BR2

Paul A. Schroeder, PE, RPLS Residential Division Manager

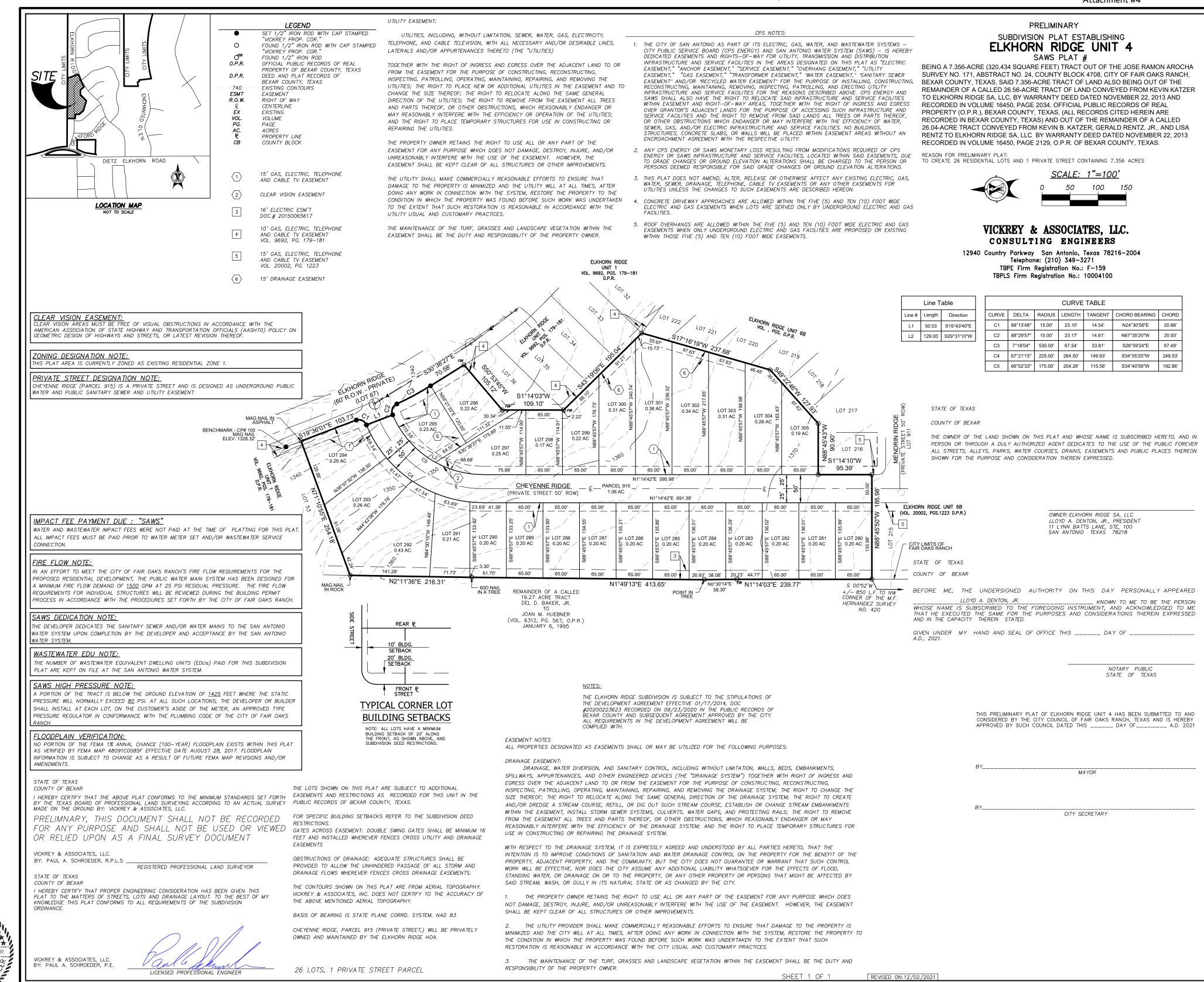
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R:\2752-012\Office\051\Letter of Intent 100421 R111721.docx / ksh

12940 Country Parkway • San Antonio, Texas 78216-2004 • 210-349-3271 • FAX 210-349-2561



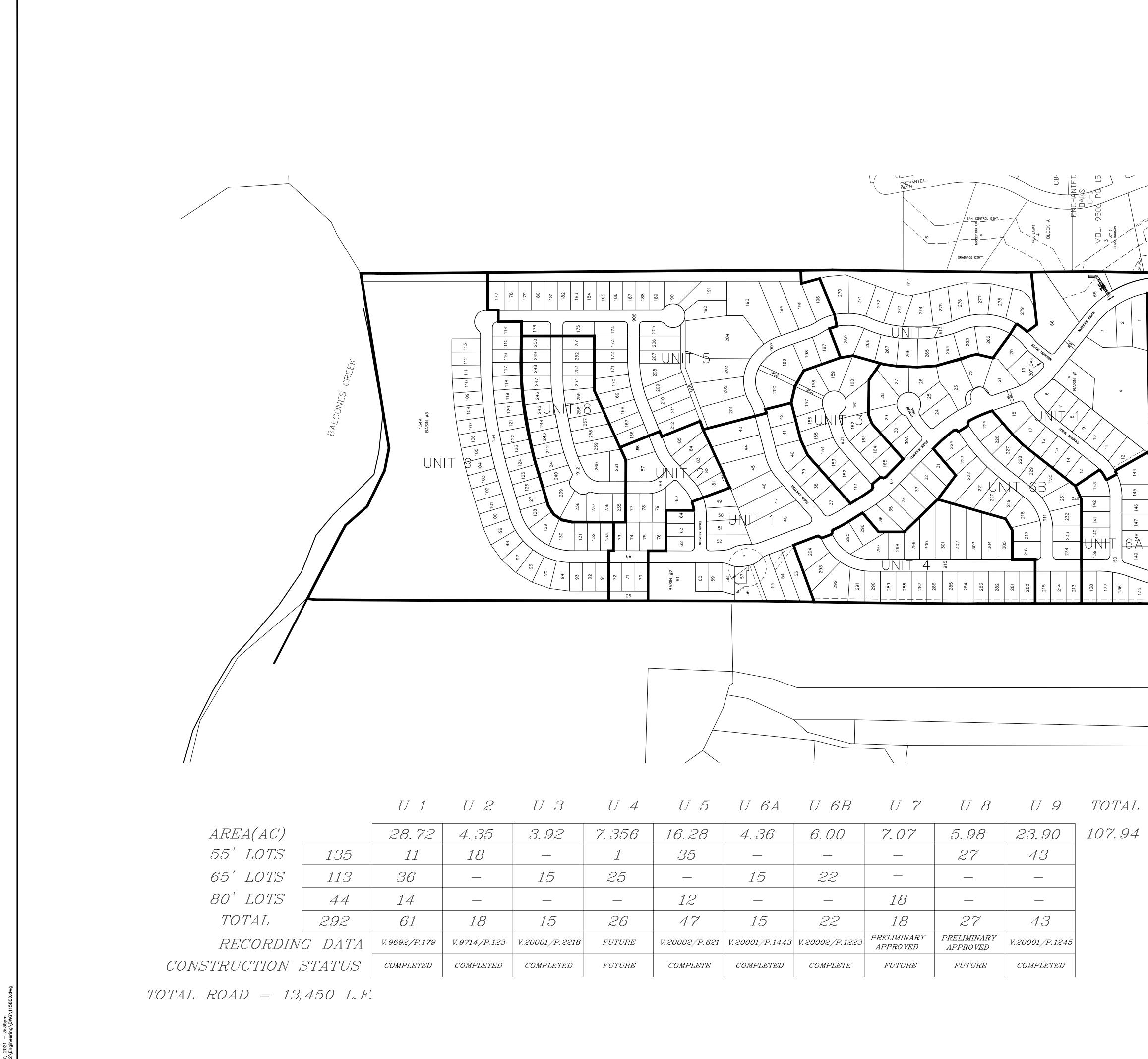
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Attachment #4

JOB No. 2752-008

DATE OF PREPARATION: 03/02/2021

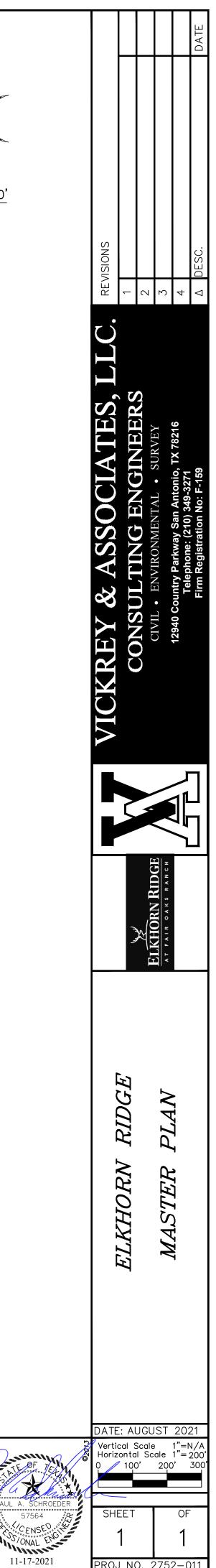
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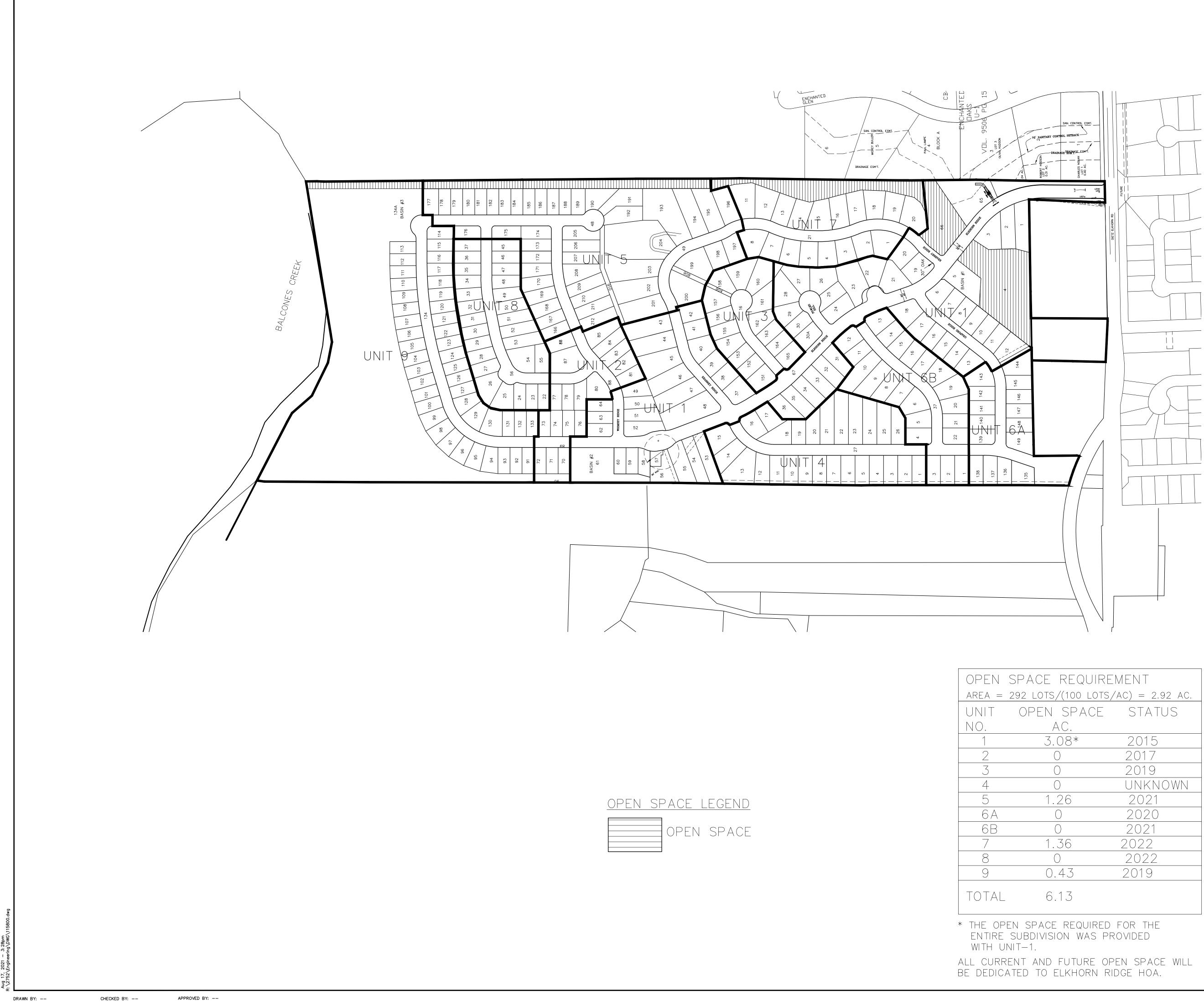
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3.92	7.356	16.28	4.36	6.00	7.07	5.98	23.90	107
	1	35				27	43	
15	25		15	22			_	
_		12		_	18			
15	26	47	15	22	18	27	43	
20001/P.2218	FUTURE	V.20002/P.621	V.20001/P.1443	V.20002/P.1223	PRELIMINARY APPROVED	PRELIMINARY APPROVED	V.20001/P.1245	
COMPLETED	FUTURE	COMPLETE	COMPLETED	COMPLETE	FUTURE	FUTURE	COMPLETED	

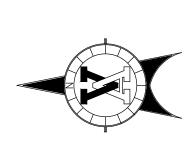


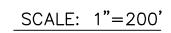
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PROJ NO. 2752-01







ACE REQUIR	EMENT
LOTS/(100 LOTS	S/AC) = 2.92 AC.
PEN SPACE	STATUS
AC.	
3.08*	2015
\bigcirc	2017
\bigcirc	2019
\bigcirc	UNKNOWN
1.26	2021
0	2020
\bigcirc	2021
1.36	2022
\bigcirc	2022
0.43	2019
6.13	

						—
						DATE
	REVISIONS	1	2	3	4	Δ DESC.
	VICKREY & ASSOCIATES, INC.		CIVIL & ENVIRONMENTAL & SURVEY	12940 Country Parkway San Antonio, TX 78216		TBPLS Firm Registration No: 1-139 TBPLS Firm Registration No: 10004100
	PREPARED FOR:		FI VHODN RIDCE	AT FAIR OAKS RANCH		
					OPEN SPACE PLAN	
©2019	DATE Vertic Horiz O SHE	cal S onta 10(Scale I Sc		1"= 1"=	N/A 200' 300'