



CITY OF FAIR OAKS RANCH CITY COUNCIL REGULAR MEETING

Thursday, November 06, 2025 at 6:30 PM

Public Safety Training Room, Police Station, 7286 Dietz Elkhorn, Fair Oaks Ranch

Live Stream: <https://www.youtube.com/channel/UCDqRvLvReqxrh1lbajwshKA/live>

MINUTES

OPEN MEETING

1. Roll Call - Declaration of a Quorum

Council Present: Mayor Maxton and Council Members: Stroup, Rhoden, Olvera, Pearson, Parker and Swarek

With a quorum present, the meeting was called to order at 6:30 PM.

2. Pledge of Allegiance – The Pledge of Allegiance was recited in unison.

CITIZENS and GUEST FORUM

3. Citizens to be heard

Resident Ron Madura spoke in favor of the City adopting a homeowner level tree preservation ordinance that would protect the community's tree canopy. He also provided the City Secretary with a petition signed by over 100 community members in support of an ordinance.

PRESENTATIONS

4. Proclamation: Texas Arbor Day

Mayor Maxton presented a proclamation in observance of Texas Arbor Day on November 7, 2025 and invited everyone to a ceremony at the City Hall campus at 9:00 AM.

5. Recognition of the Employee of the Quarter (Q4 - July 2025 through September 2025): Sara Cleboski, Animal Services Officer

Director of Human Resources, Joanna Merrill, recognized Sara Cleboski, Animal Services Officer, for her selection as Employee of the Quarter.

CONSENT AGENDA

6. Approval of the October 16, 2025 Regular City Council meeting minutes

7. Consideration and possible action on cancelling the January 1, 2026 City Council meeting

MOTION: Made by Council Member Stroup, seconded by Council Member Rhoden, to approve the Consent Agenda.

VOTE: 7 - 0; Motion Passed.

PUBLIC HEARING

8. **Conduct a Public Hearing on a proposed amendment to the Comprehensive Plan to designate the land use classification as Community Facilities (CF) for approximately 2.923 acres located in the southern portion at 329 Ammann Road, Kendall County, Texas**
 - A. Mayor Maxton opened the public hearing at 6:46 PM.
 - B. City Planner Jessica Relucio provided a presentation regarding the FLUM request.
 - C. City Council received no public testimony for or against the proposed amendment.
 - D. Mayor Maxton closed the public hearing at 6:51 PM.
9. **Conduct a Public Hearing on a zoning request from the applicant and property owner, City of Fair Oaks Ranch, to designate approximately 2.923 acres generally located in the southern portion of 329 Ammann Road, Kendall County, Texas, as Community Facilities (CF)**
 - A. Mayor Maxton opened the public hearing at 6:52 PM.
 - B. City Planner Jessica Relucio provided a presentation regarding the zoning request.
 - C. City Council received no public testimony for or against the zoning request.
 - D. Mayor Maxton closed the public hearing at 6:56 PM

CONSIDERATION/DISCUSSION ITEMS

10. **Consideration and possible action to approve the first reading of an ordinance amending the Comprehensive Plan to designate the land use classification as Community Facilities (CF) for approximately 2.923 acres located in the southern portion of 329 Ammann Road, Kendall County, Texas**

MOTION: Made by Council Member Parker, seconded by Council Member Swarek, to approve the first reading of an ordinance amending the Comprehensive Plan designating the land use classification as Community Facilities (CF) for approximately 2.923 acres located in the southern portion of 329 Ammann Road, Kendall County, Texas.

VOTE: 7 - 0; Motion Passed.

11. **Consideration and possible action to approve the first reading of an ordinance designating the zoning district for approximately 2.923 acres located in the southern portion of 329 Ammann Road, Kendall County, Texas, as Community Facilities (CF)**

MOTION: Made by Council Member Rhoden, seconded by Council Member Olvera, to approve the first reading of an ordinance designating the zoning district for approximately 2.923 acres located in the southern portion of 329 Ammann Road, Kendall County, Texas, as Community Facilities (CF).

VOTE: 7 - 0; Motion Passed.

By consensus of City Council, Item 13 was taken out of order at the Mayor's request.

13. Consideration and possible action to approve a resolution appointing the Capital Improvements Advisory Committee Chair and Vice Chair

MOTION: Made by Council Member Pearson, seconded by Council Member Stroup, to approve a resolution appointing to the Fair Oaks Ranch Capital Improvements Advisory Committee Chris Weigand as the Chair and Gary Miller as the Vice Chair.

VOTE: 7 - 0; Motion Passed.

12. Consideration and possible action to approve a resolution amending the Capital Improvements Advisory Committee Rules of Procedure

MOTION: Made by Council Member Stroup, seconded by Council Member Olvera, to approve a resolution amending the Capital Improvements Advisory Committee Rules of Procedure.

VOTE: 7 - 0; Motion Passed.

14. Consideration and possible action to approve a resolution to accept a monetary donation from the Fair Oaks Ranch Homeowners Association (FORHA) in the amount of \$10,000 for the City's Oak Wilt Program

MOTION: Made by Council Member Swarek, seconded by Council Member Rhoden, to approve a resolution to accept a monetary donation from the Fair Oaks Ranch Homeowners Association in the amount of \$10,000 for the City's Oak Wilt Program.

VOTE: 7 - 0; Motion Passed.

WORKSHOP**15. SAWS Emergency Interconnect Project Update**

Assistant Director of Public Works Steven Fried provided an update to Council on the SAWS Emergency Interconnect project. Council expressed support of staff's plan to execute a design contract amendment with construction expected to begin May of 2026.

16. Compensation and Classification Study Final Report and Recommendations

Director of Human Resources Joanna Merrill introduced Stasey Witchel, Project Manager with Evergreen Solutions, who presented the final report and recommendations from the City's Compensation and Classification Study. Following discussion, City Council directed staff to prepare a resolution to accept the report and to schedule future workshops to address paid parental leave, tuition reimbursement, and the City Manager's administrative authority, including the establishment of related administrative guidelines within City policies.

17. Post Oak Trail and Silver Spur Trail Speed Limit

Assistant City Manager Carole Vanzant provided a presentation regarding the background of the speed limits on Post Oak and Silver Spur Trail. After her presentation, Council directed her to prepare an ordinance reducing the speed limit to 30mph.

REPORTS FROM STAFF AND COMMITTEES**18. FY 2024-25 Preliminary Year-End Results and Quarterly Investment Report**

Director of Finance Summer Fleming provided to Council the preliminary year-end results and quarterly investment report for FY 2024-25. Council Member Rhoden requested Ms. Fleming monitor the oak wilt reimbursement fund and present a budget amendment to Council when funds are low.

REQUESTS AND ANNOUNCEMENTS**19. Announcements and reports by Mayor and Council Members**

Council Member Stroup wished her friend, April, a happy birthday. Mayor Maxton announced the receipt of a current construction estimate of \$620,000 for the Old Fredericksburg Road reconstruction project. It was originally estimated to cost approximately \$1,000,000. An Interlocal agreement with Bexar County for this project will be considered by Council at a future meeting. Mayor Maxton also informed residents that the lanes to turn onto Fair Oaks Parkway at IH-10 have been realigned. He urged commuters to exercise caution in the area until commuters are used to the adjustment. Lastly, Mayor Maxton recognized that the City's Municipal Court hosted a "Youth Court" for Van Raub Elementary 5th graders to experience a mock court proceeding.

20. Announcements by the City Manager

None.

21. Requests by Mayor and Council Members that items be placed on a future City Council agenda

Council Member Swarek asked for an item to consider adding permit requirements in the City's tree ordinance. Council Member Olvera asked staff to send out notifications to our residents regarding the lane

ADJOURNMENT

Mayor Maxton adjourned the meeting at 9:16 PM.

ATTEST:

Gregory C. Maxton, Mayor

Amanda Valdez, TRMC,
Deputy City Secretary