



CITY COUNCIL CONSENT ITEM

CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: Approval of a resolution authorizing the execution of an agreement with Perdue Brandon Fielder Collins & Mott, L.L.P. for the collection of delinquent utility accounts and execution of all applicable documents by the City Manager

DATE: April 17, 2025

DEPARTMENT: Finance

PRESENTED BY: Consent Item: Clayton Hoelscher, Procurement Manager

INTRODUCTION/BACKGROUND:

The City currently has agreements in place with Perdue Brandon Fielder Collins & Mott, L.L.P. for the collection of delinquent property taxes and court-related collections. Historically, the City utilized a separate vendor for the collection of delinquent utility accounts; however, that vendor is no longer providing this service.

Given the City's existing and successful relationship with Perdue Brandon Fielder Collins & Mott, L.L.P., staff is recommending the execution of a new agreement with the firm to assume responsibility for delinquent utility account collections as well. This would streamline operations by consolidating all delinquent account collections under a single provider. Utility accounts that are more than 60 days past due are considered delinquent and will be referred to the firm.

There is no cost to the City to enter into this agreement. As compensation for services, the firm will impose an additional 30% fee on the total amount of the delinquent utility account turned over to them, pursuant to Section 552.001(b) of the Texas Local Government Code.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

- Supports 3.1 and 3.2 of the Strategic Action Plan to Enhance and Ensure Continuity of Reliable Water and Wastewater Resources by enhancing the likelihood of the City collecting delinquent utility payments in a timelier manner.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

There is no cost for the City to enter into this agreement.

LEGAL ANALYSIS:

The City Attorney has reviewed and approved the agreement and resolution as to form. The attached Mandatory Notice of the contingent fee agreement has been posted in accordance with Texas Government Code Sec. 2254.1036.

RECOMMENDATION/PROPOSED MOTION:

Consent Item: I move to approve a resolution authorizing the execution of an agreement with Perdue Brandon Fielder Collins & Mott, L.L.P. for the collection of delinquent utility accounts and execution of all applicable documents by the City Manager.