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## CITY COUNCIL CONSIDERATION ITEM

### CITY OF FAIR OAKS RANCH, TEXAS

May 18, 2023

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AGENDA TOPIC: Consideration and possible action establishing the City's co-sponsorship of a 4<sup>th</sup> of July Parade with the Fair Oaks Ranch Homeowners' Association; and approving a resolution declaring the parade a public purpose, authorizing street closures for the event, and authorizing the City Manager to execute a Memorandum of Understanding with FORHA

MEETING DATE: May 18, 2023

DEPARTMENT: Administration

PRESENTED BY: Carole Vanzant, Asst City Manager, Public Works and Community Services

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### **PURPOSE**

The purpose of this agenda item is to seek the City Council's authorization to co-sponsor a Golf Cart/ATV Parade on July 4, 2023, with the Fair Oaks Ranch Homeowners' Association. The purpose of the proposed parade is to provide an additional community event honoring our Nation's Birthday.

### **INTRODUCTION/BACKGROUND**

In 2008 and 2018, as part of city celebrations, the City, in collaboration with FORHA, held well-attended, successful parades. FORHA has proposed a patriotic golf cart/ATV parade as part of this year's 4<sup>th</sup> of July celebration. A parade provides our citizens an additional opportunity to participate in a community event during the daytime prior to the evening's fireworks and laser show. Additionally, the event provides an opportunity to further a cooperative relationship between the City and FORHA.

The Texas Transportation Code grants the City authority to control and regulate our streets. If the City Council co-sponsors the proposed FORHA parade, a city resolution declaring the parade serves a public purpose is needed to authorize the following:

1. Closure of city streets during the appropriate times (map of proposed parade route will be shown the night of the City Council meeting).
2. Assignment of appropriate staffing to ensure adequate public safety services.
3. Execution of a Memorandum of Understanding (MOU) between the City and FORHA designating responsibilities of each relative to:
  - Establishment of Parade Time and Route
  - Participant Registration
  - Event Communications
  - Requirement of personnel, various signage, safety equipment, etc.

**LONGTERM FINANCIAL & BUDGETARY IMPACT:**

Budgetary impact for the parade includes the cost of personnel and safety equipment:

- Fifteen positions in the Police Department and four positions in the Public Works Department for approximately five hours during the event.
- Rental of street barricades for the event at an estimated cost of \$2,500.

These costs will not require a budget amendment.

**LEGAL ANALYSIS:**

The City Attorney approved the resolution as to form. The Attorney will review the MOU prior to execution.

**PROPOSED MOTION:**

I move to authorize the City's co-sponsorship of a July 4<sup>th</sup>, 2023, Parade with the Fair Oaks Ranch Homeowners' Association, and to approve a resolution declaring the parade a public purpose, authorizing street closures for the event, and authorizing the City Manager to execute a Memorandum of Understanding with FORHA.