



CAPITAL IMPROVEMENT ADVISORY COMMITTEE CONSIDERATION ITEM CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: Consideration and possible action to recommend to the City Council the Capital Improvements Advisory Committee's nominees for Chairman and Vice Chairman

DATE: October 16, 2025

DEPARTMENT: Capital Improvements Advisory Committee

PRESENTED BY: Paul Mebane, Chairman

INTRODUCTION/BACKGROUND:

Chairman Mebane has notified the City he will no longer serve on the Capital Improvement Advisory Committee effective October 1, 2025. In accordance with the Committee's Rules of Procedures Section I:

"The Chairman of the CIAC shall be appointed, by resolution, by a majority vote of the City Council and shall serve until the appointment is rescinded or member resigns."

"The Vice Chairman of the CIAC shall be appointed, by resolution, by a majority vote of the City Council and shall serve until the appointment is rescinded or member resigns."

Today, Chairman Mebane seeks approval to advance a recommendation to City Council on appointing a new Committee Chairman and a Vice Chairman.

Impact of Proposed Amendments to the CIAC Rules of Procedure

If the Committee also recommends approval of the proposed amendments to the CIAC Rules of Procedure (Section I – Members), and Council adopts those amendments, the selection process would change. Under the amended rules, the Chairman and Vice Chairman would be selected internally by the Committee at the first meeting of each fiscal year following Council appointments/reappointments. In that case, Council would no longer need to appoint the Chairman and Vice Chairman by resolution, and the Committee's selections would become effective at the next meeting of the CIAC without further Council action.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

- Complies with the CIAC rules of procedure relative to appointing a Committee Chairman and a Vice Chairman.
- Provides the CIAC an opportunity for their input on Committee Chair appointments.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

None.

LEGAL ANALYSIS:

None

RECOMMENDATION/PROPOSED MOTION:

I move that the Fair Oaks Ranch Capital Improvements Advisory Committee recommend to the City of Fair Oaks Ranch City Council that they appoint _____ as the Chairman and _____ as the Vice Chairman on the Committee to be effective on the date approved by Council.