



CITY COUNCIL CONSIDERATION ITEM

CITY OF FAIR OAKS RANCH, TEXAS

September 7, 2023

AGENDA TOPIC: Consideration and possible action approving a resolution authorizing the execution of an agreement with JF Petroleum Group for the construction and installation of a fuel tank

DATE: September 7, 2023

DEPARTMENT: Finance

PRESENTED BY: Clayton Hoelscher, Procurement Manager

INTRODUCTION/BACKGROUND:

The City budgeted \$65,000 this fiscal year for the construction and installation of a fuel tank on the city campus. The purpose of this project is to improve emergency preparedness and operational resiliency by ensuring City vehicles, including public safety vehicles, can continue to operate in the event of extended power outage, winter storm or other disaster which may limit access to commercial fueling locations. The project will consist of the following:

- Installation of a concrete pad and safety bollards
- Installation of a double wall split compartment tank for gasoline and diesel (meets UL-2085 standards for fire and impact resistance)
- Fuel pumps, meter, hoses, and nozzles for fuel dispensing
- Overfill prevention devices and spill containment features
- Installation of all electrical components to include conduit and wiring

To support this effort, a Request for Proposals was issued resulting in three proposals being received. The proposals were reviewed based on the following criteria:

- Team Qualifications and Experience
- Project Approach
- Price

After evaluation, the City selected JF Petroleum Group as the highest ranked respondent. The cost to complete this work is \$78,250.00. The City will be soliciting proposals for fuel delivery and fuel monitoring services separately.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

- Supports Priority 5.3.12 of the Strategic Action Plan item to Implement a Fuel Station for City Fleet Vehicles
- Improves the City's emergency preparedness and operational resiliency by ensuring access to a fueling station during extended power outage, winter storm or other disaster.
- Meets procurement guidelines.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

The City budgeted \$65,000 this fiscal year for this project. The cost for this purchase and a 5% contingency is \$82,162.50. Savings are available from other Strategic Action Plan Projects for the difference of \$17,162.50.

LEGAL ANALYSIS:

The City's standard Construction Agreement is being utilized for this project.

RECOMMENDATION/PROPOSED MOTION:

I move to approve a resolution authorizing the execution of an agreement with JF Petroleum Group for \$78,250.00 with a 5% contingency in the amount of \$3,912.50 for a total value not to exceed \$82,162.50.