



**EVERMAN
CITY COUNCIL
REGULAR MEETING
MINUTES
Tuesday, March 15, 2022
6:30 P.M.**

There will be a Regular Meeting held by the Everman City Council on Tuesday, March 15, 2022 at 6:30 p.m. at 212 North Race Street with the following agenda:

Ray Richardson	*	Mayor
Linda Sanders	*	Council Member, Place 1
Kelly Denison	*	Council Member, Place 2
Johnnie Allen	*	Council Member, Place 3
Susan Mackey	*	Mayor Pro-Tem
Judy Sellers	*	Council Member, Place 5
Absent:		
Miriam Davila	*	Council Member, Place 6
Others Present:		
Mindi Parks	*	City Secretary
Craig Spencer	*	City Manager
Susanne Helgesen	*	Finance Director
Landon Whatley	*	Fire Chief

1. Meeting called to order.

Mayor Richardson called meeting to order at 6:30pm.

2. Invocation.

3. Pledge of Allegiance.

4. Consent Agenda:

A. Reading of Minutes of the previous meetings:

1. February 1st, 2022 Regular Meeting
2. February 15th, 2022 Regular Meeting

B. Financial Reports:

1. February 2022

Motion was made by Council Member Denison and seconded by Council Member Sellers to approve the Consent Agenda as shown. **ALL VOTED AYE**

5. Citizens Comments:

Johnnie Allen requested an update on the sewage problem on Bluebell and Wisteria. Craig will briefly do that in his City Managers Report and also get more information on that as well.

Landon administered the Oath of Office to the new Lieutenant Anthony Myers, and Clayton Brooster at this time and they both were also pinned and given their new color helmet.

6. Presentation:

A. City of Everman 2021 Annual Report – [22089](#)

Craig stated at this time that the 2021 Annual Report is on social media, the website and a link to it will be put on the next water bill as well. This is the Final Report Craig stated. Council had no questions or comments on this report.

7. Discussion Items:

A. Review and discuss the proposed policies and fees related to the City Hall Annex – Craig Spencer- [22091](#)

Craig stated that with the date getting closer to the completion of the City Hall Annex some of the city staff and Craig have been reviewing policies and the recommended fees as well. These fee's have been in comparison with others and the new policies have been reviewed by the city attorney as well. They only wanted to change some of the wording but as far as the procedures, everything did stay the same unless council would like to make any changes to that. Craig wanted to highlight a couple of things. Historically, city staff and council members have been permitted to use the facilities at no charge and that did lead to some issues, so what is being purposed here is that any staff or council member can use those facilities for 75% off the first time per year, the second time in the year would be 50% off and the third and or more times a year would be no discount. This ensures that we still make revenue that we need to make from the investment we have made to the facility and detour any over uses of the facility and make sure it is available to rent and not just for free events. Craig then asked if council had any questions or changes, they would like to make. Council Member Sanders asked why that Saturday and Sunday are higher in price. Craig explained that those are highest volume demand days so those will be. There were no more questions or comments and council was good with the policies and procedures for the facility as well as the fee schedule for this facility. This will be on the next meeting for approval.

B. Request from the Regional Transportation Council for the City of Everman to adopt a Locally Enforced Motor Vehicle Idling Restrictions Resolution– Craig Spencer – [22090](#)

Craig stated that he did receive a letter from the Regional Transportation Council wanting council to pass a resolution supporting limiting vehicle idling time. Craig stated that the Police and Fire are exempt because they have to do this. Council would like to support this but not putting this in an ordinance for citizens. The council would like to support with very light restrictions supporting this in a resolution. This will be at another Regular Council Meeting.

8. Consideration and Possible Action:

A. Approve Resolution #2022-03-03, a Resolution by the City Council of the City of Everman, Texas appointing a Capital Improvements Advisory Committee fir the 2022-2032 Land Use Assumptions and Capital Improvements Plan for water and sanitary sewer and to provide recommendations for implementation of Impact Fees; and providing an effective date. - [22093](#)

Motion was made by Pro-Tem Mackey and seconded by Council Member Sellers to approve Resolution #2022-03-03, a Resolution by the City Council of the City of Everman, Texas appointing a Capital Improvements Advisory Committee fir the 2022-2032 Land Use Assumptions and Capital Improvements Plan for water and sanitary sewer and to provide recommendations for implementation of Impact Fees; and providing an effective date. **ALL VOTED AYE**

B. Approve Resolution #2022-03-02, a Resolution by the City Council of the City of Everman, Texas scheduling a Public Hearing to consider adoption of land use assumptions and a Capital Improvements Plan for water and sanitary sewer under which an Impact Fee may be imposed within the City; Directing the City Secretary to Publish notice of said Public Hearing; and Directing the Impact Fee Advisory Committee to consider and make recommendations on the water and sanitary sewer land use assumptions and capital improvements plan. – [22092](#)

Motion was made by Council Member Denison and seconded by Council Member Sanders to approve Resolution #2022-03-02, a Resolution by the City Council of the City of Everman, Texas scheduling a Public Hearing to consider adoption of land use assumptions and a Capital Improvements Plan for water and sanitary sewer under which an Impact Fee may be imposed within the City; Directing the City Secretary to Publish notice of said Public Hearing; and Directing the Impact Fee Advisory Committee to consider and make recommendations on the water and sanitary sewer land use assumptions and capital improvements plan. **ALL VOTED AYE**

C. Approve Interlocal Agreement between the City of Everman and Tarrant County, Texas for the Reconstruction of Christopher Drive within the City of Everman; and authorizing the City Manager to execute said agreement – [22088](#)

Motion was made by Council Member Denison and seconded by Council Member Sanders to approve Interlocal Agreement between the City of Everman and Tarrant County, Texas for the Reconstruction of Christopher Drive within the City of Everman; and authorizing the City Manager to execute said agreement. **ALL VOTED AYE**

9. Executive Session- NONE

10. City Manager's Report- Craig Spencer

Craig stated things are moving along across the street with the City Hall Annex Project with the brick work already starting to go up, windows and doors going in this week also as well. He biggest delay has been the Fire Suppression System. Craig stated plans have been approved but we are waiting on the fault and that was ordered about two weeks ago so about four more weeks we should get that in and once that is in, they can work on the sprinklers and lines and another open cut on Race Street for them to tap that line and we will take care of the repairs associated with it. They are working on all the small things and as much as they can while waiting. Drywall is complete inside as well and they are working on tapping and bedding. They can't do any of the sealing until the Fire Suppression System is here and in. Also, Craig stated that the lighting at Memorial Park is completely installed and waiting on Oncor to perform the connections so that we will have power over there. Also, twenty -five new bricks have been installed as well. Craig moving on to Bluebell and Wisteria where there has been a lot of sewer line issues. Gilbert has been identifying several issues related to our sewer infrastructure. We are getting to a point that are water system is decent and good and maintainable and now we are going to have to start identifying the sewer infrastructure. We did just have to have an emergency repair at the intersection of Forest Hill Drive and Enon which serves those homes on Bluebell and Wisteria and that was a complete severed line. The line collapsed and this line has just been replaced and the concrete repair work has been completed yesterday. So, there should be some improvements and there is testing being done this week on that area. Craig stated one of the biggest problems that we have is that our Jet Vac trailer has not been functional since the winter storm when it suffered significant damage. Public Works has been heavily relying on other entities, such as Fort Worth and other municipalities that have been coming out here and helping us out and that has been a lot, and so much it is wearing it out. Gilbert is working on getting pricing and this Jet Vac will be the top Capital Improvement items and will have to be addressed the next Budget. Craig just stated we will be focusing on the sewer issues. Johnnie asked about the Columbine Well Project and Craig stated that they requested a 30-day extension due to short staff. The new storage tank should be done within the next month also. Last, all elected and appointed officials will need to sign a antibribery statement which we or our attorneys did not know about so we will get that done as soon as possible.

11. Mayors Report – Mayor Ray Richardson
NONE

12. Adjourn.

Mayor adjourned the meeting at 7:11pm.

Mindi Parks
City Secretary