



# CITY OF EVERMAN

212 North Race Street Everman, TX 76140

## STAFF REPORT

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### AGENDA TITLE:

ORDINANCE NO. 841 AN ORDINANCE OF THE CITY OF EVERMAN, TEXAS, AMENDING THE "CITY COUNCIL, BOARDS, COMMISSIONS, AND COMMITTEES RULES AND PROCEDURES," LAST AMENDED BY ORDINANCE NO. 788, TO INCORPORATE NEW STATE LAW; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A CONFLICTS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

**MEETING DATE:** August 12, 2025

**PREPARED BY:** C. W. Spencer

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### BACKGROUND:

The City's governing rules for City Council, boards, commissions, and committees were last amended via **Ordinance No. 788** in September 2022. Since that time, the **89th Texas Legislative Session** resulted in several new statutory mandates affecting municipal governance. These include stricter requirements for:

- **Public meeting notice timing**
- **Budget and tax rate disclosures**
- **Taxpayer transparency via impact statements**
- **Online posting obligations**
- **Compliance documentation for boards and committees**
- **Filing of audit-related information**

To ensure the City of Everman remains in compliance with all applicable provisions of the **Texas Government Code**, these rules and procedures must be updated accordingly.

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### SUMMARY OF ORDINANCE NO. 841:

#### Key amendments include:

- **Article 4.3 – Public Meetings:**
  - Updates meeting notice timing to a minimum of **three (3) business days** prior to a scheduled meeting.

- Requires budget and tax rate meeting agendas to include a **link to the proposed budget** and a **taxpayer impact statement** comparing the proposed tax rate to the no-new-revenue rate.
  - **Article 6.6 – Public Hearings:**
    - Requires verbal reference to the taxpayer impact statement and access to the proposed budget during public hearings on the tax rate or budget.
    - Mandates the **City Secretary** post both documents online and link them in the agenda.
  - **Compliance Clauses:**
    - Includes **Severability Clause**, **Cumulative Clause**, and **Effective Date** to ensure legal continuity.
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#### **FISCAL IMPACT:**

Minimal. The changes involve administrative compliance and transparency measures that can be absorbed within current staff responsibilities and systems.

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#### **LEGAL REVIEW:**

The ordinance was reviewed and approved by the City Attorney for legal sufficiency and compliance with applicable state laws.

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#### **STAFF RECOMMENDATION:**

Staff recommends approval of **Ordinance No. 841** to maintain compliance with recent legislative changes and to enhance transparency and accountability in City governance.