

Memorandum of Understanding

Forest Hill Police Department

and

Everman Police Department

This Memorandum of Understanding (MOU) sets the terms of understanding between the Forest Hill Police Department and the Everman Police Department to combine resources into a single Police Explorer Program post.

Background

In this tumultuous time in our nation, we must educate our youth regarding the realities of law enforcement. The Police Explorer Program is an excellent tool for accomplishing this goal, and it allows officers to be a valuable part of youth development in the communities they serve. The program also introduces young citizens to the noble policing profession in a safe and controlled manner. To better accomplish this goal, the collaboration between the Everman Police Department and Forest Hill Police Department into a single Explorer post is not just beneficial, but it's a win-win situation. This will allow both agencies to pool resources, target a wider demographic of young people, and engage as many officers and members as possible.

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Purpose

The purpose of this MOU is to formalize the authority, responsibility, and liability of both the Forest Hill Police Department and the Everman Police Department regarding the collaborative support of Police Explorer Post #175. This document is not intended to address operational procedures but to clearly establish the authority and responsibility of both Police Departments. It designates one Chief of Police from each department, with the Forest Hill Chief of Police having final decision-making authority and responsibility for the program. The Everman Chief of Police will serve in a supporting role, ensuring the smooth implementation of decisions. This document also specifies liability parameters for each agency, formally identifies representatives from both departments to serve on the administrative committee required by the Exploring Program, and fosters a collaborative relationship through consistent communication and shared responsibilities to ensure the program's success.

The above goals will be achieved through the following activities:

- Establishing a consistent and open communication channel between both departments will keep everyone connected and informed, facilitating effective coordination of efforts.
- Developing and maintaining a process to resolve scheduling conflicts and logistical issues for events involving Explorers will reassure the audience and instill confidence in the program's management.
- Ensuring that both parties mutually agree to comply with all requirements, rules, and policies established by Police Explorer Post #175.

This MOU serves to strengthen the cooperative efforts of the Forest Hill and Everman Police Departments in providing guidance, training, and opportunities to the members of Explorer Post #175. It does so by clearly outlining the shared responsibilities of both departments, which include but are not limited to, coordinating training sessions, managing Explorer activities, and ensuring the safety and well-being of all Explorers. This document also maintains clarity in roles, responsibilities, and accountability.

Reporting

All reporting for the Explorer Post will be conducted in accordance with Boy Scouts of America guidelines, which is the governing body for the Explorer program. Any issues an Explorer or Advising Officer encounters must be promptly submitted to the Post Commander, who will then inform administrative officials from both partner police departments and facilitate a mutually agreeable solution. Both parties mutually agree to comply with all requirements, rules, and policies established by Police Explorer post #175. Furthermore, it is expressly acknowledged that both agencies will be solely responsible for adhering to all Scouting rules and requirements as outlined.

Funding

While the majority of Explorer events are funded by the members, the post commander will submit a proposal for all other monetary needs for consideration of potential funding. This request will then be discussed between administrative officers of both departments until a solution is reached. No funding shall be authorized without the consent of a properly appointed representative of both departments. Both Organization's agreeing to contribute equally (50/50) toward all funding requirements related to Scouting activities, programs, and administrative expenses, ensuring the financial sustainability of shared efforts.

Duration

This MOU is at will and may be modified by mutual written consent of authorized officials from the Forest Hill Police Department and the Everman Police Department. This MOU shall become effective upon signature by the Chief of Police for both partnering departments and will remain in effect until modified or terminated by any of the partners by mutual written consent. With mutual agreement by the authorized officials from both police departments indicated by their signatures below, this MOU shall go into effect, and Explorer Post # 175 shall remain supervised solely by the Forest Hill Police Department.

Contact Information

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Everman Police Department
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404 W. Enon Avenue
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817-293-2923
cspencer@evermantx.net

Date: _____

Date: _____

Signature: _____

Signature: _____

APPROVED:

Date: _____

Venus M. Wehle, PCED
City Manager
City of Forest Hill

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