



Memorandum of Understanding

This document is a memorandum of understanding between Tarrant Area Food Bank (hereinafter referred to as "TAFB")

and

the City of Everman

It is contemplated that similar Memoranda of Understanding will be executed between Tarrant Area Food Bank and Tarrant County, City of Forest Hill, City of Fort Worth, and City of Mansfield (all hereinafter referred to as "Local Partners" including the City of Everman)

Background

This Memorandum of Understanding (MOU) sets forth the terms of an understanding between the Tarrant Area Food Bank and Local Partners to increase access to food through retail home delivery and emergency food assistance.

*By signing this memorandum of understanding, the parties, as aforementioned, acknowledge their respective duties and responsibilities related to the administration of the Retail Home Delivery Project.

*This memorandum of understanding is valid from June 15, 2023, through September 30, 2024.

Purpose

This memorandum of understanding ("MOU") will establish the framework of a working relationship and partnership to increase access to healthy food within target areas with low access to retail food stores. The mission of this partnership is to help solve hunger by providing neighbors living in low-access areas with a sustainable option for purchasing groceries with home delivery via an online retail grocery store. This partnership is also intended to assist neighbors experiencing hunger and financial hardship by providing emergency food support through the Tarrant Area Food Bank's emergency home delivery and traditional emergency food services.

Tarrant Area Food Bank will coordinate these services with the local partners to support the objectives herein. It is understood that for this MOU, this partnership will operate most of the time within the geographical boundaries

of and serve residents who live in low-access census tracts within the jurisdiction of the Local Partners.

Duties & Responsibilities

It is understood that the Tarrant Area Food Bank and Local Partners agree to the following operational duties and responsibilities of this partnership.

TARRANT AREA FOOD BANK AGREES TO:

- Provide community education & outreach for this partnership.
- Provide Boost by Kroger enrollment assistance.
- Provide federal nutrition benefits application assistance.
- Provide emergency food home delivery to eligible neighbors.
- Provide traditional food support through partner agencies for any neighbors not eligible for emergency food home delivery.
- Manage partnership with Kroger whereby Kroger will:
 - Provide 5,000 Boost by Kroger memberships for SNAP-eligible shoppers with 12 months of free home delivery.
 - Manage online platform for ordering and to accept debit, credit, and SNAP
 - Manage Boost by Kroger delivery operations.
- Seek additional grant funding as needed for continuing services herein after the term date of this MOU.

Reporting

The Tarrant Area Food Bank and Local Partners shall evaluate programming through periodic meetings in person, by phone, or virtually.

Funding

The Local Partners will provide funding for the operating expenses of this partnership based on a pro rata share for population living in poverty within low-access areas, respectively. Funding will be allocated in two payments based on the respective pro rata share of each Local Partner. The first payment (“4-Month Pilot” on Table 1 below) will be made on or before July 1, 2023, to fund this partnership through September 30, 2023. The second payment (“FY 2024” on Table 1 below) will be made October 1, 2023, to fund this partnership through September 30, 2024.

Table 1. Pro-Rata Shares for Community Education & Outreach.

Local Support	4-Month Pilot	FY 2024	Total
Everman	\$3,200	\$13,500	\$16,700
Forest Hill	\$3,900	\$16,500	\$20,400
Fort Worth	\$9,600	\$40,500	\$50,100
Mansfield	\$7,100	\$30,000	\$37,100

Tarrant County	\$11,900	\$50,000	\$61,900
Total	\$35,700	\$150,500	\$186,200

Duration

This MOU is at-will and may be modified by mutual consent of authorized officials from Tarrant Area Food Bank and the Local Partners. This MOU shall become effective upon signature by the authorized officials from the Tarrant Area Food Bank and Local Partners and will remain in effect until modified or terminated by mutual consent of both parties. In the absence of mutual agreement by the authorized officials from Tarrant Area Food Bank and Local Partners this MOU shall end on September 30, 2024.

Tarrant Area Food Bank Contact Information

Tarrant Area Food Bank
Julie Butner/President and Chief Executive Officer
2525 Cullen Street
Fort Worth, TX 76107

City of Everman Contact Information

Agency Name:

Authorized Signer Name/Title:

Address:

Authorization

The Partner’s authorized representative’s signature below confirms that the Partner is accepting and agreeing to abide by all terms of this MOU.

Tarrant Area Food Bank Signature:

Date:

City of Everman Signature:

Date:
