

**AN ORDINANCE OF THE CITY OF EVERMAN, TEXAS
ORDINANCE NO. 792**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EVERMAN, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF EVERMAN, TEXAS BY ADDING A NEW SECTION 2-72 “SENIOR CITIZENS ADVISORY BOARD” TO ARTICLE V “BOARDS AND COMMISSIONS” OF CHAPTER 2 “ADMINISTRATION”; PROVIDING A SEVERABILITY CLAUSE, PROVIDING A REPEALING CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council determines that the City’s government functions in a manner that best serves the needs of the community when interested citizens participate and assist in advising the Council; and

WHEREAS, the City Council desires to seek the input of its senior citizens on municipal government issues; and

WHEREAS, the City Council has determined that a Senior Citizens Advisory Board should be created to serve the City Council in an advisory capacity and to perform the duties set forth herein;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVERMAN, TEXAS, THAT:

SECTION 1. The Code of Ordinances of the City of Everman, Texas is hereby amended by adding a new Section 2-72 “Senior Citizens Advisory Board” to Article V “Boards and Commissions” of Chapter 2 “Administration”, to read in its entirety as follows:

“

“Section 2-72 Everman Senior Citizens Advisory Board

(a) *Creation and purpose.* There is hereby created a Senior Citizens Advisory Board for the City of Everman, Texas. The purposes of the Senior Citizens Advisory Board shall be:

- (1) To act in an advisory capacity to the City Council in matters pertaining to the City’s senior citizens;
- (2) To help identify the needs of senior citizens and enhance their quality of life within the City;
- (3) To use all available resources to inform senior citizens of community services; and

(4) To coordinate and plan community events for senior citizens of the City.

(b) *Membership.*

(1) Members of the Board shall be appointed by a majority vote of the City Council. The Board shall consist of seven (7) regular members. Initially, three members shall be appointed to serve a one-year term and four members shall be appointed to serve a two-year term. Thereafter, all appointments shall be made for two-year terms. Members may be reappointed to successive two-year terms. Members serve at the pleasure of the City Council and may be removed by majority vote of the City Council with or without cause. The City Council shall, by majority vote, appoint a replacement to fill any vacancy for the unexpired term of a member whose position on the Board becomes vacant.

(2) Members of the Board must meet the following qualifications:

- (i) Be a qualified voter of the City;
- (ii) Shall have resided in the corporate limits of the City for at least one (1) year prior to appointment;
- (iii) Continue residency in the City during the term of office;
- (iv) Shall not be delinquent in payment of City taxes or financially delinquent to the City; and
- (v) Shall achieve compliance with all city codes prior to appointment and maintain such compliance for the duration of the appointment..

(c) *Organization, rules and requirements.*

(1) On or before January 9 of each year, the membership of the Board shall determine, by majority vote, a chair and a vice chair. The terms of the chair and vice chair shall be one (1) year. It will be the duty of the chair to preside over meetings and to assist in setting meeting agendas. If the chair is absent or unable to perform the duties of the chair, the vice chair shall assume the duties of that office.

- (2) Members of the Board shall meet at least one (1) time per month, on a regular day and time selected by majority vote of the members. The chair may call special meetings as necessary.
- (3) The Board shall conduct meetings and govern its proceedings according to the City Council's adopted rules of order, abide by the Texas Open Meetings Law, and shall keep a record of its proceedings, including votes and attendance, and shall submit these records to the City Secretary's Office.
- (4) Members of the Board shall not take any action unless a quorum is present. A quorum shall consist of four (4) members. Each member, including the chair, is entitled to one(1) vote, and action of the Board shall require an affirmative vote of a majority of those members present.
- (5) The City Manager shall designate a City employee to serve as staff liaison to the Board.
- (6) Members of the Board may receive reimbursement of authorized expenses attendant to the performance of their duties.

(d) *Powers and Duties.*

- (1) The Board is advisory only and shall not have any decision-making authority.
- (2) The Board shall have the following duties:
 - (i) To study and identify the needs of senior citizens with the aim of enhancing their quality of life within the City and to advise the City Council thereon;
 - (ii) To recommend to the City Council city/community events and programs designed to meet the needs of senior citizens;
 - (iii) To originate, plan, and coordinate City Council approved programs and events for the senior citizen segment of the population. Efforts should be made by the Board to assure that all recommendations will utilize existing facilities and organizations within the city in order to provide recreational, leisure, educational, community, and other community events and programs to the senior citizen residents of the City. If the Board determines that using facilities or organizations outside of the Everman city limits is necessary, it shall include in its

recommendation to the City Council an explanation as to the reasons for such necessity;

- (iv) To act with and assist other municipal boards, staff, or regional associations and the City Council in formulating proper plans for community programs and events to meet the needs of senior citizens;
- (v) To aid and assist in informing senior citizens of community services, events and programs; and
- (vi) As may be necessary to accomplish these duties, the Board may establish subcommittees. Any subcommittee shall be chaired by a Senior Citizens Advisory Board member. An unspecified number of community volunteers may be chosen by the Board as working subcommittee members.”

SECTION 2. Should any word, sentence, paragraph, subdivision, clause, phrase or section of this ordinance, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said ordinance which shall remain in full force and effect.

SECTION 3. All ordinances of the City of Everman, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed; provided, however, that all other provisions of said ordinances not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 4. This ordinance shall take effect immediately from and after its passage, as the law and charter in such cases provide.

DULY ORDAINED, PASSED AND ADOPTED by the City Council of the City of Everman, Texas, on the _____ day of November, 2022.

CITY OF EVERMAN, TEXAS

ATTEST:

APPROVED:

Mindi Parks, City Secretary

Ray Richardson, Mayor

APPROVED AS TO FORM:

Victoria W. Thomas, City Attorney
Hunter W. Mattocks, Asst. City Attorney
(102522vwtTM132053)