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JAN 10 2025

BY:

CITY OF EUSTIS

109-A East Orange Avenue

P.O. Drawer 68

Eustis, FL 32727-0068

Website - www.eustis.orgE-Mail - personnel@eustis.org

Phone - (352) 483-5472 FAX (352) 483-0492

VOLUNTEER/COMMUNITY SERVICES APPLICATIONDate: 1/10/2025

PLEASE LIST THE TYPE OF WORK THAT INTERESTS YOU AND THE DEPARTMENT(S) WHERE YOU WISH TO VOLUNTEER

1. Code Enforcement Board 3. _____
2. _____ 4. _____

NAME: Patricia Jensen Telephone #: _____PRESENT ADDRESS: _____ Eustis FL 32726How long have you lived at this address? 1.5 yrs E-Mail Address: _____Have you filed an application here before? _____ Yes X No If yes, when? _____Have you ever worked for the City of Eustis? _____ Yes X No If yes, when? _____Are you currently employed? X Yes _____ No May we contact you at work? X Yes _____ No

What number can we reach or leave a message for you during the day? Phone #: _____

Are you available: _____ Full Time _____ Part Time _____ Temporary Whatever is requiredWhen are you able to volunteer? X Nights X Weekends _____ Other _____Do you possess a valid Fla. Driver's License or I.D.? X Yes _____ NoAre you legally eligible for employment in the United States of America? X Yes _____ NoHave you ever been convicted, pled guilty or no contest to, had prosecution deferred or adjudication withheld on a felony or first degree misdemeanor in any jurisdiction? _____ Yes X No If yes, when: _____Explain: _____
(Nature, severity and date of offense in relation to the position for which you are volunteering are considered.)Do you have any criminal charges pending? _____ Yes X No If yes, explain: _____Are you able, physically or otherwise, to perform the job functions of the position for which you are volunteering?
X Yes _____ No If no, please explain: _____Please list the names of friends or relatives working for the City and their relationship to you: Spike Capri,Willie Hawkins ~~Neither~~ Neither are relatives

EQUAL OPPORTUNITY EMPLOYER

EMPLOYMENT RECORD: Please list your four most recent employers including full, part time, temporary and volunteer positions, beginning with the most recent.

Name & Address of Organization:

Ajax Building
HQ in FL

Job Title: PM

From 06/24 to Present
Month/Year Month/Year

Supervisor's E-mail: Patrick.McCoy@ajaxbuilding.com

Describe the work you did: Precon, Estimating, PM - Glynn County Sur. Justice Ctr, SC DTJ Facility Renovation

Reason for leaving: Still employed

Name & Address of Organization:

Uprite Construction
HQ in Irvine, CA

Job Title: PM

From 10/23 to 06/24
Month/Year Month/Year

Supervisor's E-mail: bob.rice@upriteco.com

Describe the work you did: Ground up construction of Tesla Dealerships (TX), Self-Storage in FL & IN. Managed \$110M over 3 states. Design +

Reason for leaving: Recruited by Ajax permitting through const.

Name & Address of Organization:

iicon construction
HQ CO Springs, CO

Job Title: PM/Division Mgr (Detention)

From 01/20 to 08/23
Month/Year Month/Year

Supervisor's E-mail: Gray.Collins@iiconcc.com

Describe the work you did: Det. Renovations, CPOT ground up and renovations, various other projects.

Reason for leaving: Moved to Gustis

Name & Address of Organization:

Casey Construction
HQ Denver, CO

Job Title: PM

From 09/16 to 11/19
Month/Year Month/Year

Supervisor's E-mail:

Describe the work you did: Wastewater Plant Renovations, Detention Renovations

Reason for leaving: Company Closed

*Contract employee prior to F/T employment

EDUCATION AND SPECIALIZED TRAINING:

Circle Highest Grade Completed

GRAMMAR AND HIGH SCHOOL:

1 2 3 4 5 6 7 8 9 10 11 12 GED

COLLEGE:

13 14 15 16

GRADUATE:

17 18 19 20

Please provide your educational background including the diploma, degree or certification received, as well as any technical or specialized training:

Name of High School(s): Thirnton HS	City and State: Thirnton, CO		
Name of College:	City and State:	Major:	Degree Received:
Name of Graduate School:	City and State:	Major:	Degree Received:
Other Trade, Technical, Etc:	City and State:	Major:	Degree Received:
Foreign Language Skills:		<input type="checkbox"/> Read <input type="checkbox"/> Write <input type="checkbox"/> Speak	

OTHER PROFESSIONAL MEMBERSHIPS OR SKILLS:

Please list any special qualifications not covered elsewhere in this application including computer skills, such as Word & Excel; typing, including words per minute typed; and any professional or civic memberships.

- 25 years accounting before FT Const
- ~~25 years~~
-
-
-
-

REFERENCES:

Please list at least three (3) references who are not related to you. (Please provide complete addresses including Street, City, State and Zip.)

Name Tony Vell	Phone # 3039079213	Name Bob Rice	Phone # 4075351060
Address (Street, City, State, Zip)		Address (Street, City, State, Zip)	
E-mail Address		E-mail Address bob.rice@upntec.com	
Employer AEC West	Phone #	Employer Upnte Const.	Phone #
Occupation Code Inspector		Occupation Director of Const.	
Name Orin Fryer	Phone # 7194699895	Name Bob Brashears	Phone # 7203237702
Address (Street, City, State, Zip)		Address (Street, City, State, Zip)	
E-mail Address		E-mail Address	
Employer CD DOC	Phone #	Employer RJTA (Reilly Johnson & Assoc)	Phone #
Occupation PM		Occupation Principal	

HOURS AVAILABLE TO VOLUNTEER:

What days and hours are you available for work? Any - M-F I can coordinate
my regular work schedule.

CERTIFICATE OF APPLICANT:

I certify that the answers given on this application are true and complete to the best of my knowledge. I agree to inform the City of any additional information relating to questions raised on the application, which occur subsequent to my completion of the application. I realize that misrepresentation of facts or the failure to update any information relating to questions on the application may be cause for rejection of this application or dismissal from volunteer/community services.

I authorize the City of Eustis to make any inquiries it desires concerning me. I authorize schools, references and my prior employers to provide my records, reason for leaving and all other information they may have concerning me to the City of Eustis. I release the City of Eustis and all other parties from any and all liabilities or claims for any damage that may result therefrom.

I understand that this application is not and is not intended to be a contract for employment.

SIGNATURE OF APPLICANT:  Date: _____

CONSENT OF PARENT OR LEGAL GUARDIAN

(All Volunteers Under 18 Years of Age Must Have Parent or Legal Guardian Complete This Section)

I the undersigned, the parent or legal guardian of _____, choose to permit _____ to participate as a volunteer for the City of Eustis. I understand that my child's or ward's services are being offered on a voluntary basis without anticipation of any financial remuneration and I agree to the terms and conditions as stated above.

I further authorize the City to perform a fingerprint criminal history background check through state and federal law enforcement agencies and/or criminal history checks through consumer reporting agencies, who may also provide information to the City on out-of-state or nation-wide criminal histories. I understand that final approval to volunteer is contingent upon the results of the criminal history check.

Signature of Parent or Legal Guardian: _____ Date: _____

Trish Jensen

Experience

June, 2024-Present

Ajax Building Company

GA, SC

Project Manager

GA – GMP process for Glynn County JJC. Project was cancelled by the County. GP process included design modifications and VE options in order to get project within budget.

SC – Juvenile Detention Center safety and risk modifications. Multiple GMP's priced, drawing review and modifications. Moved to this project after GA cancelled.

October, 2023 – June, 2024

Upright Construction Corp

FL, TX, IN

Project Manager

Florida projects consist of self storage ground up facilities, Indiana project is retrofit and ground up self storage with phases running concurrently, TX projects are Telsa SSD centers that are ground up. Hired to PM FL projects, took over TX sites, gained IN site. All projects running currently. PM/Sr PM responsibilities as well as assisting with estimating, hiring, business development.

Jan, 2020 – August, 2023

iiCON Construction Colorado

Statewide, CO

Division Manager

Division Manager for Detention Division, which encompasses PM, Superintendent, Estimating and all field positions as required. Projects also include Dept of Transportation, Dept of Revenue and other sectors. Projects are solely government. Marvin Foote YSC (safety and risk mitigation and modernization), Spring Creek YSC (safety and risk mitigation and modernization), Limon Correctional (drywall repairs), Lookout Mountain YSC (FA), Gilliam YSC (2 projects – FA, furniture installation in sleeping rooms), Homelake State Veteran's Home (Fire Suppression), Clear Creek County Jail (safety upgrade), Denver Women's Correctional (Coffee Roasting TF), Salida Community Center (remodel), Meeker CDOT (addition/ground up build), Yampa CDOT (addition), Zeb Pike YSC (Sleeping Rooms Upgrades), Mount View YSC (furniture installation), Platte Valley YSC (furniture installation), Betty K Marler YSC (furniture installation), Grand Mesa YSC (2 projects – replace flooring and furniture installation), CO Dept of Personnel/DOR (remodel restrooms for ADA compliance: complete demo and rebuild), Centennial Correctional Facility (fire sprinkler with alarm components added), Colorado Territorial Correctional Facility (Infirmary water damage), Denver Regional Detention Center (replace fire suppression), ACC Handball Wall Replacement, ACC Dock Repairs, El Paso County Jail (shower upgrades for ADA compliance), NORIX Installer (Larimer County white glove, Parker Valley Hope White Glove, CDHS/DYS 13 facility install, Larimer County Seating, CO Dept of Human Services – Fort Logan). Responsible for estimating, project management, supervision and construction of all sites. All facilities occupied during construction.

Sep, 2016 – Nov, 2019
Denver, CO

Casey Construction
Project Manager

Project Management with Superintendent responsibilities added for Detention Division of company (solely government contracts). Projects completed include Gilliam YSC (safety and risk mitigation and modernization), Grand Mesa YSC (safety and risk mitigation and modernization), Adams YSC (safety and risk mitigation and modernization), Garfield County Jail (guard station, visitation rooms), Elbert County Jail (plumbing repairs and consulting), and Pitkin County Jail (consulting), Littleton/Englewood WWTP Effluent Channel and Tank Repairs. Consulted for Garfield, Elbert, State of Colorado (multiple sites), Garfield, Pitkin, Grand and Eagle. Left employment when company closed.

Apr 2013-Nov, 2019
Westminster, CO

TJ Business Solutions, LLC
Accountant/Consultant

All data entry, reconciling, payroll processing, quarterly tax filings and reviews, auditing, pre-tax work for clients on a daily, weekly, month or quarterly basis. Services range from accounting and bookkeeping to marketing to strategizing business plans. Clients have included Alzheimer and Dementia care center, landscape contractors, general contractors, electrical contractors, financial rebuilds for numerous years for individuals and businesses, timber frame builder, crane operators, asphalt contractor, acupuncture professional, dental professionals, material handlers, trucking companies, auto mechanics, spas and more. Human resources review is offered to ensure clients are meeting both State and Federal requirements.

May 2007-Apr 2013
Boulder, CO

LID Landscapes/James Martin Assoc.
Accountant/HR/Purchasing/Estimating

Job cost accounting, month-end financials, tax filings, A/R, A/P, payroll, purchasing for all departments, HR functions including managing personnel files and benefits, state new hire reporting, conflict resolution, construction contract review and inter-office job meetings and coordination and terminations, customer interaction to resolve issues and/or communicate information, answering phones as needed. Assisted in company transition to new ownership. Under new ownership, supervised the transition of accounting, trained new staff and existing staff, began learning Land F/X and AutoCAD for estimating, joined safety committee. Left employment when company was sold to JMA.

Mar 2005-Oct 2006
Aurora, CO

Mile High Harley-Davidson, LLC
Accounting/Customer Service

Deal processing including title and financial check, daily and monthly balancing of all accounts and posting to H-D corp., inventory control and upkeep, human resources, customer service, Process Improvement and liaison between depts., numerous other duties as needed.

Aug 2004-2006

Contract Bookkeeping, HR and Management

Job cost accounting and non-job costing, monthly and quarterly reviews of financial happenings, work comp and liability audit support, consulting regarding areas of improvement and structure.

Sep 2002-Sep 2004
Lakewood, CO

The Other Electric Company, Inc.
Business Services and Controller



Job cost accounting, WIP reporting and budget analysis/tracking, O&M Manuals, GC correspondence, submittals, pre-bid info., gathering payroll including Davis Bacon wages and Human Resources, tax reporting, purchasing supplies and scheduling crews, estimating and project coordination and management, admin. staff training. Registered as Apprentice Electrician and worked in the field. Left employment when company was sold.

Nov 2000-Dec 2002
Golden, CO

IEC Intelligent Technologies
Office Manager

Accounting (A/R, A/P, billing, payroll, tax filing), software and sales support, Website upkeep including posting press releases on various websites, Trademark compliance, wiring a test network of nodes
**Work was part-time from Sept. 2002-Dec. 2002. Left employment when company was closed.

June 1993-April 2000
Lakewood, CO

AdVantage Service Group, Inc.
Business Services

Job cost accounting, budgeting and forecasting, project coordination including scheduling (crew and equip.), human resources and lease employee management, video editing and graphic design, Coors Brewing Company video library and facility operations.

Memberships

American Jail Association, Colorado Jail Association

Training/Certs

EM-385
OSHA 10

Software

Procore, Bluebeam, CMIC, Phoenix, P6, MS Office, Raken, Building Connected

