



City of Eustis

P.O. Drawer 68 • Eustis, Florida 32727-0068 • (352) 483-5430

TO: EUSTIS CITY COMMISSION

FROM: Tom Carrino, City Manager

DATE: December 9, 2025

RE: Appointment to the Historic Preservation Board (HPB) - Member

Introduction:

This item is for City Commission consideration of the reappointment of applicant Monte Stamper to the Historic Preservation Board.

Background:

The City Code of Ordinances provides for a five-member Historic Preservation Board with one alternate with each member appointed to serve 3-year terms. The purpose of the board is to consider Certificates of Appropriateness regarding alterations to buildings within the two historic districts as well as consider historic landmark designations.

To meet the requirements of the certified local government program, as provided in the National Historic Preservation Act, as amended in 1980, PL 96-515, and to carry out its responsibilities under this chapter, the membership of the board shall include, to the extent available, three persons who are educated or who practice in one of the disciplines of architecture, history, architectural history, planning, archaeology or related disciplines. Whenever an individual is nominated to the board, the city commission shall consider the professional qualifications of the individual to ensure that the requirements of the certified local government program are met.

After the process of advertising a position on HPB, Monte Stamper submitted a Board Reappointment Form indicating a request to seek reappointment. No background check was completed due to the applicant currently serving on the Board. No other persons submitted applications.

Position, Member Name, Term Expiration and Status of Position available:

1. Member, Monte Stamper, Term expiration 12/31/2025 – seeking reappointment

Recommended Action:

Staff recommend consideration of the applicant for the Member position below:

1. **Member:** Term 12/31/2025 to 12/31/2028

Prepared By:

Christine Halloran, City Clerk

Reviewed By:

Tom Carrino, City Manager

Attachments:

1. Board Reappointment Form – Monte Stamper
2. HPB Roster (as of 12/3/2025)
3. Eustis, FL Code of Ordinances, Chapter 46 – Historic Preservation Administration