



City of Eustis

P.O. Drawer 68 • Eustis, Florida 32727-0068 • (352) 483-5430

TO: EUSTIS CITY COMMISSION

FROM: Tom Carrino, City Manager

DATE: December 9, 2025

RE: Appointment to the Eustis Library Board of Trustees – Member

Introduction:

This item is for City Commission consideration of the reappointment of Gwendolyn Manning to the Eustis Library Board of Trustees.

Background:

The applicant completed a Board Reappointment Form and has expressed an interest in reappointment. If approved, the appointments shall be for a term of five (5) years.

After the process of advertising a position on the Library Board of Trustees, Gwendolyn Manning submitted a Board Reappointment Form indicating a request to seek reappointment. No background check was completed due to the applicant currently serving on the Board. No other persons submitted applications.

Position, Member Name, Term Expiration and Status of Position available:

1. Member, Gwendolyn Manning, Term expiration 12/31/2025 – seeking reappointment

Recommended Action:

Staff recommend consideration of the applicant for reappointment for the Member position below:

1. **Member:** Term 12/31/2025 to 12/31/2030

Prepared By:

Christine Halloran, City Clerk

Reviewed By:

Tom Carrino, City Manager

Attachments:

1. Board Reappointment form – Gwendolyn Manning
2. Library Board of Trustees Roster (as of 12/3/2025)
3. Eustis, FL Code of Ordinances, Chapter 58 - Library