



# City of Eustis

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TO: EUSTIS CITY COMMISSION

FROM: TOM CARRINO, CITY MANAGER

DATE: OCTOBER 6, 2022

RE: RESOLUTION NUMBER 22-72: AUTHORIZING MULTIPLE ANNUAL PURCHASES IN EXCESS OF \$50,000 FOR EACH OF SIX PRODUCTS AND SERVICES THAT ARE ESSENTIAL FOR THE WATER AND WASTEWATER DAILY OPERATIONS

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## **Introduction:**

The City Purchasing Ordinance requires that City Commission approve any purchase exceeding \$50,000. Resolution Number 22-72 authorizes multiple annual purchases in excess of \$50,000 for each of six products and services that are essential to the daily operations of the Water and Wastewater departments.

## **Background:**

1. The Water Department uses Neptune Technology's water meters, meter heads and rebuild kits for their day-to-day operations. Ferguson Waterworks is the sole authorized Neptune Distributor for sales, service and warranty of Neptune water products and AMR systems for the State of Florida (sole source letter available upon request). The estimated cost based on previous years' purchases for these products was over \$50,000 and is included in the approved budget for the 2022-2023 fiscal year.
2. The Wastewater Department uses Evoqua Water Technologies to provide odor control monitoring, reporting and chemical services. Sulfides and other gasses create noxious odors and are extremely detrimental to the equipment and infrastructure in the wastewater collection system. Evoqua Water Technologies is the contracted supplier, piggybacked with Manatee County. The cost to provide these services with system monitoring, reporting, and Biocide distribution is over \$50,000, which was included in the approved budget for this fiscal year 2022-2023.
3. The Water Department requires sewer rehabilitation services on an as-needed basis, in order to maintain the City's Sewer System. The City has utilized American-In-Line Inspections to provide sewer rehabilitation services since April 2017. American-In-Line is the contracted supplier, following Contract #007-17 and Amendment #3. The estimated cost based on previous years' purchases for these services is over \$50,000 and is included in the approved budget for the 2022-2023 fiscal year.
4. The Water Department requires manhole repairs and rehabilitation on an as-needed basis, in order to minimize inflow and infiltration into the City's Sewer

System. The City has utilized Engineered Coatings Solutions to provide manhole repair and rehabilitation services in the past. Engineered Coatings Solutions is the contracted supplier, through a piggyback contract with North Port, Florida, which expires October 26, 2023. The estimated cost for these services is over \$50,000 and is included in the approved budget for 2022-2023 fiscal year.

5. The Wastewater Treatment Plants (WWTP) produce between 3,800 and 4,600 cubic yards of bio-solids (sludge cake) per year and the Florida Department of Environmental Protection (FDEP) requires that wastewater bio-solid residuals be disposed of in accordance with Florida Administrative Code (FAC). This requires bio-solids be hauled and processed by a licensed Residuals Management Facility (RMF). Shelley's Environmental is our contracted vendor via piggyback agreement. The annual cost of sludge hauling is over \$50,000, which was included in the approved budget for this fiscal year 2022-2023.
6. Sodium Hypochlorite is the established and permitted method of maintaining drinking water quality standards and disinfecting wastewater treatment plant effluent in order to meet the water quality provisions set forth in the Safe Drinking Water Act (SDWA) and Florida Department of Environmental Protection (FDEP) water quality standards. Odyssey Manufacturing is the contracted supplier, through a piggyback contract with Marion County Utilities, which expires September 30, 2023. Marion County has recently contracted with Odyssey Manufacturing for the price of \$1.25 per gallon. The City of Eustis is able to piggyback this contract. The estimated cost of Sodium Hypochlorite exceeds \$50,000 annually, and was included in the approved budget for fiscal year 2022-2023.

The City purchasing policies require that the Commission approve any purchase that exceeds \$50,000.

**Recommended Action:**

Staff recommends approval of this resolution.

**Policy Implications:**

Not applicable.

**Alternatives:**

1. Approve the Resolution.
2. Deny the Resolution.

**Discussion of Alternatives:**

1. Alternative 1 approves Resolution Number 22-72 and authorizes blanket purchase orders for the six products and services listed above.

**Advantages:**

- The City can proceed with uninterrupted treatments & maintenance processes.
- The City will continue to provide quality reclaimed and drinking water to its citizens.

- The City will carry on with its daily schedules without interruption.

Disadvantages:

- There are no disadvantages to approving the resolution.

2. Alternative 2 denies Resolution No. 22-72

Advantages:

- There is no advantage to denying the resolution because the products and services are required to keep the City running smoothly.

Disadvantages:

- FDEP could intervene to ensure that quality standards are met with our water and wastewater treatment operations.
- The cost to maintain operations and process requirements could increase.

**Budget/Staff Impact:**

The funds for the proposed purchases have been included in the approved Fiscal Year 2022-2023 budget.

**Prepared By:**

Melissa Fuller, Sr. Staff Assistant – Water Department

**Reviewed By:**

Paul Shepherd, Water Superintendent

Michael Brundage, Wastewater Superintendent

Greg Dobbins, Deputy Director Water/Wastewater

Rick Gierok, P.E., Director of Public Works/City Engineer

**Attachment(s):**

Resolution Number 22-72

Available Upon Request

Quote Comparisons and Contracts