



City of Eustis

P.O. Drawer 68 • Eustis, Florida 32727-0068 • (352) 483-5430

TO: EUSTIS CITY COMMISSION

FROM: Tom Carrino, City Manager

DATE: March 7, 2024

RE: Resolution Number 24-27: Purchase in Excess of \$50,000 for the Clifford-Taylor House Museum's Roofing Project

Introduction:

Resolution Number 24-27 approves an expenditure in excess of \$50,000 and authorizes the City Manager to execute an agreement with Eustis Roofing Company, Inc. for professional roofing construction services for the Clifford-Taylor House Museum's Roofing Project.

Background:

The Fiscal Year 2023/24 CIP Budget includes funding for required repairs of the Clifford-Taylor House Museum's roof. Deterioration has increased over the last several years and a total re-roof is necessary to preserve the integrity of the building.

Eustis Roofing Company, Inc., of Tavares, Florida, submitted a proposal for total project costs (including a five-year warranty) of \$62,670. Any rotten wood and/or faulty structural component replacements will be billed at \$85 per hour plus material costs. Their minimum warranty for materials is 30 years.

Florida Abatement & Demolition, Inc., of Thonotosassa, Florida, will sub-contract for Eustis Roofing Company to remove and dispose of all transite roofing materials. The charge for this service, \$15,650, is included in Eustis Roofing Company's project costs.

Eustis Roofing Company is a Continuing Services Contractor with Eustis for roofing services through Resolution Number 20-85. This company has completed several roofing projects for the City and has earned high ratings from Staff for their workmanship and reliability.

The City's purchasing policies require that the Commission approve any purchase that exceeds \$50,000.

As a local landmark, the project is scheduled to go before the Eustis Historic Preservation Board for consideration on March 13, 2024.

Recommended Action:

Staff recommends approval of Resolution Number 24-27.

Policy Implications:

n/a

Alternatives:

1. Alternative 1 approves the Resolution.

Advantages:

- Increased life span of the Clifford-Taylor House Museum.

Disadvantages:

- The action will approve an expenditure of \$62,670 plus possible costs to replace rotten wood and/or structural components.

2. Alternative 2 denies the Resolution.

Advantages:

- The City would not expend \$62,670 plus.

Disadvantages:

- Further damage to the building will lead to expensive repairs for the entire structure.

Budget/Staff Impact:

The Fiscal Year 2023/24 CIP Budget includes funding for the required replacement and repairs of the Clifford-Taylor House Museum's roof.

Prepared By:

Sally Mayer, Administrative Assistant – Public Utilities

Reviewed By:

Rick Gierok, Director of Public Works and Utilities

Attachments:

Resolution Number 24-27

Eustis Roofing Company, Inc. - Proposal dated 2/06/2024