



MINUTES

City Commission Meeting

6:00 PM – Thursday, September 18, 2025 – City Hall

Invocation: Shannon Carroll, LakeHaven Church

Pledge of Allegiance: Vice Mayor Gary Ashcraft

Call to Order: 6:28 p.m.

Acknowledge of Quorum and Proper Notice

PRESENT: Vice Mayor Gary Ashcraft, Commissioner Michael Holland, Commissioner Emily Lee, Commissioner George Asbate, Mayor Willie L. Hawkins

1. Agenda Update

Tom Carrino, City Manager, announced that Items 6.5, 6.6 and 6.7 (Ordinances 25-28, 25-29 and 25-30) would be removed due to the action taken at the Local Planning Agency meeting. He also announced the addition of the recognition of Senior Officer Allred and presentation of a report on school zone data. He introduced and welcomed the new Director of Events and Communication Cheri Moan.

2. Approval of Minutes

2.1 August 8, 2025 City Commission Workshop: Budget

September 4, 2025 City Commission Workshop

September 4, 2025 City Commission Meeting

Motion made by Commissioner Holland, Seconded by Commissioner Lee, to approve the Minutes. The motion passed on the following vote:

Voting Yea: Vice Mayor Ashcraft, Commissioner Holland, Commissioner Lee, Commissioner Asbate, Mayor Hawkins

3. Presentations

Recognition of Senior Officer Allred

Craig Capri, Police Chief, presented the Chief's Award to Senior Officer James Allred. He cited Senior Officer Allred's accomplishments and community involvement.

Mayor Hawkins noted the attendance of School Board Member Stephanie Luke.

Report on School Zone Speeding Cameras

Chief Capri reported on the City's Speed Zone Camera program. He explained that Altumint thought the required annual report was due on December 31st and then found out it was the end of the fiscal year, September 30th. He provided a quick report including the numbers of violations issued and notice of violations paid. He explained that the program is provided at no cost to the City or the taxpayers. He stated the company collected \$135,000; however, they installed all of the equipment. He indicated that the City did not implement the program to get money but to improve the safety of the children walking to school. He emphasized the City

made zero dollars on the program. He stated that there was a 97.7% reduction in the number of school zone speeding violations. He added that the company will also be paying \$32,000 for tag readers for the City so they can identify vehicles that are wanted for crimes.

3.1 Presentation from St. Luke's Free Medical and Dental Clinic

Erin Burley, Director of Clinics for Catholic Charities of Central Florida, explained the purpose of their clinic and commented on the residents who do not have insurance to cover medical and dental services. She provided a history of the clinic and explained the requirements needed to qualify for their services and what services they are required to pay for. She noted they have over 150 people on the dental wait list. She provided some examples of individuals they have assisted and cited the personnel involved with the clinic. She cited their need for professionals to donate their services.

Vice Mayor Ashcraft noted he attended their open house and his wife is a nurse practitioner who is interested but has questions regarding their liability insurance.

Ms. Burley indicated she would call him to answer their questions. In response to a question from the audience, she indicated the address is 722 South Grove Street. She confirmed they do accept donations.

3.2 Eustis Community Alliance

Kelly Hadley, Eustis Community Alliance, thanked the City for partnering with them. She provided pictures from their various events and reviewed their programs including summer youth program, Backpack for Education, Christmas party, partnership with Lake Cares for food distribution, and Access Florida assistance for food and clothing. She announced they would begin basic computer classes beginning in October. She commented on an upcoming mentorship program and a partnership with Eustis Housing Authority to assist people with getting jobs and obtaining childcare.

Mayor Hawkins noted they are a small organization with only five board members. She introduced members Kirk Musselman, President; Terry Jackson and Rashad Latine.

4. Audience to be Heard

Mark Bobick addressed the Commission regarding the Huddle 44 development, the Commission's decisions regarding development, and the impact on the neighborhood. He asked the Commission to revoke their approval of the Huddle 44 drive-through.

Lee Bureski, City resident, cited an issue at the corner of Orange and the 44 bypass. She commented on their efforts over the past ten years to get a crosswalk at that location. She indicated that Lake County cannot do anything until the City finishes the road between Bates Avenue and Orange Avenue.

Chief Capri noted that sidewalks have been approved for that area. He indicated that he would talk to her further about getting a traffic signal.

Dr. Keith LaPrade, representing Cam Pros LLC, announced they were acquiring 430 W. Charlotte Ave. and cited their plans to restore the property.

The Commission informed him that his item was on the agenda for consideration and he indicated he would wait to speak until the item came up.

Commissioner Lee asked to speak and spoke regarding the City's growth and progress. She indicated that progress requires a Commission with vision, commitment, respect for each other and collaboration. She commented that the best way for the Commission to serve the City is

by working together. She stated their differences and perspective are not a weakness but a strength. She proposed that the Commissioners recommit themselves to unity, assume the best in each other, have the tough conversations with respect and unity and remember that every decision they make impacts real people, real neighborhoods and the future of Eustis. She asked that they let this be their shared commitment: "To lead by example, to support one another and to always put the City first. Let's keep the lines of communication open and the spirit of cooperation strong. Let's work together with our consultants to create a vision and a map for the future of Eustis. Let's move forward together."

5. Consent Agenda

5.1 Resolution Number 25-73: Approval of IAFF Fire Lieutenant Unit 10/1/2024 – 9/30/2027 Contract

Motion made by Commissioner Holland, Seconded by Vice Mayor Ashcraft, to approve the Consent Agenda. The motion passed on the following vote:

Voting Yea: Vice Mayor Ashcraft, Commissioner Holland, Commissioner Lee, Commissioner Asbate, Mayor Hawkins

6. Ordinances, Public Hearings, & Quasi Judicial Hearings

6.1 Resolution Number 25-61: Final millage rate for the FY2025/26

Sasha Garcia, City Attorney, announced pursuant to Chapter 200.065 Florida Statutes that the taxing authority is the City of Eustis. The roll back rate, the rate that would generate the same ad valorem tax revenue as last year excluding new construction, is 7.0709 mils. The proposed millage rate to be levied for the upcoming fiscal year is 7.3898 mils. The proposed rate exceeds the roll back rate for 4.51% thereby representing a tax increase under Florida law. The announcement is being made in accordance with the Florida Truth in Millage requirements and must be made prior to adoption of the millage resolution.

Attorney Garcia read Resolution Number 25-61 by title: A Resolution by the City Commission of the City of Eustis, Lake County, Florida, adopting the final millage levy of ad valorem taxes for the City of Eustis, Lake County, for the Fiscal Year 2025/26, providing for an effective date.

Attorney Garcia opened the public hearing at 6:58 p.m. There being no public comment, the hearing was closed at 6:58 p.m.

Motion made by Commissioner Holland, Seconded by Commissioner Lee, to approve Resolution Number 25-61. The motion passed on the following vote:

Voting Yea: Commissioner Holland, Commissioner Lee, Mayor Hawkins

Voting Nay: Vice Mayor Ashcraft, Commissioner Asbate

6.2 Resolution Number 25-62: Adopting a Final Budget for the FY2025/26

Attorney Garcia read Resolution Number 25-62 by title: A Resolution by the City Commission of the City of Eustis, Lake County, Florida, adopting the final budget for the Fiscal Year 2025-26, providing for an effective date.

Attorney Garcia opened the public hearing at 6:59 p.m. There being no public comment, the hearing was closed at 6:59 p.m.

Commissioner Asbate explained that his no vote on the millage rate was due to his desire to see a lower tax rate for the residents.

Motion made by Commissioner Holland, Seconded by Commissioner Lee, to approve Resolution Number 25-62. The motion passed on the following vote:

Voting Yea: Commissioner Holland, Commissioner Lee, Mayor Hawkins

Voting Nay: Vice Mayor Ashcraft, Commissioner Asbate

6.3 Resolution Number 25-74: Consideration for Reduction of Fine for 430 West Charlotte Avenue

Attorney Garcia read Resolution Number 25-74 by title: A Resolution of the City Commission of the City of Eustis, Florida; providing for Commission determination of a code enforcement lien on property located at 430 West Charlotte Avenue; authorizing implementing actions; and providing for an effective date.

Eric Martin, Code Enforcement Supervisor, reviewed the violation history of the subject property and explained the Commission's options. He stated that the Code Enforcement Board (CEB) approved reduction of the accrued fines from a total of \$743,185 to \$8,700 payable within 30 days of approval. He stated staff's recommendation for approval of the Code Enforcement Board's recommendation. He noted property issues for many years and, due to it being homestead property, foreclosure is not an option. In addition to Code issues, he noted there have been over 200 calls for service to the Eustis Police Department. He stated the property is not in compliance at this time. The City has three liens against the property and will receive \$10,000 when the property closes.

Mayor Hawkins expressed concern noting that the last Code Enforcement case had a lower total fine and wound up paying a lot more in fines.

Mr. Martin commented on the need to get the property sold so it can be cleaned up and the desire of the neighborhood to have it cleaned up. He cited issues with people dumping on the backyard, and people tampering with the water and electric meters. He confirmed that the property is currently occupied by the owner as well as other people.

Discussion was held regarding how they came up with the fine amount of 6% of the sales price and the need to get the property cleaned up.

Alan Paczkowski, CEB Chairman, explained the Board members are volunteers and not part of the Code Enforcement department. He indicated that their objective is to provide an impartial, fair, evaluation of the evidence of each case and make a judgement in the best interest of both the City and the property owner with the ultimate goal being timely compliance. He reported that neither the property owner nor the buyer attended the September 8, 2025 CEB hearing. However, both parties submitted through Mr. Martin notarized applications requesting reduction of the fines. At the same time, the Board received a copy of an "as is" residential contract for the sale and purchase of the property in the amount of \$145,000, which is where the \$8700 came from. Mr. Martin informed the Board at that time that the owner had said that any changes to her request would result in her not selling and continuing to allow the fines to accrue at \$500 per day since her property is protected through the homestead law. It was the final decision of the Board to approve the reduction, although the approval was not unanimous. He explained the Board's decision based on the pending sale of the property which would recover the City's administrative costs and result in the change of ownership of a habitually noncompliant, troublesome, dangerous property. He noted that the buyer had already paid to the owner a move out cash advance of \$2500 on the promise she would vacate the property no later than September 9, 2025. The buyer also offered to pay all closing costs and to resolve all code violations and assume responsibility for reduction of the property. He stated his recommendation that the fine reduction be approved.

Attorney Garcia opened the public hearing at 7:18 p.m.

Keith LaPrade commented on issues the owner has and stated the property is destroyed. He noted the other occupants on property including the shed in the back. He confirmed he had advanced the owner \$2500 to move out and another \$2500 two days prior. He stated the owner has signed the closing statement that day.

Chief Capri commented on the issues with the property and expressed support for the reduction for the sake of the neighborhood and community.

The Commission asked if the owner has moved with Mr. LaPrade responding she has left the house. He reported that they have provided a dumpster so they could evacuate. He indicated he did not know where she moved to but she returns text messages. He noted that there are additional liens owed to Lake County and the water department which will be paid before she gets any money. He commented on the improvements that will be made.

Commissioner Asbate questioned the contract with a closing date of 9/9 with Mr. LaPrade stating they have an extension to October 2nd. He indicated he could provide a copy of the extension.

Commissioner Asbate expressed concern regarding the possibility of the contract being assigned with Mr. LaPrade confirming that the property will not be assigned. Commissioner Asbate noted Paragraph 9 regarding the closing agent. He restated his concern that the property could be assigned.

Mr. Martin stated that the resolution provides that the fine reduction goes away unless Cam Pos closes the contract.

Further discussion was held regarding the amount of the reduction with Chief Capri indicating the Police Department will get it posted that night and get the people removed.

There being no further public comment, the hearing was closed at 7:27 p.m.

Mr. Martin stated the closing agent told him the closing date would be either October 2nd or sooner with Attorney Garcia confirming that the reduction is expressly conditioned on the sale to this entity.

Motion made by Vice Mayor Ashcraft, Seconded by Commissioner Asbate, to approve Resolution Number 25-74 with the fine reduction as recommended. The motion passed on the following vote:

Voting Yea: Vice Mayor Ashcraft, Commissioner Holland, Commissioner Lee, Commissioner Asbate, Mayor Hawkins

6.4 FIRST READING

Ordinance Number 25-27: Amending and Updating the City's Municipal and Utility Impact Fees for Police, Fire, Parks and Recreation, Library, Water and Sewer Based on the 2025 Impact Fee Study Prepared By Raftelis Financial Consultants, Inc.

Attorney Garcia read Ordinance Number 25-27 by title on first reading: An Ordinance of the City Commission of the City of Eustis, Lake County, Florida; relating to municipal impact fees; amending Chapter 2, Article IV, Division 4 (Law Enforcement Impact Fees), Chapter 38, Article V (Fire Impact Fees), Chapter 58, Article III (Library Impact Fees), Chapter 66, Article II (Parks and Recreation Impact Fees), and Chapter 94, Article VII (Water and Wastewater Capacity Impact Fees) of the Code of Ordinances; adopting updated impact fees for Police, Fire, Parks and Recreation, Library and Water and Wastewater services based on the 2025 Municipal

Impact Fee Study prepared by Raftelis Financial Consultants, Inc.; making legislative findings, including extraordinary circumstances justifying an exemption from the phase-in limitations of Section 163.31801, Florida Statutes; providing for codification, severability, and conflicts; and providing that this ordinance shall be adopted prior to October 1, 2025, with an effective date of January 1, 2026, pursuant to Section 163.31801, Florida Statutes.

Lori Carr, Finance Director, noted the Commission's previous approval for an agreement to conduct an updated impact fee and water and wastewater rate fee study. She added that two workshops are required for approval of the impact fees, the first of which was held earlier that day.

Michele Godwin, representing Raftelis, reviewed the methodology for calculation of the impact fees, the extraordinary circumstances, the existing and proposed fees and how that compares to nearby communities. She reported the City is considering the adoption of impact fees as it relates to police, fire, library, parks, water and wastewater and explained that the Florida impact fee statute limits how much you can increase impact fees unless there is an extraordinary circumstance. She stated the fire and police fees are increasing based on the extraordinary factors due to considerable growth that is requiring significant investment into the existing facilities for police and fire, the cost for construction and significant increase in the cost for new vehicles. She stated their recommendation that the police and fire fees be adopted as calculated with the remaining impact fees to be phased in.

Ms. Godwin stated the main objective of the study was to update the existing methodology of the impact fees based on current and local data. She indicated they reviewed the City's historic assets and any planned improvements to benefit new development. She explained that by updating the impact fees, the City will minimize the burden of cost from new development from falling on existing residents and businesses. She added that the methodology follows the generally accepted statutory parameters and case law as it relates to the Florida Impact Fee Act.

Ms. Godwin explained the purpose of impact fees and what they do not fund. She explained the impact fee study follows the rational nexus test which shows that the City has a need to collect the impact fees, they will provide a benefit to new development, and the costs are proportionate to the demand placed on the services. She then explained the impact fee methodology including the total capital costs, allocation to residential and non-residential population and dividing the capital costs by the functional population units. She stated the City has over 40 different non-residential land use classes and they are recommending that be reduced to eight.

Ms. Godwin reviewed the police impact fees and cited the required capital improvement of a public safety complex and purchase of future vehicles. She presented a chart showing the various existing and proposed police impact fees and the difference between the two. She then reviewed the fire impact fee and cited the identified capital improvements including an administration building, several engines and a command vehicle, an additional fire station and the public safety complex. She then presented a chart showing the current and proposed fire impact fees.

Ms. Godwin then reviewed the Parks and Recreation impact fees. She indicated the full impact fee calculation for a single family residential home is \$1,253. However, there isn't currently significant growth-related parks improvements planned so they are recommending they stick with the maximum 50% increase of \$898 and phase it in over the next four years. She reviewed the library impact fees and noted they factored in some potential grant funding for approximately \$1.5 million in expansion. She stated the recommended increase is from \$293

to \$295 to be phased-in over two years. She stated the cumulative impact fees for a single-family residence is going from \$1,177 to \$3,169 which is the fully phased-in amount by year four.

Tristen Townsend reviewed the utility impact fee and explained the assumptions and methodology for calculations. She stated the water system existing investment is \$18.1 million with future investments of \$3.75 million including expansion at the eastern water plant and various water main extensions. The current wastewater system has an existing investment of \$47.1 million with future investments of \$12.86 million. She cited several planned wastewater expansion projects. She then reviewed the proposed impact fees and four-year phase-in amounts with water going from \$854 to \$1,183 by 2029 and wastewater going from \$2,668 and increasing to \$4,002 after the four years.

Ms. Townsend presented a comparison with the City of Eustis fees (current and future) and other area cities. She stated the next step in the process would be the first reading of the ordinance with a second workshop to be held on September 29th, followed by second reading of the ordinance. She summarized stating that impact fees will help to align the recovery of expansion related capital costs with new development. She indicated that increasing the impact fees will help minimize the burden on existing residents so that expansion costs are paid for by new development. She stated the impact fee study utilizes recent local data as required by the statute. By adopting impact fees, the City is making a commitment to doing a significant amount of capital expansion and improvement which would be projects that are either already outlined in the CIP or similar to that. She stated their recommendation that the City adopt the impact fees as presented including the fully calculated fees for police and fire and the phased-in fees for library services, parks and recreation, water and wastewater.

Attorney Garcia opened the public hearing at 7:43 p.m.

Cindy Newton, County resident, expressed support for the increased impact fees. She asked about the eastern Eustis water plant and how that will impact the City's out-of-city fees. She indicated it appears that the fees include the expansion of that plant.

There being no further public comment, the hearing was closed at 7:45 p.m.

Motion made by Commissioner Holland, Seconded by Vice Mayor Ashcraft, to approve Ordinance Number 25-27 on first reading. The motion passed on the following vote:

Voting Yea: Vice Mayor Ashcraft, Commissioner Holland, Commissioner Lee, Commissioner Asbate, Mayor Hawkins

RECESS: 7:45 p.m. RECONVENE: 7:50 p.m.

6.5 Explanation of Ordinance Numbers 25-28, 25-29, and 25-30

Ordinance Number 25-28 – Voluntary Annexation

Ordinance Number 25-29– Comprehensive Plan Amendment

Ordinance Number 25-30 – Design District Assignment

FIRST READING

Ordinance Number 25-28: Annexation of Parcel with Alternate Key Number 1734231

This item was removed from the agenda due to the action of the Local Planning Agency.

6.6 FIRST READING

Ordinance Number 25-29: Future Land Use Map Assignment for Annexation of Parcel with Alternate Key Number 1734231

This item was removed from the agenda due to the action of the Local Planning Agency.

6.7 FIRST READING

Ordinance Number 25-30: Design District Amendment for Annexation of Parcel with Alternate Key 1734231

This item was removed from the agenda due to the action of the Local Planning Agency.

6.8 Explanation of Ordinance Numbers 25-31, 25-32, and 25-33

Ordinance Number 25-31 – Voluntary Annexation

Ordinance Number 25-32– Comprehensive Plan Amendment

Ordinance Number 25-33 – Design District Assignment

FIRST READING

Ordinance Number 25-31: Annexation of Parcels with Alternate Key Numbers 1743320 and 1407940

Attorney Garcia read Ordinance Number 25-31 by title on first reading: An Ordinance of the City Commission of the City of Eustis, Florida; voluntarily annexing approximately 20.0 acres of real property at Alternate Key Numbers 1743320 and 1407940, on the north side of County Road 44, east of Sparrow Lane.

Kyle Wilkes, Senior Planner, reviewed the proposed annexation and related future land use and design district designations for approximately 20 acres. He stated the owner is John E. and Betty A. Drawdy and the applicant is Brett Jones and MAS Development. He indicated that the request is to change the future land use designation from Lake County Urban Low to the City of Eustis Suburban Residential with a design district designation of Suburban Neighborhood. He reviewed the location of the project and maps showing the surrounding land use designations. He stated utilities are available and confirmed the required notices and advertisements were completed. He explained staff's analysis of the request and indicated there are no wetlands on the site, no 100-year floodplain is present, the property is not within the Wekiva Study Area and the requested designation is compatible with the surrounding area. He stated staff's recommendation for approval of all three ordinances - Ordinance 25-31, 25-32 and 25-33.

Attorney Garcia opened the public hearing at 7:54 p.m.

Mr. Carrino indicated he had a card from Brenda Kane; however, she was unable to stay. She has asked to be kept informed about any community meetings.

The Commission asked how the applicant would notify the public about the community meeting.

Brett Jones, representing MAS Development, noted he had received Ms. Kane's contact information. He asked for recommendations from the City Attorney regarding the best way to notify the public.

Attorney Garcia recommended that he contact Mr. Wilkes who could provide their notification list for the project.

Discussion was held regarding the date, time and location for the meeting with Mr. Carrino indicating he could check on availability of City facilities for the meeting.

There being no further public comment, the hearing was closed at 7:55 p.m.

Motion made by Commissioner Holland, Seconded by Commissioner Lee, to approve Ordinance Number 25-31 on first reading. The motion passed on the following vote:

Voting Yea: Vice Mayor Ashcraft, Commissioner Holland, Commissioner Lee, Mayor Hawkins
Voting Nay: Commissioner Asbate

6.9 FIRST READING

Ordinance Number 25-32: Future Land Use Map Assignment for Parcels with Alternate Key Numbers 1743320 and 1407940

Attorney Garcia read Ordinance Number 25-32 by title on first reading: An Ordinance of the City Commission of the City of Eustis, Lake County, Florida, amending the City of Eustis Comprehensive Plan pursuant to 163.3187 F.S.; changing the future land use designation of approximately 20.0 acres of real property at Alternate Key Numbers 1743320 and 1407940, on the north side of County Road 44, east of Sparrow Lane from Urban Low in Lake County to Suburban Residential in the City of Eustis.

Attorney Garcia opened the public hearing at 7:56 p.m. There being no public comment, the hearing was closed at 7:56 p.m.

Motion made by Commissioner Holland, Seconded by Commissioner Lee, to approve Ordinance Number 25-32 on first reading. The motion passed on the following vote:

Voting Yea: Vice Mayor Ashcraft, Commissioner Holland, Commissioner Lee, Mayor Hawkins
Voting Nay: Commissioner Asbate

6.10 FIRST READING

Ordinance Number 25-33: Design District Assignment for Annexation of Parcels with Alternate Key Number 1743320 and 1407940

Attorney Garcia read Ordinance Number 25-33 by title on first reading: An Ordinance of the City Commission of the City of Eustis, Lake County, Florida; assigning the Suburban Neighborhood design district designation to approximately 20.0 acres of real property at Alternate Key Numbers 1743320 and 1407940, on the north side of County Road 44, east of Sparrow Lane.

Attorney Garcia opened the public hearing at 7:57 p.m. There being no public comment, the hearing was closed at 7:57 p.m.

Motion made by Commissioner Holland, Seconded by Commissioner Lee, to approve Ordinance Number 25-33 on first reading. The motion passed on the following vote:

Voting Yea: Vice Mayor Ashcraft, Commissioner Holland, Commissioner Lee, Mayor Hawkins
Voting Nay: Commissioner Asbate

7. Other Business

7.1 Discussion for an Economic and Cultural Advisory Committee

Vice Mayor Ashcraft commented on various unique cultural programs within the City and cited the need to leverage those into economic development. He cited meetings he has held with Pam Rivas and Christine Cruz on those issues. He commented on how a committee could possibly help determine how those could help economic development.

Commissioner Holland expressed support for such a committee but under the auspices of the Chamber of Commerce in order to not create another sunshine committee. He stated that the Chamber needs to become a stronger partner with the City and such a committee could work with the City's economic development department.

Commissioner Lee expressed support for the Chamber suggestion.

Vice Mayor Ashcraft and Mayor Hawkins expressed agreement and noted how well the Chamber has been functioning.

8. Future Agenda Items and Comments

8.1 City Commission

Commissioner Lee requested they hold a workshop with the Code Enforcement Board. She commented on how the Commission has questions regarding the code enforcement cases.

Mayor Hawkins and Commissioner Holland both noted they are well aware of what the CEB does. Commissioner Holland noted he does not like the reduction in fines but acknowledged that it is about compliance. He noted the issues with violations and homestead property. He stated that the Board does a great job.

Mayor Hawkins asked if there is no power or water if the Health Department can condemn the property.

Chief Capri responded that someone cannot live in a house without running water. They can be without electricity but not water. He indicated this type of situation is few and far between but they need to stay on top of them better, so they don't drag out. He confirmed that the Health Department can come out.

Nichole Jenkins, Water Customer Service (WCS) Manager, explained that when the City turns off water, they have two weeks to get it turned back on and then WCS notifies Code Enforcement that the water is off. The water meter is then removed; at that point, fees keep accumulating as do code enforcement fines. The water department places a lien as well as code enforcement.

Chief Capri further commented on how they have handled those few situations.

Commissioner Lee withdrew her request for a workshop.

The Commission agreed not to hold a workshop with Commissioner Lee stating she could talk to Alan Paczkowski with any questions.

Commissioner Holland asked the public to support the high school and noted homecoming was coming up with Commissioners riding on a float. He expressed welcome to the new staff members and thanks to Commissioner Cobb's staff for being present.

Commissioner Asbate cited the upcoming LEAD annual dinner and noted that MEGA, which he is a part of, would be attending and would be bringing one of the City's leading employers. He emphasized the need for additional jobs and higher pay for the community. He noted the Chamber of Commerce's first home and garden expo to be held that Friday. He commented on the number of local businesses participating and encouraged the public to attend.

Commissioner Lee noted the City's butterfly and asked people to take pictures and share them.

Vice Mayor Ashcraft noted he has received requests from the public for additional tables in Ferran Park with Mr. Carrino explaining all of the picnic tables were removed during the Ferran Park improvements due to them attracting negative activity. He stated they would look at it.

Vice Mayor Ashcraft asked about the backyard chicken ordinance with Commissioner Asbate stating that Attorney Garcia has a draft that is being reviewed, and it should be back to her that week.

Vice Mayor Ashcraft noted that National Hispanic Heritage Month would be September 15th through October 15th.

8.2 City Manager

Mr. Carrino thanked staff and the Commission for all the work during budget season and noted they are now entering audit season. He reminded the Commission that the second October Commission meeting would be held October 23rd to allow Commissioners to attend the Florida Redevelopment Association conference. He stated that a draft performance evaluation form for the City Attorney was sent to the Commission for their review. He said, if approved, staff will need them to complete the form and contact the City Attorney regarding the process. He invited Commissioners to contact him to schedule time with him and the Human Resources Director regarding his performance evaluation. He reported that he is working with Dr. Levey on a proposal and indicated they have sent a lot of information to him regarding vision and mission. He noted that the City previously contracted with Wildan as a consultant for a strategic planning process, but that project was not completed. Dr. Levey asked for all of the information done by Wildan, and it has been provided to him.

8.3 City Attorney: None

8.4 Mayor

Mayor Hawkins commented on the talent of the recent new hires for the City. He noted the recent additional security measures implemented and thanked Public Works for their work on the project. He cited the upcoming EHS Homecoming parade. He asked the Commissioners to try not to talk over one another, which helps the City Clerk and Deputy when they prepare the minutes. He asked that they try to wait for him to acknowledge them before speaking.

9. Adjournment: 8:16 p.m.

**These minutes reflect the actions taken and portions of the discussion during the meeting. To review the entire discussion concerning any agenda item, go to www.eustis.org and click on the video for the meeting in question. A DVD of the entire meeting or CD of the entire audio recording of the meeting can be obtained from the office of the City Clerk for a fee.*

CHRISTINE HALLORAN
City Clerk

WILLIE L. HAWKINS
Mayor/Commissioner