



City of Eustis

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TO: EUSTIS CITY COMMISSION

FROM: TOM CARRINO, CITY MANAGER

DATE: SEPTEMBER 21, 2023

RE: RESOLUTION NUMBER 23-86: AUTHORIZING MULTIPLE ANNUAL PURCHASES IN EXCESS OF \$50,000 FOR EACH OF THREE PRODUCTS AND SERVICES THAT ARE ESSENTIAL FOR THE PUBLIC UTILITIES DAILY OPERATIONS

Introduction:

The City Purchasing Ordinance requires that City Commission approve any purchase exceeding \$50,000. Resolution Number 23-86 authorizes multiple annual purchases in excess of \$50,000 for each of three products and services that are essential to the daily operations of the Public Utilities Department.

Background:

1. The Water Department uses Neptune Technology's water meters, meter heads and rebuild kits for their day-to-day operations. Ferguson Waterworks is the sole authorized Neptune Distributor for sales, service and warranty of Neptune water products and AMR systems for the State of Florida (sole source letter available upon request). The estimated cost based on previous years' purchases for these products was over \$50,000 and is included in the approved budget for the 2023-2024 fiscal year.
2. The Public Utilities Department requires sewer and stormwater rehabilitation services on an as-needed basis, in order to maintain the City's Sewer and Stormwater Systems. The city has utilized American-In-Line Inspections to provide rehabilitation services since April 2017. American-In-Line is the contracted supplier, through a piggyback contract with the City of South Daytona, Florida, which expires April 11, 2026. The estimated cost based on previous years' purchases for these services is over \$50,000 and is included in the approved budget for the 2023-2024 fiscal year.
3. The Water Department requires manhole repairs and rehabilitation on an as-needed basis, in order to minimize inflow and infiltration into the City's Sewer System. The city has utilized Engineered Coatings Solutions to provide manhole repair and rehabilitation services in the past. Engineered Coatings Solutions is the contracted supplier, through a piggyback contract with North Port, Florida, which expires October 26, 2023. The estimated cost for these services is over \$50,000 and is included in the approved budget for 2023-2024 fiscal year.

The City purchasing policies require that the Commission approve any purchase that exceeds \$50,000.

Recommended Action:

Staff recommends approval of this resolution.

Policy Implications:

Not applicable.

Alternatives:

1. Approve the Resolution.
2. Deny the Resolution.

Discussion of Alternatives:

1. Alternative 1 approves Resolution Number 23-86 and authorizes blanket purchase orders for the three products and services listed above.

Advantages:

- The city can proceed with uninterrupted new installs and maintenance of water meters.
- Minimize repeated issues with the City's Sewer System.
- The city will be meeting the requirements of Senate Bill 712.
- The city will carry on with its daily schedules without interruption.

Disadvantages:

- There are no disadvantages to approving the resolution.

2. Alternative 2 denies Resolution Number 23-86

Advantages:

- There is no advantage to denying the resolution because the products and services are required to keep the city running smoothly.

Disadvantages:

- Possible interruption of water service to customers, because inventory is not available to install or repair water meters.
- Possible interruption of sewer service to customers, because of sewer system failures.
- Inflow and infiltration in the City Sewer System.
- Failure to meet the requirements of Senate Bill 712.
- The cost to maintain operations and process requirements could increase.

Budget/Staff Impact:

The funds for the proposed purchases have been included in the approved Fiscal Year 2023-2024 budget.

Prepared By:

Melissa Fuller, Environmental Compliance Supervisor

Reviewed By:

Paul Shepherd, Water Superintendent

Greg Dobbins, Deputy Director Water/Wastewater

Rick Gierok, P.E., Director of Public Works/City Engineer

Attachment(s):

Resolution Number 23-86

Available Upon Request

Contracts and Sole Source Letter