



June 03, 2025

Craig Capri, Chief  
Eustis Police Department  
51 East Norton Ave.  
Eustis, FL 32726

Dear Chief Capri:

The Office of National Drug Control Policy (ONDCP) has awarded the Seminole County Sheriff's Office grant funding in support of the Central Florida High Intensity Drug Trafficking Areas Program. As a member of Central Florida HIDTA, your agency is a subrecipient of the grant funds awarded to the Sheriff's Office. In order for the Sheriff's Office to reimburse your agency for expenses incurred as part of Central Florida HIDTA activities, please sign and return the included subrecipient agreement as soon as possible. The Sheriff's Office will not be able to reimburse any expenses until a signed subrecipient agreement is completed. An email copy of the signed agreement is acceptable in lieu of an original.

Please ensure the following sections of the subrecipient agreement are completed:

- Section 9 – Designated Representatives
- Section 16 – Notices
- Exhibit B – Subrecipient's Unique Entity Identifier (EIN)

If you have any questions, please contact me at [btaylor@seminolesheriff.org](mailto:btaylor@seminolesheriff.org).

Sincerely,

*Barbara A. Taylor*

Barbara A. Taylor, CPPO  
Procurement and Agreements Manager

Attachment: Seminole County Sheriff's Office HIDTA Subrecipient Agreement