



City of Eustis

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TO: Eustis City Commission

FROM: Tom Carrino, City Manager

DATE: June 19, 2025

RE: Resolution Number 25-48: Authorizing Temporary Donation of Office Space to U.S. Representative

Introduction

This item seeks City Commission approval of a resolution authorizing the temporary donation of vacant municipal office space to U.S. House Representative for District 6, for official legislative and constituent services during the current legislative term. The Representative has provided a formal “Memorialization of No-Cost District Office Space” form consistent with U.S. House guidelines. The use is proposed as a no-cost arrangement and will not interfere with current or anticipated municipal operations.

Proposal

Staff recommends that the Commission authorize the temporary, no-cost use of this space by the Representative for one legislative term. The space will remain under City control, with access permitted for inspections and emergencies. Utilities, janitorial services, and basic furnishings will be provided as part of the City’s contribution to this government partnership.

Legal Analysis

Under Article VII, Section 10(c) of the Florida Constitution and Chapter 166.021, Fla. Stat., municipalities may furnish facilities to other governmental units where a public purpose is served. The arrangement satisfies these conditions by:

- (a) Promoting public access to government.
- (b) Facilitating delivery of constituent services.
- (c) Enhancing civic engagement without displacing municipal functions.

The arrangement includes appropriate safeguards to avoid misuse and preserve municipal oversight, such as limitations on use, required compliance with laws, and retention of inspection rights. No conveyance of interest or unlawful subsidy is involved.

Recommendation

Staff recommends that the City Commission adopt Resolution Number 25-48, authorizing the no-cost use of vacant City-owned office space by U.S. House Representative for District 6, in accordance with the legal and public purpose framework described above.

Fiscal Impact

Minimal. The office space is currently vacant and not needed for City operations. Utility and janitorial costs are already budgeted within operational expenditures for the facility.

Business Impact Estimate

Not applicable.

Attachments

Resolution Number 25-48

Memorialization of No-Cost District Office Space – 119th Congress

Prepared By

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Reviewed By

Tom Carrino, City Manager