



# City of Eustis

P.O. Drawer 68 • Eustis, Florida 32727-0068 • (352) 483-5430

TO: EUSTIS CITY COMMISSION

FROM: Tom Carrino, City Manager

DATE: November 21, 2024

RE: Reappointment to Eustis Firefighter's Pension and Retirement System Board of Trustees – Jeffrey Stephan

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**Introduction:**

This item is for consideration of the reappointment of Jeffrey Stephan to Seat #2 of the Eustis Firefighters' Retirement System Board of Trustees for a two-year term to expire November 2026.

**Background:**

Chapter 70, Article III, of the Code of Ordinances provides information regarding the Firefighters' Pension and Retirement System. Mr. Stephan was last reappointed to the Board of Trustees November 2022.

In August 2024, the Commission approved Ordinance Number 24-29 amending Chapter 70 pertaining to the Firefighters' Pension and Retirement System. This ordinance amended Sec. 70-61.5 Board of Trustees. It provides for each seat on the Board to be numbered and provides for Seats 1 through 4 to be either appointed or elected in November. Seat #1 is to be appointed in odd numbered years and Seat #2 in even numbered years. Seat #3 is to be elected in odd numbered years with Seat #4 being elected in even numbered years. Seat #5 may be appointed in whatever month is appropriate; however, all appointments are for two years.

In order to conform to these new requirements, the current Board members were each assigned to the numbered seats that most closely aligned with their previous appointments. The attached roster shows the seat number designations and anticipated reappointment or election dates.

**Recommended Action:**

Staff recommends City Commission approval of the re-appointment of Jeffrey Stephan to the Firefighters' Pension and Retirement System Board of Trustees.

**Prepared By:**

Christine Halloran, City Clerk

**Reviewed By:**

Tom Carrino, City Manager

**Attachments:**

Stephan Reappointment Request Form

Member Roster

Ordinance Number 24-29 amending Chapter 70-61.5 Board of Trustees