



City of Eustis

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TO: EUSTIS CITY COMMISSION

FROM: Tom Carrino, City Manager

DATE: May 1, 2025

RE: Resolution Number 25-08: Approving the Coolidge Street Stormwater and Roadway Engineering Services Change Order in Excess of \$100,000

Introduction:

Resolution Number 25-08 approves a change order in excess of \$100,000 for the Coolidge Street Stormwater and Roadway Engineering Services and authorizes the City Manager to execute all related agreements.

Background:

The City contracted Kimley-Horn in 2023 to provide engineering services for the Coolidge Street Stormwater and Roadway project. The services outlined in the initial proposal are nearing completion, and the City is requesting three additional tasks from Kimley-Horn for assistance with the next stages of the project. The additional tasks are outlined as follows:

- Bidding and Award Services (\$12,190): Kimley-Horn will assist the City with the bidding and award phase of the project by providing the City with a copy of the contract documents to be issued to bidders. Kimley-Horn will also attend one (1) pre-bid conference.
- Grant Administration (\$36,560): During the construction phase, Kimley-Horn will provide grant administration services to assist the City with grant funding compliance requirements including coordination with Grantor and City, reporting and reimbursement requests, reviewing cost eligibility in accordance with the awarded contract, and records management.
- Construction Phase Services (\$55,800): Kimley-Horn will provide construction phase services including pre-construction, progress, and completion meeting attendance, shop drawing reviews, up to eight (8) request-for-information responses, one (1) as-built drawing review, and SJRWMD certification submittal.

The total cost of the change order is \$104,550.

Recommended Action:

Staff recommends approval of Resolution Number 25-08.

Policy Implications:

None

Budget/Staff Impact:

The approved Fiscal Year 2024-2025 budget has allocated funds of \$3,600,100 for the Coolidge Roadway and Stormwater Project as shown below:

001-8600-541-60-50	Rosenwald Gardens/Coolidge	\$3,600,100
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Business Impact Estimate:

N/A

Prepared By:

Olivia Luce – Administrative Assistant, Public Utilities

Reviewed By:

Greg Dobbins – Deputy Director of Public Utilities

Attachments:

Resolution Number 25-08

Available Upon Request

Kimley-Horn Proposal