



City of Eustis

P.O. Drawer 68 • Eustis, Florida 32727-0068 • (352) 483-5430

TO: Eustis City Commission

FROM: Tom Carrino, City Manager

DATE: May 16, 2024

RE: Acceptance of the Annual Comprehensive Financial Report (ACFR) for the year end September 30, 2023

Introduction:

The purpose of this report is to present the Annual Comprehensive Financial Report (ACFR) for the year ended September 30, 2023, and request formal acceptance by the City Commission.

Recommended Action:

Staff recommends the Commission's acceptance of the ACFR for the year ended September 30, 2023 as presented.

Background:

The Annual Comprehensive Annual Financial Report (ACFR) communicates the City's financial condition and activity for the fiscal year ended September 30, 2023. The report also presents historical and comparative information that can be useful to City staff, elected officials, and external users, such as debt rating agencies, businesses, other public agencies, and the City's residents. Overall, the City's operations reflect strong financial health with the fund balances trending up and a reduction in debt, due to scheduled debt service payments. The stability of Fund Balance in the governmental funds and Net Position in the government-wide funds is a result of the prudent and sound fiscal practices and efforts of the City of Eustis.

The audit is in the final phase of review with the City's independent auditors. We do not anticipate that there will be any material changes to the information as presented. Upon completion of the auditor's certification of the Annual Comprehensive Financial Report for the year ending September 30, 2023, the City will submit the report to all required agencies.

The City of Eustis has received a clean audit report for over three decades. In addition, the City was awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers' Association of the United States and Canada for the fiscal year 2022 ACFR. This was the 34rd consecutive year the City has received this prestigious award! Staff anticipates that the current ACFR meets the Certificate of Achievement program requirements. In an effort to make the ACFR more transparent and user-friendly, staff has provided an explanation for key financial performance indicators shown in the presentation.

As required by the City Charter, financial statements are prepared by the City and audited by independent auditors; Purvis, Gray and Company, LLP. Since 2013 the City has also enlisted the services of Donna Collins, with Milestone Professional Services, Inc., with a constant array of new GASB pronouncements. It is more common for cities to use additional assistance to ensure state and federal compliance with the audit and also to keep our audit fees down while maintaining auditor independence.

Discussion

The financial information in the ACFR for the year ending September 30, 2023 is presented in summary form in the attached presentation.

Overall, the City's ACFR shows that the finances are stable with positive trending. However, the City must continue to exercise caution and restraint over the next few years while the economy settles into the new norm.

Prepared By:

Lori Carr, Finance Director

Attachments:

Summarized presentation of the City's Annual Comprehensive Financial Report for the year ending September 30, 2023.