



# City of Eustis

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TO: EUSTIS CITY COMMISSION

FROM: Tom Carrino, City Manager

DATE: November 3, 2022

RE: Resolution Number 22-78: Approval of Annual Purchases in Excess of \$50,000

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## **Introduction:**

The City Purchasing Ordinance requires that City Commission approve any purchase exceeding \$50,000. Resolution No. 22-78 authorizes seven (7) annual purchases in excess of \$50,000 each for products that are essential to the Public Works Street, Sidewalk, and Parks Maintenance Programs.

## **Background:**

1. The Public Works Department requires asphalt purchases in excess of \$50,000 to complete the fiscal year 2022-2023 resurfacing projects and other asphalt projects that arise during the fiscal year. Orlando Paving Company is the lowest quote with a proposed cost of \$90.00 per ton of S-3 recycled asphalt and \$125 per ton of S-3 virgin asphalt. Middlesex Asphalt is charging \$95 per ton for S-3 recycled asphalt and \$150 per ton of S-3 virgin asphalt. Requests for quotes were also sent to APAC and DAB but neither responded. The purchase of asphalt was included in the approved budget for this fiscal year. Last fiscal year (21-22), the cost of asphalt was over \$200,000. With only two companies available to supply asphalt, Staff is asking to waive the bidding process and request awarding the contract to Orlando Paving Company.
2. The Public Works Department requires the application of an asphalt-rejuvenating agent (resealing) on various streets as part of the 2022-2023 street maintenance plans. Pavement Technology, Inc. is the contracted service provider, piggybacked with Volusia County. The estimated cost of their services is over \$50,000 per year, which was included in the approved budget for the current fiscal year.
3. The Public Works Department requires concrete purchases potentially in excess of \$50,000. This is for concrete work related to the fiscal year 2022-2023 Sidewalk/Mobility Plan and other concrete projects, which may arise throughout the year. Argos Ready Mix is the lowest quote with a proposed cost of \$155.00 per cubic yard. A-1 Block proposed a cost of \$178 per cubic yard. A request for quote was sent to CEMEX but they did not reply. The purchase of concrete was included in the approved budget for this fiscal year. Staff is requesting to award the contract to Argos Ready Mix.
4. The Public Works Department has always utilized temporary labor services to some extent to allow for the adjustment of workforce capabilities for various projects. The

Department utilizes the laborers for a range of tasks when deemed safe and cost effective. The proposed vendor is Labor Finders based on the low quote of \$21.19/hour for semi-skilled labor. People Ready proposed \$24.77/hour for semi-skilled labor. A quote request was also sent to PRT, but there was no response. The cost of these services will potentially exceed \$50,000 and was included in the approved budget for the 2022-2023 fiscal year. Staff is requesting to award the contract to Labor Finders.

5. The Public Works Department expects to spend in excess of \$50,000 for lime rock to complete the fiscal year 2022-2023 resurfacing projects and other projects, which may arise throughout the fiscal year. The proposed vendor is Dixie Lime & Stone Company, the only company to respond. There were two other requests issued, Bucky's and CEMEX, but neither responded. Staff is requesting to award the contract to Dixie Lime & Stone Company.
6. The Public Works Department requires the rental of a milling machine, with crew, to mill various City streets, as part of the 2022-2023 street resurfacing plan. The lowest of two quotes received was from Turtle Southeast for \$3,800 for the rental of the machine with crew per 8-hour shift. Mill-It Corporation quoted \$4,000 for the same services. Requests were also sent to DAB and Trans-Premier but neither responded. The estimated cost for this service is potentially over \$50,000 to meet this year's resurfacing schedule, which was included in the approved budget for this fiscal year. Staff is requesting to award the contract to Turtle Southeast.
7. The Public Works Department uses two different quality of mulch during the year. Cypress Landscaping Mulch is used for general purposes throughout the City's landscaping. Boyett Mulch & Timber is the lowest quote out of two vendors with a proposed cost of \$20.00 per cubic yard for Cypress Mulch. Florida Mulch, Inc. quoted \$37.70 for the same product. Elixson Wood Products stated they do not carry clean cypress mulch. Staff is requesting to award the contract to Boyett Mulch & Timber.

For children's playground mulch, a quality better than cypress mulch is used, ADA Approved Certified Engineered Wood Fiber Playground Mulch. Request for quotes for playground mulch were issued to seven (7) different companies: Boyett Mulch & Timber, Dominica, Miller Recreation, Miracle, Yardstop, Zeager, and Playmore. Boyett Mulch & Timber was the only one to respond at \$24.00 per cubic yard, the same as last year. The purchase of mulch was included in the approved budget for this fiscal year. Staff is requesting to award the contract to Boyett Mulch & Timber. The total cost for Cypress Landscaping Mulch and Children's Playground Mulch combined has the potential of exceeding \$50,000.

The City purchasing policies require that the Commission approve any purchase that exceeds \$50,000.

**Recommended Action:**

Staff recommends approval of Resolution 22-78.

**Policy Implications:**

n/a

**Alternatives:**

1. Approve the Resolution.
2. Defeat or defer the Resolution.

**Discussion of Alternatives:**

1. Alternative 1 approves Resolution Number 22-78 and authorizes blanket purchase orders for the seven (7) expenditures listed above.

**Advantages:**

- The City can proceed with uninterrupted maintenance processes.
- The City will carry on with its schedules to keep our roads, sidewalks, and parks safe and maintained.

**Disadvantages:**

- There are no disadvantages to approving the resolution.

2. Alternative 2 defeats Resolution Number 22-78

**Advantages:**

- There is no advantage to denying the resolution because these products are required to maintain the City's roads, sidewalks, and parks.

**Disadvantages:**

- Without these products, our roads, sidewalks, and parks will deteriorate and become dangerous.

**Budget/Staff Impact:**

The funds for the proposed purchases have been included in the approved Fiscal Year 2022/2023 budget.

**Prepared By:**

Sally Mayer, Administrative Assistant – Public Utilities

**Reviewed By:**

Rick Gierok, P.E., Director of Public Works

**Attachments:**

Resolution Number 22-78

- Quote Comparisons Available Upon Request