



City of Eustis

P.O. Drawer 68 • Eustis, Florida 32727-0068 • (352) 483-5430

TO: Eustis City Commission

FROM: Tom Carrino, City Manager

DATE: October 3, 2024

RE: Resolution Number 24-83: Authorizing Multiple Annual Purchases in Excess of \$50,000 for Products and Services Essential to the Daily Operations of Public Utilities

Introduction:

The City Purchasing Ordinance requires that City Commission approve any purchase exceeding \$50,000. Resolution Number 24-83 authorizes multiple annual purchases in excess of \$50,000 for products and services that are essential to daily operations of the Public Utilities department.

Background:

- 1.) The Water Department uses Neptune Technology's water meters, meter heads, and rebuild kits for their day-to-day operations. Ferguson Waterworks is the sole authorized Neptune Distributor for sales, service, and warranty of Neptune water products and AMR systems for the State of Florida (sole source letter available upon request). The estimated cost based on previous years' purchases for these products will be over \$50,000 and is included in the approved budget for the 2024-2025 fiscal year.
- 2.) Sodium Hypochlorite is the established and permitted method of maintaining drinking water quality standards and disinfecting wastewater treatment plant effluent in order to meet the water quality provisions set forth in the Safe Water Drinking Act and Florida Department of Environmental Protection water quality standards. Odyssey Manufacturing is the contracted supplier through a contract with Marion County Utilities, which is valid through September 30, 2025 at a price of \$1.70 per gallon. The City of Eustis is able to piggyback this contract. The estimated annual cost of Sodium Hypochlorite for the Public Utilities department exceeds \$50,000 and is included in the approved budget for the 2024-2025 fiscal year.
- 3.) The Wastewater Treatment Plants produce between 3,800 and 4,600 cubic yards of bio-solids per year. The Florida Department of Environmental Protection requires that wastewater bio-solid residuals be disposed of in accordance with Florida Administrative Code. This requires bio-solids to be hauled and processed by a licensed Residuals Management Facility. Shelley's Environmental is our contracted vendor via a piggyback contract with Tohopekaliga Water Authority that is valid through July 26, 2026. The annual cost of bio-solid hauling is over \$50,000 and is included in the approved budget for the 2024-2025 fiscal year.
- 4.) The Public Utilities Department requires sewer and stormwater rehabilitation services on an as-needed basis in order to maintain the City's Sewer and Stormwater Systems. The City has utilized American In-Line Inspections to provide rehabilitation services since April 2017. American In-Line is the contracted supplier through a piggyback contract with the City of South Daytona that is valid through April 11, 2026.

The estimated cost for these services is over \$50,000 and is included in the approved budget for the 2024-2025 fiscal year.

- 5.) The Water Department requires manhole repairs and rehabilitation on an as-needed basis in order to minimize inflow and infiltration into the City's Sewer System. The City has utilized Engineered Coatings Solutions to provide manhole repair and rehabilitation in the past. Engineered Coatings Solutions is the contracted supplier through a piggyback contract with North Port, Florida that is valid through September 30, 2026. The estimated cost for these services is over \$50,000 and is included in the approved budget for the 2023-2024 fiscal year.

The City's purchasing policy requires that Commission approve any purchase in excess of \$50,000.

Recommended Action:

Staff recommends approval of this resolution.

Policy Implications:

Not applicable.

Budget/Staff Impact:

The funds for the proposed purchases have been included in the approved Fiscal Year 2024-2025 budget.

Prepared By:

Olivia Kilgore – Administrative Assistant, Water Department

Reviewed By:

Paul Shepherd, Water Superintendent
Max Brundage, Wastewater Superintendent
Greg Dobbins, Deputy Director of Public Utilities

Attachments:

Resolution Number 24-83

Available Upon Request

Contracts and Sole Source Letter