



City of Eustis

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TO: EUSTIS CITY COMMISSION

FROM: Tom Carrino, City Manager

DATE: February 2, 2023

RE: Resolution Number 23-12: Parks and Recreation Vehicle Purchase

Introduction:

Resolution Number 23-12 approves a purchase in excess of \$50,000 for the Parks and Recreation Department to purchase two fifteen passenger vans in accordance with the approved Fiscal Year 2022/23 Capital Budget allocation of \$95,000

Background:

The approved FY 2022/23 Capital Budget includes an allocation of \$95,000 for the purchase of two fifteen passenger vans to maintain cost efficient, safe, and reliable transportation for our recreation programs.

Currently, the Parks and Recreation Department has a 25-passenger bus that requires a CDL License to drive. Due to limited amount of CDL Drivers available and the ability to hire part-time bus drivers, the need for alternate transportation is essential.

Purchasing two fifteen passenger vans will allow the Parks and Recreation Department the ability to offer quality programs and transportation for said programs because the vans do not require a CDL License.

Recommended Action:

The administration recommends approval of Resolution Number 23-12

Budget/Staff Impact:

The FY 2022/23 Capital Budget includes \$95,000.00 of Sales Tax Revenue for the purchase of Parks and Recreation vehicles. This estimated purchase cost of \$68,968.00 will not exceed the budget allocation

Prepared By:

Craig Dolan, Parks and Recreation Director

Reviewed By:

Tom Carrino, City Manager