



City of Eustis

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TO: EUSTIS CITY COMMISSION

FROM: Tom Carrino, City Manager

DATE: August 1, 2024

RE: Resolution Number 24-63: Professional Landscape Architectural Services for Greenwood Cemetery's Tranquil Gardens and Estate Plots Improvements

Introduction:

Resolution Number 24-63 approves an expenditure in excess of \$50,000 for Professional Landscape Architectural Services for a new design at the Greenwood Cemetery, and authorizes the City Manager to execute all related agreements with Kimley-Horn and Associates, Inc.

Background:

City Commission expressed the need to update and beautify the Greenwood Cemetery. Public Works began exploring the possibility of developing a new cremation garden and estate plots. The current layout of the cemetery doesn't allow for estate plots for families. Our current cremation garden has plots that are two feet by two feet. These plots were not designed to include space for walking. Also, the cemetery's columbarium niches are all sold. Staff has noted a trend that more families are opting for cremation over traditional burials.

Public Works would like to employ Kimley-Horn & Associates, a Eustis Continuing Services Consultant, to develop construction plans for the F-section of the cemetery depicting a new cremation tranquility garden with a walking path, estate plots, and several new columbarium niches. This plan will also contain a stormwater management system design. Their services will include new topographic surveying, geotechnical borings, construction drawings, and permitting. Kimley-Horn's proposal for these services is \$77,750.

Staff's goal is to provide a serene area where citizens will be able to purchase a columbarium niche, a family estate plot, or a cremation plot along a tranquility garden and pathway. We plan to create a place where people will be able to sit for a while to pray or reminisce while they visit their loved ones.

Recommended Action:

Staff recommends approval of Resolution Number 24-63.

Budget/Staff Impact:

The funds for procuring these Professional Landscape Architectural Design Services are available in the current CIP 2023-24 budget with \$30,500 in Account Number #060-4920-517-60-63 (Improvements Other Than Building) and \$47,250 in Account Number #049-3720-538-60-63 (Stormwater Projects).

Prepared By:

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Reviewed / Edited By:

Sally Mayer, Administrative Assistant, Public Utilities

Rick Gierok, P.E., Director of Public Works

Attachments:

Resolution Number 24-63

Kimley-Horn proposal

Greenwood Cemetery Schematic Design Package