



City of Eustis

P.O. Drawer 68 • Eustis, Florida 32727-0068 • (352) 483-5430

TO: Eustis City Commission

FROM: Tom Carrino, City Manager

DATE: December 14, 2023

RE: Resolution Number 23-106: Approving a purchase in excess of \$50,000 for the lease of various holiday decorations

Introduction:

Resolution Number 23-106 approves the lease of various holiday decorations and lighting from Holiday Outdoor Décor in the amount of \$72,935.50, pursuant to their quote dated November 3, 2023.

Background:

It has been a long-time tradition for the City of Eustis to install holiday lighting and other decorations in the downtown area and also in Ferran Park. In recent years, the City has found it more efficient as well as cost effective to lease these decorations and have them installed by the vendor.

The City purchasing ordinance requires that all purchases in excess of \$50,000 must be approved by the City Commission; therefore, this lease is being submitted for consideration by the Commission. This item is being piggybacked off an agreement the vendor has with the City of St. Petersburg; therefore, additional quotes were not required.

Recommended Action:

Staff recommends approval of Resolution Number 23-106.

Budget/Staff Impact:

The Fiscal Year 23/24 approved budget provides adequate funding for the requested lease.

Prepared By:

Mary Montez, Deputy Clerk

Reviewed By:

Tom Carrino, City Manager