



City of Eustis

P.O. Drawer 68 • Eustis, Florida 32727-0068 • (352) 483-5430

TO: EUSTIS CITY COMMISSION

FROM: Tom Carrino, City Manager

DATE: November 6, 2025

RE: Resolution Number 25-85: Authorizing Multiple Annual Purchases in Excess of \$100,000 for Products and Services Essential to the Daily Operations of Public Works

Introduction:

The City of Eustis Purchasing Ordinance requires that City Commission approve any purchase exceeding \$100,000. Resolution Number 25-85 authorizes multiple annual purchases in excess of \$100,000 for products and services that are essential in the daily operations of the Public Works Department.

Background:

1. The Public Works Department expects to spend in excess of \$100,000 for lime rock needed in fiscal year 2025-2026 for resurfacing projects and other projects, which may arise throughout the fiscal year. The proposed vendor is Dixie Lime & Stone Company, the only company to respond. Two other requests for quote were issued to Bucky's and CEMEX, but no responses were received. Staff is requesting Dixie Lime & Stone Company to be the provider of lime rock for fiscal year 2025-2026. The estimated annual cost of lime rock for the Public Works department is expected to exceed \$100,000 and is included in the approved Fiscal Year 2025-2026 budget.
2. In 2020, at the request of Eustis City Commission, the Eustis Purchasing Department advertised Bid #005-20 for mowing and grounds maintenance services to assist with the burden of maintaining all the properties within the City; providing a full range of grounds maintenance to the public parks, medians, soccer field, and other City of Eustis owned properties within the City limits. Helping Hand Lawncare, Inc. submitted the lowest bid and was awarded the contract. This contract is current until October 1, 2026. The estimated annual cost of mowing and grounds maintenance services for the Public Works department is expected to exceed \$100,000 and is included in the approved Fiscal Year 2025-2026 budget.
3. The City of Eustis Public Works Department expects to spend in excess of \$100,000 on asphalt for resurfacing projects and other asphalt projects that arise during the year. Orlando Paving Company is the contracted supplier through a contract with Orange County, which is valid through May 31, 2026 at a price of \$105 per ton of S-3 Recycled Asphalt. The City of Eustis is able to piggyback this contract. The approved fiscal year 2025-2026 budget includes funds for asphalt purchases in conjunction with Public Works projects and repairs.

Recommended Action:

Staff recommends approval of Resolution Number 25-85

Policy Implications:

N/A

Budget/Staff Impact:

The funds for the proposed purchases have been included in the approved Fiscal Year 2025-2026 budget.

Business Impact Estimate:

N/A

Prepared By:

Ruth Martinez – Administrative Assistant, Public Works

Reviewed By:

Greg Dobbins, Director of Public Works

Brent Matthews, Deputy Director of Public Works

Devon Evans, Streets Superintendent

Attachments:

Resolution Number 25-85

Available Upon Request:

Dixie Lime and Stone Estimate

Helping Hands Contract

Orlando Paving Contract