



MINUTES

Historic Preservation Board Meeting

5:30 PM – May 14, 2025 – City Hall

CALL TO ORDER: 5:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL:

PRESENT: Shannon Graves, Kirk Musselman, Derek Stewart

ABSENT: Chairman Matthew Kalus, Monte Stamper, Dorothy Stevenson

STAFF PRESENT: Mike Lane, Director of Development Services
Jeff Richardson, Deputy Director of Development Services
Kyle Wilkes, Senior Planner
Deanna Mikiska, Development Review Coordinator

OTHERS PRESENT: Cheyenne Rossi, HPB Attorney

1. AGENDA UPDATES

2. APPROVAL OF MINUTES

2.1 Approval of Minutes

March 12, 2025 Historic Preservation Board Meeting

Approval was held until the next meeting.

3. AUDIENCE TO BE HEARD: NONE

4. NEW BUSINESS

4.1 2025-COA-03 – 922 E Washington Ave – Modifications to Exterior Features (After the Fact)

Kyle Wilkes, Senior Planner, explained the requested Certificate of Appropriateness for exterior modifications (after-the-fact) at 922 E Washington Avenue (alt key # 1423627). The

lot is 1.00 acre, and the architectural style is classified as Framed Vernacular. Future Land Use is Suburban Residential (SR) and the Design District is Suburban Neighborhood. The primary structure was built in 1919.

Motion made by Mr. Musselman, Seconded by Ms. Graves, to approve the application with the following conditions:

- a) Stucco encasing for the asbestos siding of the primary and accessory structures is approved and may be completed.
- b) Addition of the front portico/porch may be completed with the addition of increased mass to all the columns and stucco/cement replacing the tile floor.
- c) The vergeboard trim may be removed.
- d) Shutters, in an appropriate style and color, will be reinstalled.

The motion passed by a unanimous vote.

4.2 2025-COA-04 – 830 E Lemon Avenue - Fence

Kyle Wilkes explained the requested Certificate of Appropriateness for a fence to be installed at 830 E Lemon Avenue (alt key # 1189853). The lot is 0.23 acres, and the architectural style is classified as Craftsman. Future Land Use is Suburban Residential (SR) and the Design District is Urban Neighborhood. The primary residence was built in 1924.

Motion made by Mr. Stewart, Seconded by Ms. Graves, to approve the application as presented for a wood grain natural, board-on-board fence with two gates. The motion passed by a unanimous vote.

5. OLD BUSINESS

6. BOARD MEMBER REPORTS: NONE

7. STAFF REPORTS

8. ADJOURNMENT: 6:15 p.m.

DEANNA MIKISKA
Development Review Coordinator

MATTHEW E. KALUS
Chairperson