



# City of Eustis

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TO: EUSTIS CITY COMMISSION

FROM: Tom Carrino, City Manager

DATE: April 6, 2023

RE: Resolution Number 23-31: Second Amendment to the Professional Services Agreement between the City of Eustis and M.T. Causley for Building Related Services.

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## **Introduction:**

M.T. Causley provides professional building and inspection-related services for the City of Eustis. M.T. Causley has provided a replacement Professional Services Agreement (PSA) executed between the Town of Astatula, Florida, and M.T. Causley as a replacement for the “piggyback” PSA and contract with the Town of Lady Lake, on which the PSA with the City of Eustis is based. The contract between M.T. Causley and the Town of Lady Lake was not renewed in October of 2022. M.T. Causley has continued to provide professional building and inspection services to the City of Eustis without a current valid “piggyback” PSA and contract.

## **Background:**

Until October 2022, the City of Eustis held a Professional Services Agreement (PSA) with M.T. Causley to provide professional building services, including a Building Official for plans review and inspection, along with related services. The “parent contract” from which the agreement for these services was based, was with the Town of Lady Lake. As of October 2022, the PSA between Eustis and M.T. Causley became null due to the Town of Lady Lake not renewing its contract with M.T. Causley. M.T. Causley has submitted a current Professional Services Agreement with the Town of Astatula, Florida as a replacement for the former PSA with the Town of Lady Lake.

The scope of services and terms of the Town of Astatula is consistent with the former terms in the original Town of Lady Lake “piggyback” agreement.

Quoted rates are slightly higher than the former agreement, but are within acceptable ranges based on the cost of the provision of services.

## **Recommended Action:**

Approve Resolution Number 23-31 Professional Services Agreement between the City of Eustis and M.T. Causley for the Provision of Professional Building and Inspection Services

## **Policy Implications:**

Approval of Resolution Number 23-31 will continue Building Services operations as normal, denial of the resolution will potentially impact the City’s ability to provide these services.

**Alternatives:**

Approve Resolution Number 23-31 Professional Services Agreement between the City of Eustis and M.T. Causley for the Provision of Professional Building and Inspection Services

Deny Resolution Number 23-31 Professional Services Agreement between the City of Eustis and M.T. Causley for the Provision of Professional Building and Inspection Services

**Budget/Staff Impact:**

The hourly services rates are slightly higher than the previous “piggyback” agreement. This will impact expenditures, however funding for these services will be transferred from the Building Services funding account without impact to the General Fund

**Prepared By:**

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**Reviewed By:**

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