Memorandum of Agreement for Polling Place 2024 Precinct # 325

Please fill out completely. Keep a copy for your records.

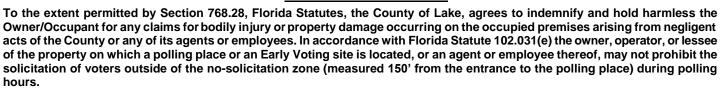
The Owner/Occupant agrees to provide a Polling Place to the Lake County Supervisor of Elections for the following election(s):

Presidential Preference Primary: Tuesday, March 19, 2024 **Primary Election:** Tuesday, August 20, 2024 **Municipal Election:** Tuesday, November 5, 2024

At the following location: **Eustis Community Building** 601 Northshore Dr., Eustis

Polling Room / Building:

GENERAL INFORMATION



Rental F	ayment	ree is	<u>\$100.00</u>	per ⊏i	ection	neia.
	-1 41	Dantal	Day	4 Faa2	V	Y

	Does the owner waive the Rental Payment Fee? Yes X
<u>Pleas</u>	e submit an invoice for payment to the Supervisor of Elections following each election held.
CHECK S	HOULD BE MADE PAYABLE TO:
MAILING	ADDRESS:
	ling Room MUST be opened by 6 am and is in continual use until the completion of all election activities that day. I communities must be open to the public at 6 am until the close of polls. Polling hours are 7:00 am – 7:00 pm.
	ote: Voting equipment is delivered the Thursday or Friday before Election Day and pick up is the Wednesd

or Thursday following Election Day. Owner/Occupant shall make reasonable efforts to safeguard equipment. Also, no video recording (including security surveillance) is allowed in polling room during polling times.

YOUR SPECIAL INSTRUCTIONS: In exchange for waiver of rental fee, it is understood that the Supervisor of Elections will also waive any fees affiliated with the 2024 City of Eustis election.

Is it possible for the election team to setup the polling room the afternoon before Election Day? BUILDING ACCESS / USE	Yes X No
Have the Precinct Clerk sign out a key the day before the election? ssue a key to an Election Office employee? Supervisor of Elections shall have exclusive use of the Polling Room on Election Day? Do you have tables and chairs available for the election board members to use on Election Day? s there secure on-site storage space for election equipment?	Yes No X Yes No X Yes X No Yes X No Yes X No

BUILDING ACCESS CONTACTS

Name: Chris Andrus		Name: Craig Dolan			
Phone Number: (<u>352</u>) <u>551</u>	- 8604	Phone Number: (_352) _3577969			
Cell Number: ()		Cell Number: (727) 748 - 2778			
	OWNER / OCCUPANT	ACKNOWLEDGEMENT			
		Address: 2214 E. Bates Ave. Eustis, FL 32726			
Signature of Owner / Occupant					
Phone Number: (352) 357	- 7969	Date: 04 / 14 / 2023			
Email Address:	@ eustis.org				

Please return this form and the Polling Place Questionnaire to; duke@lakevotes.gov, or the address or fax # listed below.

1/27/2023 2:39 PM



POLLING PLACE QUESTIONNAIRE 2024

Please fill out completely. Keep a copy for your records.

Precinct #325

Chris Andrus	andrusc	_@ eustis.org	(352)551	_ 8604
Name (Please Print)	E-mail address		Phone Number	
Who is the contact person(s) w a.m.)?	vho will be openin	g the polling place c	on Election Day (no	ater than 6:0
Note: We <u>MUST</u> have a home phone need person in case the opener does not all question does not apply. If the doors alternative means of entry will occur.	rrive by 6 a.m. If we	e are provided a key a	nd/or code to enter t	he building, th
Chris Andrus	andrusc	⊚ eustis.org	(352)551	_ 8604
Name (Opening Person)	E-mail address		Cell Phone #	
(()	<u> </u>	_	
Home Phone #	Work Phone #			
Craig Dolan	dolanc	@ eustis.org	₍ 727 ₎ 748	_ 2778
Name (Emergency Back Up)	E-mail address		Cell Phone #	
-	()	_		
\/ Home Phone #	Work Phone #		_	
3. Please provide the name of the	e electric company	for this polling place	e: Duke	
4. Please provide the name of the	water/sewer com	npany for this polling	g place: City of Eus	stis
5. Is there a kitchen facility availa (Please circle one)	ble for election wo	orkers use (refrigera	tor and/or microwa	ve)? (Yes)or N
6. Since the 2022 General Election or any areas necessary to access	-			lot, sidewalk
a. If so, please explain:				
7. Is there any scheduled remodel areas necessary to access the p	_	·		dewalks, or ar
a. If so, please explain:				
8. If the facility is monitored with				

 $\underline{ Please\ return\ this\ form\ and\ the\ Memorandum\ of\ Agreement\ to;\ duke@lakevotes.gov,\ or\ the\ address\ or\ fax\ \#\ listed\ below.}$