



City of Eustis

P.O. Drawer 68 • Eustis, Florida 32727-0068 • (352) 483-5430

TO: EUSTIS CITY COMMISSION

FROM: Tom Carrino, City Manager

DATE: April 20, 2023

RE: Approval of Memorandums of Agreement for use of City facilities for 2024 primary, early voting and general election

Introduction:

The attached Memorandums of Agreement provide for the use of the Eustis Service Center and the Eustis Community Building for voting in the 2024 primary, early voting and general election.

Background:

As in years past, the Lake County Supervisor of Elections has requested that the City approve the attached Memorandums of Agreement pertaining to the 2024 elections. The Supervisor is also requesting waiver of the rental fees as they have in the past. It is understood that, in exchange for the waiver of the rental fees, the Supervisor will also waive any fees that may be required for the 2024 City election.

Recommended Action:

Staff recommends approval of the attached agreements.

Policy Implications:

None

Alternatives:

- Approve the agreements as submitted and recommended.
- Deny the agreements and direct staff to negotiate the use of different facilities with the Supervisor of Elections.

Budget/Staff Impact:

There will be a loss of revenue for the dates reserve for the primary, early voting and general election. However, there will be a corresponding waiver of the fees the City might otherwise have to pay for the City election.

Prepared By:

Mary Montez, Deputy City Clerk

Forms completed by Craig Dolan, Parks and Recreation Director

Reviewed By:

Christine Halloran, City Clerk