



# City of Eustis

P.O. Drawer 68 • Eustis, Florida 32727-0068 • (352) 483-5430

TO: EUSTIS CITY COMMISSION

FROM: Tom Carrino, City Manager

DATE: October 23, 2025

RE: Resolution Number 25-79: Authorizing Multiple Annual Purchases in Excess of \$100,000 for Products and Services Essential to the Daily Operations of Public Utilities

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## **Introduction:**

The City of Eustis Purchasing Ordinance requires that City Commission approve any purchase exceeding \$100,000. Resolution Number 25-79 authorizes multiple annual purchases in excess of \$100,000 for products and services that are essential in the daily operations of the Public Utilities Department.

## **Background:**

- 1.) The Public Utilities Department uses Neptune Technology's water meters, meter heads, and rebuild kits for their day-to-day operations. Ferguson Waterworks is the sole authorized Neptune Distributor for sales, service, and warranty of Neptune water products and AMR systems for the State of Florida (sole source letter available upon request). The estimated cost based on previous years' purchases for these products will be over \$100,000 and is included in the approved budget Fiscal Year 2025-2026 budget.
- 2.) Sodium Hypochlorite is the established and permitted method of maintaining drinking water quality standards and disinfecting wastewater treatment plant effluent in order to meet the water quality provisions set forth in the Safe Water Drinking Act and Florida Department of Environmental Protection water quality standards. Odyssey Manufacturing is the contracted supplier through a contract with Marion County Utilities, which is valid through September 30, 2028 at a price of \$1.84 per gallon. The City of Eustis is able to piggyback this contract. The estimated annual cost of Sodium Hypochlorite for the Public Utilities department exceeds \$100,000 and is included in the approved Fiscal Year 2025-2026 budget.
- 3.) The Wastewater Treatment Plants produce between 3,800 and 4,600 cubic yards of bio-solids per year. The Florida Department of Environmental Protection requires that wastewater bio-solid residuals be disposed of in accordance with Florida Administrative Code; this requires bio-solids to be hauled and processed by a licensed Residuals Management Facility. Shelley's Environmental is our contracted vendor via a piggyback contract with Tohopekaliga Water Authority that is valid through July 26, 2026. The annual cost of bio-solid hauling is over \$100,000 and is included in the approved Fiscal Year 2025-2026 budget.

**Recommended Action:**

Staff recommends approval of Resolution Number 25-79.

**Policy Implications:**

N/A

**Budget/Staff Impact:**

The funds for the proposed purchases have been included in the approved Fiscal Year 2025-2026 budget.

**Business Impact Estimate:**

N/A

**Prepared By:**

Olivia Luce – Administrative Assistant, Public Utilities

**Reviewed By:**

Jeff Brinson, Wastewater Superintendent

Paul Shepherd, Water Superintendent

Michael Brundage, Deputy Director of Public Utilities

**Attachments:**

Resolution Number 25-79

**Available Upon Request:**

Above Referenced Contracts

Neptune Sole Source Letter