



MINUTES

City Commission Meeting

6:00 PM – Thursday, May 18, 2023 – City Hall

INVOCATION: PASTOR TERRANCE DEMPS, LAKEHAVEN CHURCH

PLEDGE OF ALLEGIANCE: COMMISSIONER NAN COBB

CALL TO ORDER: 6:01 P.M.

ACKNOWLEDGE OF QUORUM AND PROPER NOTICE

PRESENT: Commissioner Nan Cobb, Vice Mayor Emily Lee, Mayor Michael Holland

ABSENT: Commissioner Gary Ashcraft, Commissioner Willie Hawkins

1. AGENDA UPDATE: NONE

2. APPROVAL OF MINUTES

March 16, 2023 City Commission Meeting

Motion made by Vice Mayor Lee, Seconded by Commissioner Cobb, to approve the Minutes as submitted. The motion passed on the following vote:

Voting Yea: Commissioner Cobb, Vice Mayor Lee, Mayor Holland

Mayor Holland announced that Commissioner Ashcraft is on vacation and Commissioner Hawkins is representing the City at the Eustis High School graduation ceremony.

3. PRESENTATIONS

3.1 Proclamation for National Safe Boating Week, "Wear Your Life Jacket to Work Day" and "Wear It Well"

Mayor Holland presented a proclamation to Adam Pinkerton on behalf of the United States Coast Guard Auxiliary Flotilla #43 recognizing National Safe Boating Week.

Mr. Pinkerton thanked the Commission for the Proclamation. He cited a number of statistics regarding the number of boats in Florida. He noted that drowning is the number one cause of death in boating accidents. He cited their efforts to spread knowledge about safe boating practices and announced that the vessel examination date would be Saturday in Tavares from 9 a.m. until Noon.

4. AUDIENCE TO BE HEARD: NONE

5. CONSENT AGENDA

5.1 Resolution Number 23-48: Emergency Management Plan Update 2023

5.2 Resolution Number 23-50: Authorizing the City Manager To Apply for Lake County Community Development Block Grant (CDBG) Funding for Coolidge Avenue/Rosenwald Gardens Area Improvements

Motion made by Vice Mayor Lee, Seconded by Commissioner Cobb, to approve the Consent Agenda. The motion passed on the following vote:

Voting Yea: Commissioner Cobb, Vice Mayor Lee, Mayor Holland

6. **ORDINANCES, PUBLIC HEARINGS & QUASI-JUDICIAL HEARINGS**

6.1 Resolution Number 23-49: Water-Sewer Rate Adjustment

Sasha Garcia, City Attorney, announced Resolution Number 23-49: A Resolution of the City Commission of the City of Eustis, Lake County, Florida, authorizing adjustment to City of Eustis rates for water, wastewater and reclaimed water, to provide for the annual adjustment per Ordinance Number 16-10, to be effective June 1, 2023.

Mike Sheppard, Finance Director, summarized the water-sewer rate adjustment based on the rate study from three years previous. He stated the proposed rate increase is 2.5% and added that the City is currently having a new rate study conducted. He noted a lot of cities are currently conducting new studies. He provided an overview of the rate increases and indicated there is only one other city with substantially lower rates than Eustis.

Attorney Garcia opened the public hearing at 6:10 p.m. There being no public comment, the hearing was closed at 6:10 p.m.

Motion made by Commissioner Cobb, Seconded by Vice Mayor Lee, to approve Resolution Number 23-49. The motion passed on the following vote:

Voting Yea: Commissioner Cobb, Vice Mayor Lee, Mayor Holland

7. **OTHER BUSINESS**

7.1 Department Updates

Parks and Recreation

Craig Dolan, Parks and Recreation Director, reported on the department's equipment and facility upgrades as follows: 1) Purchase of two 15-passenger vans; 2) 15-ton AC installed at Carver Park on the program side; 3) New shade structure at aquatic center; 4) New fence at the breezeway at the Community Center; 5) Addition of a heater and sound system at the aquatic center; 6) New kayak launch to be installed between the aquatic center and the Lake Walk in June; 7) New speakers at Ferran Park; 8) 4-H garden completed; and 9) New playgrounds being installed at Seleen and Sunset Island.

Mr. Dolan then reviewed the events sponsored by the department during the current year including various toddler events and reviewed the statistics on the repeat events. He cited the new programs being provided by the department as well. He indicated they filled the summer program by the end of April. He noted they are having separate field trips for the different age groups. He listed the various camps being offered during the summer and new sports programs.

Mr. Dolan noted they have the only 4-H program as part of their after-school program and reported they won a number of awards at the annual county fair. He reported they have already hit in May 100% of the anticipated program revenue and are at 91% of the rental revenue.

City Clerk

Christine Halloran, City Clerk, reported on the department's activities including the new agenda management program, improvements to video livestreaming, number of public records requests handled monthly and how requests may be submitted, supplements to the Code of Ordinances and Land Development Regulations, digitizing of long-term records and training for

records management, and use of Orange Lien Data for lien searches. She commented on the possibility of increasing the charge for those searches.

Mr. Dolan announced that they are partnering with Major League Baseball to hold a pitch - hit - run competition on Tuesday, June 20th, 6 to 9 p.m.

8. FUTURE AGENDA ITEMS: NONE

9. COMMENTS

9.1 City Commission

Vice Mayor Lee expressed appreciation for the police officer luncheon. She stated she would still like an update on the cemetery.

Commissioner Cobb also commented on the police officer luncheon and on her attendance at the Lake 100 Community Service awards. She noted that Eustis had five award recipients. She reported on the America in Bloom assessment and stated they were very complimentary about the City. She indicated the City would receive the report back October 1st. She noted there would be a symposium in South Carolina in September and she would be attending.

9.2 City Manager

Mr. Carrino reported that he would like direction from Commission regarding the use of code enforcement fine collections. He suggested the funds could be utilized for economic development purposes such as gateway grants, America in Bloom, etc. He indicated that, if necessary, staff would bring back any required budget amendments.

9.3 City Attorney

Attorney Garcia reported that the Colonial Inn lawsuit was successfully concluded and they have paid the \$104,000 fine to the City.

9.4 Mayor

Mayor Holland expressed congratulations to all of the winners of the Lake County Community Services awards. He thanked everyone for what they do for the City.

10. ADJOURNMENT: 6:28 P.M.

**These minutes reflect the actions taken and portions of the discussion during the meeting. To review the entire discussion concerning any agenda item, go to www.eustis.org and click on the video for the meeting in question. A DVD of the entire meeting or CD of the entire audio recording of the meeting can be obtained from the office of the City Clerk for a fee.*

CHRISTINE HALLORAN
City Clerk

MICHAEL L. HOLLAND
Mayor/Commissioner