



# MINUTES

## Historic Preservation Board Meeting

5:30 PM – November 12, 2025 – City Hall

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**CALL TO ORDER: 5:31 p.m.**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

**PRESENT:** Shannon Graves, Kirk Musselman, Monte Stamper, Dorothy Stevenson (arrived at 5:33 p.m.), Derek Stewart

**ABSENT:** Chairman Matthew Kalus

**STAFF PRESENT:** Kyle Wilkes, Senior Planner  
Deanna Mikiska, Development Review Coordinator

**OTHERS PRESENT:** Cheyenne Rossi, HPB Attorney

**1. AGENDA UPDATES**

**2. APPROVAL OF MINUTES**

2.1 HPB Meeting Minutes for September 10, 2025

Motion made by Mr. Stewart, Seconded by Ms. Graves to approve the Minutes as submitted. The motion passed by a unanimous vote.

**3. AUDIENCE TO BE HEARD: NONE**

**4. NEW BUSINESS**

4.1 Nomination and Election of Officers for 2026

Motion made by Mr. Stamper, Seconded by Ms. Stevenson to table the Nomination and Election of Officers for 2026 to the January 2026 HPB meeting. The motion passed by a unanimous vote.

**5. OLD BUSINESS**

**6. BOARD MEMBER REPORTS: NONE**

**7. STAFF REPORTS**

7.1 FY 24-25 Historic Preservation Annual Report

Senior Planner Kyle Wilkes presented the FY 24-25 Historic Preservation Annual Report to the board for review.

The board accepted the report and agreed with forwarding it to the Eustis City Commission.

7.2 Historic Preservation Board Meeting Dates for 2026

Senior Planner Kyle Wilkes reviewed the proposed dates for Historic Preservation Board meetings in 2026.

Wednesday, January 14

Wednesday, March 11

Wednesday, May 13

Wednesday July 8

Wednesday, September 9

Tuesday, November 10

The board accepted the dates, and they will be published in the Leesburg Daily Commercial.

**8. ADJOURNMENT: 5:51 p.m.**

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DEANNA MIKISKA  
Development Review Coordinator

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MATTHEW E. KALUS  
Chairperson