



# City of Eustis

P.O. Drawer 68 • Eustis, Florida 32727-0068 • (352) 483-5430

TO: EUSTIS CITY COMMISSION

FROM: Tom Carrino, City Manager

DATE: February 19, 2026

RE: Reappointment to the Historic Preservation Board (HPB) – 2 Members

**Introduction:**

This item is for consideration of the reappointment of Matthew Kalus and Dorothy Stevenson to the Historic Preservation Board.

**Background:**

The City Code of Ordinances provides for a five-member Historic Preservation Board with one alternate with each member appointed to serve 3-year terms. The purpose of the board is to consider Certificates of Appropriateness regarding alterations to buildings within the two historic districts as well as consider historic landmark designations.

To meet the requirements of the certified local government program, as provided in the National Historic Preservation Act, as amended in 1980, PL 96-515, and to carry out its responsibilities under this chapter, the membership of the board shall include, to the extent available, three persons who are educated or who practice in one of the disciplines of architecture, history, architectural history, planning, archaeology or related disciplines. Whenever an individual is nominated to the board, the city commission shall consider the professional qualifications of the individual to ensure that the requirements of the certified local government program are met.

Positions, members, term expirations and status of positions available for appointment/reappointment are as follows:

1. Member, Matthew Kalus, term expiration 02/28/2026 – seeking reappointment
2. Member, Dorothy Stevenson, term expiration 02/28/2026 – seeking reappointment

After a process of advertising for openings on the HPB, Mr. Kalus and Ms. Stevenson, current members, were asked if they wish to continue service on the board. Both submitted Request to Seek Reappointment forms. The Human Resources Department did not complete background checks due to members currently serving on HPB.

**Applicants seeking appointment/reappointment:**

1. **Matthew Kalus**
2. **Dorothy Stevenson**

Attached are copies of the current HPB roster detailing term expirations, reappointment request forms for your review and consideration, and Chapter 46 – Historic Preservation Administration from the Eustis, FL Code of Ordinances.

**Recommended Action:**

Staff recommends consideration of the applicants for the 2 available positions: 2 Members for the following terms:

1. **Member:** Term 2/28/2026 to 2/28/2026 (Currently held by Matthew Kalus)
2. **Member:** Term 2/28/2026 to 2/28/2026 (Currently held by Dorothy Stevenson)

**Budget/Staff Impact:**

None.

**Prepared By:**

Christine Halloran, City Clerk

**Reviewed By:**

Miranda Burrowes, Deputy City Manager