



City of Eustis

P.O. Drawer 68 • Eustis, Florida 32727-0068 • (352) 483-5430

TO: Eustis City Commission

FROM: Rick Gierok, Interim City Manager

DATE: August 20, 2026

RE: Resolution Number 2026-74: Authorizing Multiple Annual Purchases in Excess of \$100,000 for Products Provided by Empire Pipe and Supply Company Inc. for the Eustis Public Utilities Department

Introduction:

Resolution Number 2026-74 authorizes multiple annual purchases for Fiscal Year 2025-2026 totaling an excess of \$100,000 for water and sewer related inventory parts provided by Empire Pipe and Supply Company Inc. for the Public Utilities Department and authorizes the Interim City Manager to execute all related agreements.

Background:

Empire Pipe and Supply Company Inc. is an inventory parts distributor that provides a wide range of water and sewer related inventory parts. The City of Eustis Public Utilities Department places several inventory orders throughout the year to maintain general stock, along with specialized inventory orders of parts allocated specifically for Capital projects. Empire Pipe and Supply Company Inc. has consistently been highly responsive and is able to quickly deliver inventory via Volusia County and Citrus County piggyback contract pricing. Quotes are obtained in accordance with the City's Purchasing Policies via the piggyback contracts.

Between general inventory stock and Capital project stock orders including an upcoming budgeted Capital project order in the approximate amount of \$215,000, total Fiscal Year 2025-2026 expenditures with Empire Pipe and Supply Company Inc. will exceed \$100,000. The City's Purchasing Policies require that City Commission approve purchases exceeding \$100,000.

Recommended Action:

Staff recommends approval of Resolution Number 2026-74.

Policy Implications:

N/A

Budget/Staff Impact:

The approved Fiscal Year 2025-2026 budget has allocated funds for contracted water and sewer related inventory parts distributed throughout various accounts in accordance with the nature and scope for use of parts being purchased.

Business Impact Estimate:

N/A

Prepared By:

Olivia Luce – Administrative Assistant, Public Utilities

Reviewed By:

Greg Dobbins – Director of Public Services

Michael Brundage – Deputy Director of Public Utilities

Miranda Burrowes – Deputy City Manager

Christine Halloran – City Clerk

Attachments:

Resolution Number 2026-74

Available Upon Request:

Empire Pipe and Supply Company Inc. Contracts