

RESOLUTION NUMBER 24-52

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF EUSTIS, FLORIDA, AUTHORIZING AWARD OF BID NUMBER 007-24 TO GSB CONSTRUCTION & DEVELOPMENT, INC. FOR THE UTILITIES ADMINISTRATION HEADQUARTERS BUILDING PROJECT, AUTHORIZING A BUDGET TRANSFER IN THE AMOUNT OF \$256,000, AND APPROVING A PURCHASE IN EXCESS OF \$50,000

WHEREAS, the City's approved Capital Improvement Budget includes funds for construction of the Utilities Administration Headquarters building; and

WHEREAS, the new building will provide an office space for all Department Leads and Assistants, as well as a storm shelter for on-site employees during hurricanes and other major storms; and

WHEREAS, the City of Eustis, Florida advertised invitations to bid (City of Eustis Bid Number 007-24) for the Utilities Administration Headquarters Building Project in accordance with City purchasing policies; and

WHEREAS, the City received and opened five (5) individual responses to said Invitation to Bid, on Tuesday, April 16, 2024; and

WHEREAS, GSB Construction & Development, Inc. is the lowest responsive, responsible bidder for the construction plans and possesses the required qualifications to perform the construction services necessary and to provide products and equipment as noted in the design specifications; and

WHEREAS, Staff is requesting a fund transfer totaling \$256,000 from the following Capital Project: Main WWTP Expansion (#042-8600-535-66-86) into Water Dept. Office & Compound Project Fund (#042-8600-533-66-44).

WHEREAS, City of Eustis Purchasing Ordinance requires that the City Commission approve any purchase in excess of \$50,000.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Eustis, Lake County, Florida, that:

- (1) The City Commission hereby authorizes the award of Bid Number 007-24 to GSB Construction & Development, Inc. in the amount of \$1,056,000 for the Utilities Administration Headquarters Building Project; and
- (2) The City Commission hereby authorizes the City Manager to execute all agreements and contracts associated with the approved purchase; and
- (3) The City Manager is hereby authorized to approve a budget fund transfer totaling \$256,000 as follows:

- From Account No. 042-8600-535-66-86 \$256,000
Main WWTP Expansion
- Into Account No. 042-8600-533-66-44 \$256,000

(4) This resolution shall become effective immediately upon passing.

DONE AND RESOLVED, this 18th day of July, 2024, in regular session of the City Commission of the City of Eustis, Lake County, Florida.

**CITY COMMISSION OF THE
CITY OF EUSTIS, FLORIDA**

Michael L. Holland
Mayor/Commissioner

ATTEST:

Christine Halloran, City Clerk

CITY OF EUSTIS CERTIFICATION

**STATE OF FLORIDA
COUNTY OF LAKE**

The foregoing instrument was acknowledged before me, by means of physical presence, this 18th day of July, 2024, by Michael L. Holland, Mayor, and Christine Halloran, City Clerk, who are personally known to me.

Notary Public - State of Florida
My Commission Expires:
Notary Serial No:

CITY ATTORNEY'S OFFICE

This document has been reviewed and approved as to form and legal content, for use and reliance of the City Commission of the City of Eustis, Florida.

City Attorney's Office

Date

CERTIFICATE OF POSTING

The foregoing Resolution Number 24-52 is hereby approved, and I certify that I published the same by posting one copy hereof at City Hall, one copy hereof at the Eustis Memorial Library, and one copy hereof at the Eustis Parks and Recreation Office, all within the corporate limits of the City of Eustis, Lake County, Florida.

Christine Halloran, City Clerk