



City of Eustis

P.O. Drawer 68 • Eustis, Florida 32727-0068 • (352) 483-5430

TO: EUSTIS CITY COMMISSION

FROM: Tom Carrino, City Manager

DATE: January 5, 2023

RE: 2023 City Commission Meeting Schedule

Introduction:

The purpose of this item is for the City Commission to formally adopt the meeting schedule for 2023 pursuant to the City Charter and the Commission Rules of Order.

Background:

The City Charter, Article III, Section 10. Paragraph (a), as amended by the 2016 charter referendum, states: "Meetings. The city commission shall meet regularly at such times as may be prescribed in its rules, but not less frequently than once each month."

Section 1(a) of the City Commission Rules of Order, adopted July 16, 2015, states: "A schedule of meetings shall be adopted annually at the organizational meeting in January."

Pursuant to the Charter and Rules of Order, staff recommends the adoption of the following regular meeting schedule with meetings to be held the first and third Thursdays of each month at 6:00 p.m.

January 5, 2023
January 19, 2023
February 2, 2023
February 16, 2023
March 2, 2023
March 16, 2023
April 6, 2023
April 20, 2023
May 4, 2023
May 18, 2023
June 1, 2023
June 15, 2023
July 6, 2023

July 20, 2023
August 3, 2023
August 17, 2023
September 7, 2023
September 21, 2023
October 5, 2023
October 19, 2023
November 2, 2023
November 16, 2023
December 7, 2023
December 21, 2023
January 4, 2024

Recommended Action:

Staff recommends the City Commission adopt the recommended meeting schedule with regular meetings to be held the first and third Thursdays of each month at 6:00 p.m.

Prepared and Reviewed By:

Christine Halloran, City Clerk and Tom Carrino, City Manager