



City of Eustis

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TO: EUSTIS CITY COMMISSION

FROM: TOM CARRINO, CITY MANAGER

DATE: OCTOBER 5, 2023

RE: Resolution Number 23-92: Approval of Multiple Annual Purchases in excess of \$50,000 for Public Utilities

Introduction:

The City Purchasing Ordinance requires that City Commission approve any purchase exceeding \$50,000. Resolution Number 23-92 authorizes multiple annual purchases in excess of \$50,000 for each of three products and services that are essential to the daily operations of the Public Utilities department.

Background:

1. The Wastewater Department uses Evoqua Water Technologies to provide odor control monitoring, reporting and chemical services. Sulfides and other gasses create noxious odors and are extremely detrimental to the equipment and infrastructure in the wastewater collection system. Evoqua Water Technologies is the contracted supplier, piggybacked with Lee County whose contract expires May 13, 2024. The cost to provide these services with system monitoring, reporting, and Bioxide distribution is over \$50,000, which was included in the approved budget for this fiscal year 2023-2024.
2. The Wastewater Treatment Plants (WWTP) produce between 3,800 and 4,600 cubic yards of bio-solids (sludge cake) per year and the Florida Department of Environmental Protection (FDEP) requires that wastewater bio-solid residuals be disposed of in accordance with Florida Administrative Code (FAC). This requires bio-solids be hauled and processed by a licensed Residuals Management Facility (RMF). Shelley's Environmental is our contracted vendor via piggyback agreement whose contract expires July 26, 2024. The annual cost of sludge hauling is over \$50,000, which was included in the approved budget for this fiscal year 2023-2024.
3. Sodium Hypochlorite is the established and permitted method of maintaining drinking water quality standards and disinfecting wastewater treatment plant effluent in order to meet the water quality provisions set forth in the Safe Drinking Water Act (SDWA) and Florida Department of Environmental Protection (FDEP) water quality standards. Odyssey Manufacturing is the contracted supplier, through a piggyback contract with Marion County Utilities, which expires September 30, 2024. Marion County has recently contracted with Odyssey Manufacturing for the price of \$1.65 per gallon. The City of Eustis is able to piggyback this contract. The estimated cost of Sodium Hypochlorite exceeds \$50,000 annually, and was included in the approved budget for fiscal year 2022-2023.

The City purchasing policies require that the Commission approve any purchase that exceeds \$50,000.

Recommended Action:

Staff recommends approval of this resolution.

Policy Implications:

Not applicable.

Alternatives:

1. Approve the Resolution.
2. Deny the Resolution.

Discussion of Alternatives:

1. Alternative 1 approves Resolution Number 23-92 and authorizes blanket purchase orders for the three products and services listed above.

Advantages:

- The City can proceed with uninterrupted treatments & maintenance processes.
- The City will continue to provide quality reclaimed and drinking water to its citizens.
- The City will carry on with its daily schedules without interruption.

Disadvantages:

- There are no disadvantages to approving the resolution.

2. Alternative 2 denies Resolution Number 23-92

Advantages:

- There is no advantage to denying the resolution because the products and services are required to keep the City running smoothly.

Disadvantages:

- FDEP could intervene to ensure that quality standards are met with our water and wastewater treatment operations.
- The cost to maintain operations and process requirements could increase.

Budget/Staff Impact:

The funds for the proposed purchases have been included in the approved Fiscal Year 2023-2024 budget.

Prepared By:

Michael Brundage, Wastewater Superintendent

Reviewed By:

Greg Dobbins, Deputy Director Water/Wastewater
Sally Mayer, Administrative Assistant
Melissa Fuller, Environmental Compliance Supervisor

Attachment(s):

Resolution Number 23-92

Available Upon Request

Quote Comparisons and Contracts