

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT
ESTUARY TRANSIT DISTRICT BOARD MEETING

ESTUARY TRANSIT DISTRICT
TRANSIT ADVISORY COMMITTEE MEETING
ETD OFFICES, 91 N. Main Street, Middletown, CT with Remote Options
TUESDAY, DECEMBER 10, 2024, at 9:00 AM

I. CALL TO ORDER

The meeting was called to order by Timothy C. Griswold, Chair at 9:00 a.m.

II. ROLL CALL

A quorum was established with the following committee members present: Heather Granja, ACES Early Head Start Program Coordinator (partial meeting Item IV – Item VI; via ZOM); Timothy C. Griswold; Committee Chair and Board Secretary; Beverly Lawrence, ETD Board Member (via ZOOM); Holly Marrero, East Hampton Senior Center Director (via ZOOM); Laurie McElwee, South Central Connecticut Regional Mobility Manager at the Kennedy Collective (via ZOOM)

Staff: Joe Comerford, Executive Director; Christina Denison, Executive Assistant; and Brendan Geraghty, Transportation Planner

ETD Board: Leslie Strauss, Board Chair

Absent: Courtney DiMenna, Student Support Manager, Vista Life Innovations (via ZOOM); Tim Kellogg, Head of Public Services, E.E. Scranton Memorial Library, Madison, and ETD rider; and Artha Slade, Middletown Resident and ETD rider (via ZOOM)

Beverly Lawrence made a motion, seconded by Laurie McElwee and unanimously approved to amend the agenda so that item “Acceptance of Meeting Minutes of September 10, 2024”, follows Roll Call on the agenda to be followed all other items.

Acceptance of Meeting Minutes of June 11, 2024

Lawrence made a motion, seconded by McElwee and unanimously approved to accept the meeting minutes of September 10, 2024.

III. OLD BUSINESS

Geraghty reported:

1. Tap & Ride – The program launched in October with a press event at the Meriden Train Station. Usage has started modest but is continuing to grow. Several focus groups have been held to collect rider feedback. Additional marketing efforts will be undertaken. CTDOT will look at the data collected and determine what works and

what needs improvement. Different rates for seniors and disabled are being addressed.

2. *B.S.E.P. Bus Shelter Enhancement Program* – As part of a statewide project to improve bus stops, 4 shelters are being planned for installation in Middletown. Sites were chosen based on high ridership and ease of installation. The District continues to work with the City for installation approval. More shelters and other bus stop amenities could be installed in future years of funding.

IV. NEW BUSINESS

1. *Electric Buses* – The District has received its first 2 electric buses and a test run on Routes 581 and 585 will begin in January. Routes were chosen based on electric bus range. An unveiling of the buses will take place on December 17.
2. *Bus Stop Project* – The District will be transitioning from a flag stop system to a signed bus stop system over the next year. A RFP seeking a vendor to replace old 9TT and MAT bus signs and to install hundreds of new signs and 4 new bus shelters in the region is being finalized. A final list of stops and exact locations is being worked out. Driver and public feedback will be obtained.

Geraghty explained the factors in locating bus stops and was available to respond to any questions/comments from committee members.

3. *Meeting Schedule* – A meeting schedule for 2025 was discussed. Future meetings will be: February 11, 2025, June 10, 2025, October 9, 2025, and December 9, 2025 at 9:00 a.m. Granga made a motion, seconded by Lawrence and unanimously approved to accept the 2025 meeting schedule as presented.

V. Next Meeting— The next meeting will be February 11, 2025, at 9:00 a.m.

VI. ADJOURNMENT

Granga made a motion; seconded by Lawrence and unanimously approved to adjourn the meeting at 10:19 a.m.

Respectfully submitted,

Christina Denison
Clerk