

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT
ESTUARY TRANSIT DISTRICT BOARD MEETING

ESTUARY TRANSIT DISTRICT
FACILITIES COMMITTEE MEETING
MTD GARAGE, 91 N. Main Street, Middletown, CT with Remote Options
TUESDAY, FEBRUARY 28, 2023, AT 2:00 PM.

CALL TO ORDER

The meeting was called to order by Joan Gay, Chair, at 2:03 p.m.

ROLL CALL

Committee members present: Joan Gay and Karl Kilduff

Absent: Angus McDonald

Also in attendance: Staff: Joe Comerford and Christina Denison

Board Members: Leslie Strauss, ETD Board Chair and Charles Norz, ETD Board Member, Old Saybrook CT DOT: Graham Curtis, Bus Capital Programs, Asst. Administrator

FACILITIES PLAN WITH DOT

A copy of the Facilities Progress Plan was included in the meeting packet.

Architecture & Engineering

a. *Facilities Master Plan* – Curtis reported:

- The Master Plan will begin soon. A Notice to Proceed could be issued within 30 days.
- Regarding electrification, the energy consultant was on site and is working on his analysis. Initial results should be available within 45 days. Based on the power grid and the size of the transformer in the area, a large list of recommendations is expected. A pilot program utilizing one bus under limited service is anticipated.

Right of Way Acquisition

- a. *Shoreline Facility* –A walkthrough of the property was held in January. The owner had some concerns about the visual impact of the facility, but seems open to selling. The Title VI evaluation will be added to the scope of the Master Plan.
- b. *Middletown Maintenance Facility* – DOT has completed an updated topographic and property survey. A large diameter drain pipe which runs across the property was located and will need to be taken into consideration. Curtis explained that as part of the procurement process for both the N. Main Street property and the Shoreline Facility, a NEPA (National Environmental Policy Act) study and a Title VI evaluation will need to be documented. The studies have been added to the scope of work for the Master Plan.

- c. *Middletown Terminal Renovation* – The new Bureau Chief will tour all facilities shortly. Strauss reported that she and Comerford spoke with the Mayor of Middletown regarding the purchase of additional land; the mayor is extremely supportive of keeping the terminal in its current location.
- d. *Environmental Study* – The environmental site assessment/Phase II has been completed. Soil and water samples were taken to determine the ramifications of developing the site.

Curtis was available to answer questions posed by committee members.

EXECUTIVE DIRECTOR'S REPORT

No report.

OLD BUSINESS

None.

NEW BUSINESS

None.

NEXT MEETING

The next meeting is scheduled for Tuesday, March 28, 2023, at the MTD Garage, 91 N. Main Street, Middletown at 2:00 p.m. with remote options.

ADJOURNMENT

The meeting was adjourned at 2:19 p.m.

Respectfully submitted,

Christina Denison
Clerk