

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT ETD MEETING

ESTUARY TRANSIT DISTRICT
PERSONNEL COMMITTEE MEETING
THURSDAY SEPTMEBER 1, 2022

Call to Order

The meeting of the Estuary Transit District Personnel Committee was called to order by Karl Kilduff at 10:00 a.m. via zoom conference call.

Roll Call

Those in attendance included: Karl Kilduff, and John Hall

Staff: Joe Comerford and Lisa Gibson

Guest: None.

Discussion of Employee Handbook Revisions – L. Gibson

Lisa Gibson began discussion of the Employee Handbook Revisions resulting from the Labor Attorney review. The attached Employee Handbook Revision Index was reviewed.



LCC Employee
Handbook Notes08:

Minor adjustments were made based on discussion. It was determined to remove Policy 109-Pre-Employment Drug Testing from the handbook based on Attorney recommendation and to approve separately at a later meeting. A final draft of the Employee Handbook will be forwarded to the Committee to present to the Board for approval at the September 9th Board Meeting.

Adjournment

Karl Kilduff made a motion to adjourn the meeting at 10:30 a.m. John Hall seconded the motion. The motion passed unanimously.

Next Joint Session Personnel Committee Meeting will be scheduled for November.

Respectfully Submitted,

Lisa Gibson
Clerk