

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT  
ESTUARY TRANSIT DISTRICT BOARD MEETING

ESTUARY TRANSIT DISTRICT  
FACILITIES COMMITTEE MEETING  
MTD GARAGE, 91 N. Main Street, Middletown, CT with Remote Options  
TUESDAY, OCTOBER 25, 2022, AT 2:00 PM.

CALL TO ORDER

The meeting was called to order by Joan Gay, Chair, at 2:03 p.m.

ROLL CALL

A quorum was established with the following committee members present: Joan Gay, Karl Kilduff, and Angus McDonald

Also in attendance:

Staff: Joe Comerford and Christina Denison

Board Members: Leslie Strauss, ETD Board Chair

CT DOT: Graham Curtis, Bus Capital Programs, Asst. Administrator; and Mike Sanders, Interim Public Transit Administrator

FACILITIES PLAN WITH DOT

A copy of Facilities Progress Plan was included in the meeting packet.

Architecture & Engineering

*a. Facilities Master Plan – Curtis reported:*

- The Old Saybrook site is no longer feasible, and DOT is re-looking at the Westbrook property.
- Scoping of the Master Plan in Westbrook and the two sites in Middletown is now underway.
- A walk-through the Westbrook property to review wetlands will be scheduled.
- To expedite the Master Plan, Michael Baker, on-call consultant, has been engaged.
- Preliminary scoping has begun, and a scope of work is due in a few weeks.
- A consultant has been engaged to review all state facilities for power upgrades due to electrification; the Westbrook property will be included in this review.
- DOT's environmental compliance consultant will do additional follow-up testing on the N. Main Street property to document any potential costs.

- The Master Plan and the environmental review have both been funded.

Curtis answered questions from committee members.

Right of Way Acquisition

- a. *Middletown Maintenance Facility* – Completed
- b. *Shoreline Facility* –Contact has been made with the broker and a walk through to review the wetlands will be scheduled with the broker and Town of Westbrook staff in the coming weeks. FTA regulations prohibit negotiations from taking place until a thorough site review is done.
- c. *Middletown Terminal Renovation* – No update.

EXECUTIVE DIRECTOR'S REPORT

No report.

OLD BUSINESS

None.

NEW BUSINESS

None.

DISCUSSION OF NEXT STEPS

None.

NEXT MEETING

The next meeting is scheduled for Tuesday, November 22, 2022, at the MTD Garage, 91 N. Main Street, Middletown at 2:00 p.m. with remote options.

ADJOURNMENT

The meeting was adjourned at 2:28 p.m.

Respectfully submitted,

Christina Denison  
Clerk