

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT  
ESTUARY TRANSIT DISTRICT BOARD MEETING

ESTUARY TRANSIT DISTRICT  
TRANSIT ADVISORY COMMITTEE MEETING  
ETD OFFICES, 91 N. Main Street, Middletown, CT with Remote Options  
TUESDAY, FEBRUARY 11, 2025, at 9:00 AM

I. CALL TO ORDER

The meeting was called to order by Timothy C. Griswold, Chair at 9:01 a.m.

II. ROLL CALL

A quorum was established with the following committee members present: Heather Granja, ACES Early Head Start Program Coordinator; Timothy C. Griswold; Committee Chair and Board Secretary; Tim Kellogg, Head of Public Services, E.E. Scranton Memorial Library, Madison, and ETD rider; Beverly Lawrence, ETD Board Member (via ZOOM); Laurie McElwee, South Central Connecticut Regional Mobility Manager at the Kennedy Collective (via ZOOM); and Artha Slade, Middletown Resident and ETD rider (via ZOOM)

Staff: Joe Comerford, Executive Director; Christina Denison, Executive Assistant; and Brendan Geraghty, Transportation Planner

ETD Board: Leslie Strauss, Board Chair

Absent: Courtney DiMenna, Student Support Manager, Vista Life Innovations; and Holly Marrero, East Hampton Senior Center Director

III. OLD BUSINESS

Geraghty reported:

1. Community Updates/Feedback – Concerns about the GPS functionality on Xtra Mile rides were raised. The uncertainty of federal funding and its impact on community programs and operations were discussed. Geraghty and Laurie McElwee have participated in numerous community outreach programs; the collaboration and the potential of more presentations to various organizations, including libraries and senior centers was discussed.
2. Tap & Ride – The program has seen consistent growth since its launch in October. The pilot phase ends in March with a follow-up report due by CTDOT. Senior and disabled registration is now available. The program is being marketed on the website and through credit card stickers, ad racks and posters; a promotional/educational video is in process. CTDOT presented a “Road Show” at the district’s Middletown location to update other transit districts within the state and to reveal the state’s larger vision for a seamless transfer experience across the

state and a uniform fare structure. Integration with the Token Transit app is forthcoming.

3. Bus Stop Project – The transition from a flag stop system to a signed (designated) bus stop system was discussed. A RFP seeking a vendor to replace old 9TT and MAT bus signs and to install hundreds of new signs, 4 new bus shelters and other amenities in the region is being finalized. A final list of stops and exact locations is being worked out. Geraghty explained the factors in locating bus stops and explained that permits need to be obtained. He will share the proposed list of bus stop locations with individual towns for feedback. Public meetings will also be held.

Geraghty encouraged committee members to advise the committee on community matters and was available to respond to any questions/comments.

#### IV. NEW BUSINESS

1. Acceptance of Meeting Minutes of December 10, 2024 - Granja made a motion, seconded by McElwee and unanimously approved to accept the meeting minutes of December 10, 2024.

V. Next Meeting— The next meeting will be June 10, 2025, at 9:00 a.m.

#### VI. ADJOURNMENT

Granja made a motion; seconded by Lawrence and unanimously approved to adjourn the meeting at 9:54 a.m.

Respectfully submitted,

Christina Denison  
Clerk