

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT  
ESTUARY TRANSIT DISTRICT BOARD MEETING

ESTUARY TRANSIT DISTRICT  
EXPANSION COMMITTEE MEETING  
ETD OFFICES, 91 N. Main Street, Middletown, CT with Remote Option  
FRIDAY, DECEMBER 13, 2024, at 9:00 AM

CALL TO ORDER

The meeting was called to order by Timothy C. Griswold, Chair, at 9:04 a.m.

ROLL CALL

A quorum was established with the following committee members present: Tim Griswold and D.G. Fitton

Absent: Charlie Norz

Also in attendance: Staff: Joe Comerford, Christina Denison (via Zoom), and Brendan Geraghty Board Members: Leslie Strauss, ETD Board Chair

OLD BUSINESS

Discussion of Potential Membership of East Haddam and Haddam

Parameters for setting dues were discussed. Town profiles were compared and potential dues for East Haddam and Haddam were calculated. Both towns will be invited to join the District. Fitton made a motion to invite the towns of East Haddam and Haddam to join the Estuary Transit District and to set the fiscal year 2026 dues for East Haddam at \$23,500 and for Haddam at \$28,400. Griswold seconded the motion. Motion carried.

2025 Meeting Schedule

The Committee will meet on the second Friday of every other month in February, April, June, August, October and December preceding the Board Meetings. All meetings will be held at 8:00 a.m. except for the December meeting which will begin at 9:00 a.m.

D.G. Fitton made a motion, seconded by Griswold to approve the 2025 Meeting Schedule as presented. Motion carried.

NEW BUSINESS

Discussion of Potential Membership of Madison, Guilford and Cromwell

The committee discussed methods for setting a uniform formula that could be used in setting dues for future member towns and agreed that each case would need to be looked at individually. Comerford reported on the process for the state's funding of transit districts and indicated that in the future it may be necessary to revisit the current due structure for existing member towns.

ADJOURNMENT

Griswold made a motion, seconded by Fitton, to adjourn the meeting at 9:50 a.m.

Next Meeting—The next meeting will be Friday, February 14, at 8:00 a.m. preceding the Board meeting.

Respectfully submitted,

Christina Denison  
Clerk